

Allowable Cost Components	Family Medical Support Assistance
Unit of Service	15 minutes
Procedure Codes	TBD
Wages and ERE	
Direct Care Wages (Statewide) ¹	DSP: \$18.43-\$26.56 Supervisor \$26.73-\$36.35
Employee Related Expenses <i>*Applicable to FT employees only</i>	\$578 (Monthly) Health 0.4% STD/LTD/Life \$411 (Annual) FUTA/SUTA 2.3% Retirement 1.2% Workers Comp 7.65% FICA
Paid Time Off (PTO)	5-25 days PTO bank (FT only) + 6 training days + 11 federal holidays (FT only) + 1 new hire training day per 22.8% of staff
Other Indirect Assumptions	
Full Time/Part Time Staff Split	80% FT/20% PT
Productivity: Billable Hours per Day	5.5 hours
Productivity: Absentee Factor	0%
Direct Care Staffing Ratio	1:1
Other Program Staff Staffing Ratio	1:10 DCW to Supervisor
Transportation ²	15 miles per day; mileage reimbursement \$0.56 per mile
Occupancy Square Footage and Cost per Sq Ft per Year	N/A
Food	N/A
Supply Cost	\$1,000 per individual staff member per three years
Employee Training Cost	\$150 per year
Administration Percentage	10%
Unit Multiplier	N/A

¹ Wages for direct care staff and supervisors are all above an annual salary of \$35,568. Overtime adjustments do not apply to these staff.

² The transportation cost component includes consideration for staff travel time. Staff travel time may not be billed by the provider as a discrete unit of this service. Fee ranges include consideration for mileage costs and non-billable travel time.