

## **Requirements for Provider Type 13 – Non-Traditional Provider**

### **Specialty Code**

- 130 – Perinatal Doula

### **Provider Eligibility Program (PEP)**

- Enrollment Not Paid (Individual)
- FFS (for Group only)

### **Required Documents for Provider Type 13 Individual:**

The following documents and supporting information are required by the Bureau of Fee-For-Service Programs to enroll as a provider: (please ensure all documents are legible):

- Copy of Certification as a Perinatal Doula from The Pennsylvania Certification Board
- If application is for an Out-of-State Service Location address, submit proof that the individual / group is enrolled in the State Medicaid Program where the service location address is physically located.

### **Required Documents for Provider Type 13 Group:**

- Documentation generated by the IRS showing both the Group's legal name and FEIN – documentation must come from the IRS; the Department **does not** accept W-9s.
- If Provider is tax-exempt, submit IRS 501 (c)(3) letter confirming Federal Tax Exemption status.
- If application is for an Out-of-State Service Location address, submit proof that the individual / group is enrolled in the State Medicaid Program where the service location address is physically located.
- If Group is operating under a fictitious name, submit a copy of DBA filing with Department of State Corporation Bureau.

**PLEASE NOTE: An Individual enrolled as a provider type (PT) 13 specialty 130 can only fee assign to a PT 13 Group.**

*Midlevel Practitioners are encouraged to apply electronically via the Electronic Provider Portal, available at <https://provider.enrollment.dpw.state.pa.us/>.*