



PROVIDER QUICK TIPS

#263

180 Day Electronic Process – updated 1/20/23

Coming Soon for Medical Assistance Enrolled Fee-For-Service Providers (FFS).

- **Important news:** An electronic submission process for FFS 180-day exception requests and other claims requiring documentation will soon be available in the Promise Portal.
- The electronic submission process will allow FFS providers to request an Attachment Control Number (ACN) number and then upload the supporting documents.
- Once the new process is implemented all electronic 180-day exception requests submissions will require an ACN number. An ACN number will be required one per claim. If you are submitting multiple claims you will need to obtain a ACN number for each claim submitted.

180-Day Exception Requests

- MA providers may submit 180-day exception requests for claims that meet the criteria specified in MA regulations (see 55 Pa.Code 1101.68, [55 Pa. Code § 1101.68. Invoicing for services. \(pacodeandbulletin.gov\)](#)) and as specified in MA Provider Handbooks (see [PROMISe Handbooks \(pa.gov\)](#)). To date, these requests have been submitted hardcopy via mail.
- As a reminder, all 180-day exception requests must meet the criteria and include the required documentation before the request can be granted.
- A Provider Quick Tip outlining step-by-step procedures for the electronic submission process will be available on the Promise Internet and Quick Tip webpage date is to be determined.
- The electronic submission process for 180-day exception requests was scheduled to be released December 16, 2022. The project has been temporarily postponed due to programming format issues. The implementation date is to be determined.
- While the MA Program will strongly encourage use of the electronic submission process, FFS providers will still have the option to submit 180-day exception requests by mail.

Thank you for your service to our MA recipients.
We value your participation.
Check the Department's website often at: www.dhs.pa.gov.



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