

### **New Child Care Provider Orientation 2023**

## **Southeast Region**

### **Before Attending an Orientation**

Before participating in the Department of Human Services (DHS) Orientation, you must complete the Better Kid Care DHS Orientation training within year from the Orientation date. You will not be admitted to the DHS Orientation without proof of completion.

If you completed online training more than a year ago from the Orientation date, you must call Better Kid Care and request the training be reset for you. Then, you must allow a minimum of 48 hours for Better Kid Care to reset your account and give you access to this training again.

# Completing the free and online Better Kid Care DHS Orientation Training

- 1. Go to: <a href="https://www.extension.psu.edu/youth/betterkidcare/on-demand">www.extension.psu.edu/youth/betterkidcare/on-demand</a>
- 2. Click on Sign in to On Demand
- 3. Go through the registration process
- 4. Complete the lesson relevant for the Orientation Class you wish to attend.
  - Family: DHS Orientation: Opening a Family Child Care Home
  - Group/Center: DHS Orientation: Opening a Child Care Center or Group Child Care Home
- 5. Once you have completed the DHS Orientation, please print the Certificate of Completion.

Once you have completed the Better Kid Care DHS Orientation training, please contact an OCDEL staff to verify completion. You will need a computer or mobile device (like a cell phone) with a camera and microphone. You will also need to provide proof of photo identification (state-issued ID or Driver's License, or a valid passport).



## **Registering for the DHS Orientation**

Pre-registration is required. To register, go to: <a href="https://www.surveymonkey.com/r/Registration4MonthlyOrientations">www.surveymonkey.com/r/Registration4MonthlyOrientations</a>

- Please register for the date and time that best fits the type of provider (family, group, or center). All sessions are held virtually.
- Plan to be on time for the DHS Orientation. No one will be admitted 15 minutes after the session begins and will not receive a Certificate of Attendance.
- Only two persons per legal entity may attend the DHS Orientation (when in-person).
- Please make appropriate child care arrangements for your children. This will allow you and other participants to be fully attentive during the virtual session.
- If you are unable to attend the DHS Orientation after registering, please call (215) 560-2541 or (800) 346-2929.

# 2023 DHS Orientation Schedule All sessions are held virtually.

FAMILY	GROUP/CENTER
January 11	January 25
9 AM - 12 PM	Morning 9 AM - 12 PM or Afternoon 1 PM - 4 PM
February 8	February 22
9 AM - 12 PM	Morning 9 AM - 12 PM or Afternoon 1 PM - 4 PM
March 8	March 22
9 AM - 12 PM	Morning 9 AM - 12 PM or Afternoon 1 PM - 4 PM
April 5	April 19
9 AM - 12 PM	Morning 9 AM - 12 PM or Afternoon 1 PM - 4 PM
May 3	May 17
9 AM - 12 PM	Morning 9 AM - 12 PM or Afternoon 1 PM - 4 PM
June 7	June 21
9 AM - 12 PM	Morning 9 AM - 12 PM or Afternoon 1 PM - 4 PM
July 12	July 26
9 AM - 12 PM	Morning 9 AM - 12 PM or Afternoon 1 PM - 4 PM
August 9	August 23
9 AM - 12 PM	Morning 9 AM - 12 PM or Afternoon 1 PM - 4 PM
September 13	September 27
9 AM - 12 PM	Morning 9 AM - 12 PM or Afternoon 1 PM - 4 PM
October 11	October 25
9 AM - 12 PM	Morning 9 AM - 12 PM or Afternoon 1 PM - 4 PM
November 8	November 15
9 AM - 12 PM	Morning 9 AM - 12 PM or Afternoon 1 PM - 4 PM
December 6	December 20
9 AM - 12 PM	Morning 9 AM - 12 PM or Afternoon 1 PM - 4 PM