

**Self-Inspection and Declaration Tool – Increase in Maximum Capacity  
55 Pa.Code Chapter 2800**

<b>Facility Name:</b>	<b>Current Maximum Capacity:</b>	<b>New Maximum Capacity:</b>
<b>Street Address:</b>		
<b>License Number:</b>		
<b>Inspection Date(s):</b>	<b>Facility Inspectors:</b>	

<b>Regulation- 55 Pa.Code Ch. 2800</b>	<b>Violation and Corrective Action, if Applicable</b>	<b>Corrective Action Status, if Violation was Found (Select)</b>
<p><b>81(a)</b> The home shall provide or arrange for physical site accommodations and equipment necessary to meet the health and safety needs of a resident with a disability and to allow safe movement within the residence and exiting from the residence.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>82(a)-(c)</b> Poisonous materials shall be stored in their original, labeled containers. Poisonous materials shall be stored separately from food, food preparation surfaces and dining surfaces. Poisonous materials shall be kept locked and inaccessible to residents unless all of the residents living in the residence are able to safely use or avoid poisonous materials.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>83(a),(c)</b> The indoor temperature, in areas used by the residents, must be at least 70°F when residents are present in the residence. For new construction after January 18, 2011, the residence shall provide central air conditioning.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>84</b> Heat sources, such as steam and hot heating pipes, water pipes, fixed space heaters, hot water heaters and radiators exceeding 120° F that are accessible to the resident must be equipped with protective guards or insulation to prevent the resident from coming in contact with the heat source.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected

Regulation- 55 Pa.Code Ch. 2800	Violation and Corrective Action, if Applicable	Corrective Action Status, if Violation was Found (Select)
<p><b>85(a)-(d)</b>  Sanitary conditions shall be maintained.  There may be no evidence of infestation of insects or rodents in the residence.  Trash shall be removed from the premises at least once a week.  Trash in kitchens and bathrooms shall be kept in covered trash receptacles that prevent the penetration of insects and rodents.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>86(a)-(b)</b>  All areas of the residence that are used by the resident shall be ventilated. Ventilation includes an operable window, air conditioner, fan or mechanical ventilation that ensures airflow.  A bathroom that does not have an operable, outside window shall be equipped with an exhaust fan for ventilation</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>87</b>  The residence's rooms, hallways, interior stairs, outside steps, outside doorways, porches, ramps, evacuation routes, outside walkways and fire escapes shall be lighted and marked to ensure that residents, including those with vision impairments, can safely move through the residence and safely evacuate.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>88(a)-(b)</b>  Floors, walls, ceilings, windows, doors and other surfaces must be clean, in good repair and free of hazards.  The residence may not use asbestos products for renovations or new construction.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>89(a)-(b)</b>  The residence must have hot and cold water under pressure in each bathroom, kitchen and laundry area to accommodate the needs of the residents in the residence.  Hot water temperature in areas accessible to the resident may not exceed 120°F.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected

Regulation- 55 Pa.Code Ch. 2800	Violation and Corrective Action, if Applicable	Corrective Action Status, if Violation was Found (Select)
<p><b>92</b> Windows, including windows in doors, must be in good repair and securely screened when doors or windows are open.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>93(a)-(b)</b> Each ramp, interior stairway and outside steps must have a well-secured handrail. Each porch must have a well-secured railing.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>94(a)-(b)</b> Interior and exterior doors that open directly into a stairway and are used for exit doors, resident areas and fire exits must have a landing, which is a minimum of 3 feet by 3 feet. Interior stairs, exterior steps and ramps must have nonskid surfaces.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>95</b> Furniture and equipment must be in good repair, clean and free of hazards.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>98(b)</b> The residence shall have at least one furnished living room or lounge area for residents, their families and visitors. The combined living room or lounge areas must accommodate all residents at one time. There must be at least 15 square feet per living unit for up to 50 living units. There must be a total of 750 square feet if there are more than 50 living units. These rooms or areas must contain tables, chairs and lighting to accommodate the residents, their families and visitors.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected

