

# **PROVIDER QUICK TIPS**



## **Provider Enrollment Summary Enhancements**

The Enrollment Summary for a provider service location is accessible via the PROMISe<sup>TM</sup> Provider Internet Portal (<a href="https://promise.dpw.state.pa.us/">https://promise.dpw.state.pa.us/</a>), and now allows users to download an extract of all active service locations associated with their 9-digit provider ID and for group providers, to download an extract of all providers associated with their service location within the last 2 years.

## **Active Service Locations:**

By selecting the blue icon in the Active Service Locations section of the enrollment summary, an extract with detailed information about the active service locations associated with the 9-digit provider ID can be downloaded. Fields include: the 13-digit provider ID, NPI, revalidation date, provider type, name, address, specialties, and taxonomy codes.

#### Active Service Locations

To download a Comma Separated Values (CSV) file containing the complete list of the active service locations for this provider, collect the download icon (download not available from PDF):

## **Fee Assignment Group Members**

For group providers, the enrollment summary will display the first 20 providers who are actively associated to the group, in the Fee Assignment section. Select the blue icon to download an extract containing a complete list of providers who are either currently associated to the group or have been associated to the group in the last two years. Fields include: group provider ID, individual provider ID, NPI, revalidation date, provider type, fee assignment effective date, fee assignment end date, name, and address.

## Fee Assignments

Are members associated to your group? Yes

\* Provider Number

300458824-0001 Zajic, Elizabeth 300581372-0001 Manatee, Mary 300581784-0001 Ekiss, Sharon

A maximum of 20 group members who are actively associated to the group will be displayed. To download a Comma Separated Values (CSV) file containing the complete list of group members who have been associated with the group in the last 2 years, select the download icon (download not available from PDF):

Thank you for your service to our MA recipients.

We value your participation.

Check the Department's website often at: www.dhs.pa.gov.

