

The **Worklist** provides a point-in-time list of active and ‘in process’ LIHEAP Crisis Authorizations. Access the **Worklist** by clicking the link above the processing box on the Main Menu (or the Worklist link on the blue task bar). Every time the **Worklist** link is ‘clicked’, the customer information on the list is refreshed.



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Submit all Claims & Attachments within 30 days of Authorization!

LIHEAP Main Menu

Vendor ID: 3002908940110

[Worklist](#)

List of all Active and In Progress Crisis Authorizations. Sort, locate a customer, process a claim and return to the Worklist for immediate update.

Review the important information above your Worklist. Questions? Call the Vendor Helpline 1-877-537-9517



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This Worklist contains all Active and In Progress Crisis Authorizations

Locate a customer by name or Auth # by clicking on the blue column title above the column you wish to sort.

Key for Claim Status:

Suspended = data entry completed

Denied = data entry completed and an error exists

Blank =

- Data entry is required to submit a claim.
- If the LIHEAP cash grant/customer credits were sufficient and a Crisis Authorization # isn't needed, contact the Vendor Unit (1-877-537-9517) and ask for it to be retracted from your Worklist.

Instructions for Auth# and ICN fields:

- Auth # link takes you to the ‘Vendor Claim Attach’ specific claim
- ICN link takes you to the ‘LIHEAP Claims’ page
- Click on one of the blue buttons to the right of the ICN
- An attachment may need to be resubmitted by clicking on the ‘Re-Submit Attachment(s)’ button. See the ‘Instructions’ on the ‘Crisis Attachment Upload’ page.

Note:

- **Yellow Highlighted Rows** = Crisis Authorizations that are more than 30 days old.
- **Red text** = Denied Status. These claims won't be paid until vendor corrects errors made in data entry.

Note: Click on the WORKLIST link at the top of the page.

Provider ID: 3002908940110

[Click here to download results as CSV text file](#)

Auth. Eff. Date	Auth #	First Name	Last Name	Address	Address 2	City	State	Zip	Acct #	Amount	ACH	Claim Status	ICN	Submitting Documentation
20190531	8000001867	DAVID	FORLIZZI	321 NEW STREET		MILFORD	PA	97010-L1819-860123098		600				
20190531	8000001868	JOSHUA	FORLIZZI	650 MUSIC HOUSE ROAD		MUSICTOWN	PA	17035-0015-L1819-030236991		600	800004847	Suspended	2819226000001	Print Cover Sheet OR Submit Attachment(s)
20190531	8000001869	VALERIE	FORLIZZI	321 NEW STREET		MILFORD	PA	97010-L1819-001180855		600	800004848	Suspended	2819226000002	Print Cover Sheet OR Re-Submit Attachment(s)
20190531	8000001870	PATRICIA	FORLIZZI	321 NEW STREET		MILFORD	PA	97010-L1819-002601598		600	800004849	Denied	2819226000004	Print Cover Sheet OR Submit Attachment(s)
20190607	8000001882	ANTWAN	FORLIZZI	321 NEW STREET		MILFORD	PA	19050-L1819-080160545		600				
20190802	8000001883	LORRIE	FORLIZZI	12895 CASTOR AVE.		PHILA	PA	17025-0025-L1920-300111498		600	800004850	Suspended	2819226000005	Print Cover Sheet OR Re-Submit Attachment(s)
20190802	8000001884	OMAR	FORLIZZI	321 NEW STREET		MILFORD	PA	19050-L1920-080160546		600	800004851	Suspended	2819226000006	Print Cover Sheet OR Submit Attachment(s)
20190802	8000001885	JAMIE	FORLIZZI	321 NEW STREET		MILFORD	PA	19050-L1920-002635097		600	800004852	Denied	2819226000007	Print Cover Sheet OR Submit Attachment(s)
20190802	8000001886	SHANNAN	FORLIZZI	321 NEW STREET		MILFORD	PA	97010-L1920-030007092		600				