Regulation- 55 Pa.Code Ch. 2800	Violation and Corrective Action, if Applicable	Corrective Action Status, if Violation was Found (Select)
<p><b>101(a)-(r)</b>  For new construction of residences after January 18, 2011, each living unit for a single resident must have at least 225 square feet of floor space measured wall-to-wall, excluding bathrooms and closet space. If two residents share a living unit, there must be a total of 300 square feet in the living unit. Exceptions to the size of the living unit may be made at the Department's discretion.  Each living unit must have a telephone jack and individually controlled thermostats for heating and cooling.  The doors in living units, including entrance doors, must be accessible or adaptable for wheelchair use.  For new construction of residences after January 18, 2011, the kitchen capacity, at a minimum, must contain a cabinet for food storage, a small bar-type sink with hot and cold running water and space with electrical outlets suitable for small appliances such as a microwave oven and a small refrigerator.  An appliance shall be designed so it can be disconnected and removed for resident safety or if the resident chooses not to have the appliance within his living unit.  Ceiling height in each living unit must be an average of at least 7 feet.  Each living unit must have at least one window with direct exposure to natural light.  Each living unit must have a door with a lock, except where a lock in a unit under a special care designation would pose a risk or be unsafe. The administrator shall maintain a master key that can open all locks in the event of an emergency.  A resident shall have access to his living unit at all times.  Each resident shall have the following in the living unit:  (1) A bed with a solid foundation and fire retardant mattress that is in good repair, clean and supports the resident. An exception will be permitted for residents who wish to provide their own mattresses.  (2) A chair for each resident that meets the resident's needs.  (3) Pillows, bed linens and blankets that are clean and in good repair.  (4) A storage area for clothing that includes a chest of drawers and a closet or wardrobe space with clothing racks or shelves accessible to the resident.  (5) A bedside table or a shelf.  (6) A mirror.  (7) An operable lamp or other source of lighting that can be turned on at bedside.  (k) Cots and portable beds are prohibited.  (l) Bunk beds or other raised beds that require residents to climb steps or ladders to get into or out of bed are prohibited.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected

Regulation- 55 Pa.Code Ch. 2800	Violation and Corrective Action, if Applicable	Corrective Action Status, if Violation was Found (Select)
<p>(m) A living unit may not be used as an exit from or used as a passageway to another part of the residence unless in an emergency situation.</p> <p>(n) The living unit must have walls, floors and ceilings, which are finished, clean and in good repair.</p> <p>(o) In living units with a separate bedroom, there must be a door on the bedroom.</p> <p>(p) Space for storage of personal property shall be provided in a dry, protected area.</p> <p>(q) There must be drapes, shades, curtains, blinds or shutters on the living unit windows. Window coverings must be clean, in good repair, provide privacy and cover the entire window when drawn.</p> <p>(r) Each living unit must be equipped with an emergency notification system to notify staff in the event of an emergency.</p>		
<p><b>102(a)-(e), (h)-(i)</b></p> <p>(a) There must be one functioning flush toilet in the bathroom in the living unit.</p> <p>(b) There must be at least one sink and wall mirror in the bathroom of the living unit.</p> <p>(c) There must be at least one bathtub or shower in the bathroom of the living unit.</p> <p>(d) Toilet and bath areas in the living unit must have grab bars, hand rails or assist bars. Bathtubs and showers must have slip-resistant surfaces.</p> <p>(e) Privacy in the living unit must be provided for toilets, showers and bathtubs by partitions or doors. Bathroom doors in a double occupancy living unit must be lockable by the resident, unless contraindicated by the support plan.</p> <p>(h) Toilet paper shall be provided for every toilet.</p> <p>(i) Bar soap or a dispenser with soap shall be provided within reach of each bathroom sink. Bar soap, however, is not permitted when a living unit is shared unless there is a separate bar clearly labeled for each resident sharing the living unit.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>104(a)</b></p> <p>An assisted living residence shall have an accessible common dining space outside the resident living units. A dining room area must be equipped with tables and chairs and able to accommodate the maximum number of residents scheduled for meals at any one time. There must be at least 15 square feet per person for residents scheduled for meals at any one time.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected

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<p><b>121(a)-(b)</b> Stairways, hallways, doorways, passageways and egress routes from living units and from the building must be unlocked and unobstructed. Except as provided in § 2800.101 (relating to resident living units), doors used for egress routes from living units and from the building may not be equipped with key-locking devices, electronic card operated systems or other devices which prevent immediate egress of residents from the building, unless the residence has written approval or a variance from the Department of Labor and Industry, the Department of Health or the appropriate local building authority.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>122</b> Unless otherwise regulated by the Department of Labor and Industry, the Department of Health or the appropriate local building authority, all buildings must have at least two independent and accessible exits from every floor, arranged to reduce the possibility that both will be blocked in an emergency situation.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>123(a)-(d)</b> Exit doors must be equipped so that they can be easily opened by residents from the inside without the use of a key or other manual device that can be removed, misplaced or lost. Copies of the emergency procedures as specified in § 2600.107 (relating to emergency preparedness) shall be posted in a conspicuous and public place in the residence and a copy shall be kept. For a residence serving nine or more residents, an emergency evacuation diagram of each floor showing corridors, line of travel to exit doors and location of the fire extinguishers and pull signals shall be posted in a conspicuous and public place on each floor. If the residence serves one or more residents with mobility needs above or below grade level of the residence, there shall be a fire-safe area, as specified in writing within the past year by a fire safety expert, on the same floor as each resident with mobility needs.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected

