

**PROVIDER** QUICK TIPS

## Provider Enrollment Application Requirement effective January 21, 2013

Effective January 21, 2013, the Department of Human Services (the department) will only accept the current version of provider enrollment applications available on the department's Enrollment Information web page at:

## http://www.dhs.pa.gov/provider/promise/enrollmentinformation/S\_001994

Also, effective January 21, 2013, if the department receives any outdated versions of the enrollment application, a phone call to the contact person and phone number listed on the application will be made to notify them that the application cannot be processed and will be shredded. The current version of all provider applications contains the most recent updates and requirements to be enrolled as a Medical Assistance provider. Previous versions do not contain these updated fields/requirements.

When a new enrollment application version is posted to the web site, the department will honor those applications already received and on file with the Provider Enrollment Section, Office of Medical Assistance Programs.

Providers are reminded to always look at the department's Enrollment Information web page at:

http://www.dhs.pa.gov/provider/promise/enrollmentinformation/S\_001994

to verify that you are using the most current enrollment application.

Check the department's website often at: <u>www.dhs.pa.gov</u> Thank you for your service to our Medical Assistance recipients. We value your participation.