Regulation- 55 Pa.Code Ch. 2800	Violation and Corrective Action, if Applicable	Corrective Action Status, if Violation was Found (Select)
<p><b>125(a)-(b)</b>            Combustible and flammable materials may not be located near heat sources or hot water heaters.            Combustible materials shall be inaccessible to residents.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>127(a)-(b)</b>            Portable space heaters are prohibited.            Nonportable space heaters must be well vented and installed with permanent connections and protectors.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>128(a)-(c)</b>            The use of kerosene burning heaters is prohibited.            Wood and coal burning stoves shall be used only if a local fire department or other municipal fire safety authority, professional cleaning company or trained maintenance staff person inspects and approves them annually. Wood and coal burning stoves that are used as a regular heating source shall be cleaned every year according to the manufacturer's instructions. Documentation of wood and coal burning stove inspections and cleanings shall be kept.            Wood and coal burning stoves must be securely screened or equipped with protective guards while in use.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>129(a)-(b)</b>            A fireplace must be securely screened or equipped with protective guards while in use.            A fireplace chimney and flue shall be cleaned when there is an accumulation of creosote. Written documentation of the cleaning shall be kept.</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected
<p><b>130(a)-(c),(h)</b>            There shall be an operable automatic smoke detector located in each living unit.            Smoke detectors and fire alarms must be of a type approved by the Department of Labor and Industry, the appropriate local building authority or local fire safety expert, or listed by Underwriters Laboratories.            If the residence serves nine or more residents, there shall be at least one smoke detector on each floor interconnected and audible</p>		<input type="checkbox"/> N/A - No Violation <input type="checkbox"/> Fully Corrected <input type="checkbox"/> Partly Corrected <input type="checkbox"/> Not Corrected

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<p>throughout the residence or an automatic fire alarm system that is interconnected and audible throughout the residence.</p> <p>In residences housing five or more residents with mobility needs, the fire alarm system shall be directly connected to the local fire department or 24-hour monitoring service approved by the local fire department, if this service is available in the community.</p>		
<p><b>131(a)-(f)</b></p> <p>There shall be at least one operable fire extinguisher with a minimum 2-A rating for each floor, including public walkways and common living areas every 3,000 square feet, the basement and attic.</p> <p>If the indoor floor area on a floor including the basement or attic is more than 3,000 square feet, there shall be an additional fire extinguisher with a minimum 2-A rating for each additional 3,000 square feet of indoor floor space.</p> <p>A fire extinguisher with a minimum 2A-10BC rating shall be located in each kitchen of the residence. The kitchen extinguisher must meet the requirements for one floor as required in subsection (a). Fire extinguishers must be listed by Underwriters Laboratories or approved by Factory Mutual Systems.</p> <p>Fire extinguishers shall be accessible to staff persons. Fire extinguishers shall be kept locked if access to the extinguisher by a resident could cause a safety risk to the resident. If fire extinguishers are kept locked, each staff person shall be able to immediately unlock the fire extinguisher in the event of a fire emergency.</p> <p>Fire extinguishers shall be inspected and approved annually by a fire safety expert. The date of the inspection shall be on the extinguisher.</p>		<p><input type="checkbox"/> N/A - No Violation</p> <p><input type="checkbox"/> Fully Corrected</p> <p><input type="checkbox"/> Partly Corrected</p> <p><input type="checkbox"/> Not Corrected</p>
<p><b>133</b></p> <p>The following requirements apply for a residence serving nine or more residents:</p> <p>(1) Signs bearing the word "EXIT" in plain legible letters shall be placed at all exits.</p> <p>(2) If the exit or way to reach the exit is not immediately visible, access to exits shall be marked with readily visible signs indicating the direction to travel.</p> <p>(3) Exit sign letters must be at least 6 inches in height with the principal strokes of letters at least 3/4 inch wide.</p>		<p><input type="checkbox"/> N/A - No Violation</p> <p><input type="checkbox"/> Fully Corrected</p> <p><input type="checkbox"/> Partly Corrected</p> <p><input type="checkbox"/> Not Corrected</p>

**Declaration**

By signing below, I swear that the above information is true and correct, that the agency is responsible for compliance with all applicable statues and regulations, including but not limited to Article X of the Public Welfare Code, 62 P.S. § 1001 et seq. and 55 Pa. Code § 20.1 et seq., and that knowingly providing inaccurate information may lead to enforcement action up to and including revocation of the agency's license to operate

Signature of Legal Entity Representative

Printed Name of Legal Entity Representative

Date Signed