

## Medication Administration Fall 2019 Classes and Outage Ending ODP Announcement 19-108

### **AUDIENCE:**

All Interested Parties, Agency/Entity Administrators, Medication Administration Primary Contacts, Agency/Entity Training Directors, and Existing/Prospective Medication Administration Trainers employed by one of the following applicable Department of Human Services (DHS) or Department of Aging licensed environments:

- Chapter 2380: Adult Training Facilities
- Chapter 2390: Vocational Facilities
- Chapter 2600: Personal Care Homes
- Chapter 2800: Assisted Living
- Chapter 3800: Child Residential and Day Treatment Facilities
- Chapter 6400: Community Homes for Individuals with Intellectual Disabilities that serve eight (8) or fewer individuals
- Chapter 6600: Intermediate Care Facilities for Persons with Intellectual Disabilities that serve eight (8) or fewer individuals
- Chapter 6600: Intermediate Care Facilities for Other Related Conditions that serve eight (8) or fewer individuals
- Title 6 Aging, Chapter 11: Adult Day Services

### **PURPOSE:**

To communicate upcoming dates for face to face classroom sessions for the Medication Administration training. To communicate the completion of the Medication Administration System transition and access to the new system. To remind interested parties that the mandatory date to transition to the sole use of online training only has changed.

**DISCUSSION:**

**Face to Face Class Dates – Fall 2019**

**Face to Face Class requirements:**

- The trainer candidate must already have registered for and completed the required online modules, 0 – 10.
- The trainer candidate must have successfully completed all 10 quizzes with an 80% or better
- The trainer candidate must have successfully completed all exams (Multiple Choice and Written Documentation), with an overall course average of 90% or better.
- A trainer candidate will automatically attain access to select an available Face to Face class once he or she has successfully completed all of the above.
- There is no additional charge to attend the Face to Face class. It is part of the original fee.

The Face to Face class is required for new trainers as well as for recertifying trainers.

<b>DATE</b>	<b>COUNTY</b>	<b>CITY</b>
8/27/2019	Allegheny	Monroeville
8/28/2019	Cambria	Ebensburg
9/11/2019	Berks	Wernersville
9/12/2019	Luzerne	White Haven
9/24/2019	Allegheny	Pittsburgh
9/25/2019	Westmoreland	Greensburg
9/26/2019	Centre	State College
10/8/2019	Philadelphia	Philadelphia
10/9/2019	Montgomery	Ambler
10/10/2019	Dauphin	Harrisburg
10/15/2019	Erie	Edinboro
10/16/2019	Clearfield	Clearfield
10/29/2019	Philadelphia	Philadelphia
10/30/2019	Berks	Wernersville
10/31/2019	Montour	Danville
11/12/2019	Beaver	Beaver Falls
11/13/2019	Allegheny	Pittsburgh
11/14/2019	Cambria	Johnstown
11/19/2019	Centre	State College
11/20/2019	Luzerne	White Haven

12/3/2019	Philadelphia	Philadelphia
12/4/2019	Montgomery	Ambler
12/5/2019	Berks	Wernersville
12/10/2019	Allegheny	Pittsburgh
12/11/2019	Cambria	Ebensburg
12/17/2019	Dauphin	Harrisburg
12/18/2019	Montour	Danville

***(Please plan to arrive at all locations between 8:30 and 8:45 am unless otherwise noted. Class start time is 9:00 am.)***

**The Face to Face Training date and location may be selected by returning to the following site:**

<https://medsadmin.myodp.org/cms/>

The full address of the class location will be provided once you have successfully completed the exams. Once you have chosen a class, if you need to change dates, please contact the helpdesk.

**Please do not contact the facility for information: If you have questions about arrival times, parking, assignments, handouts, etc. please contact the Meds Admin Help Desk Portal: [www.mahelpdesk.com](http://www.mahelpdesk.com)**

**\*\*\* Classes are assigned on a first-come, first-served order, based on when you successfully complete your exams. There is a finite number of seats in each class and some classes do fill up.**

**\*\*\*\* Some class locations may be canceled if enrollment is too low.**

### Scheduled Outage Update (as of August 15, 2019)

The scheduled outage of the Medication Administration Training program sites is over. All sites related to the Medication Administration Training program have transitioned to the new host. As of Thursday, August 15, 2019, at 12:00 pm access has resumed.

Thank you for your patience.

Please be aware that all of the URLs to access the meds admin sites are different. The previous addresses will not work. The new addresses are:

**Registration/course site** - <https://medsadmin.myodp.org/cms/>

**MA Student** - <http://mastudent.myodp.org/>

**MA Trainer** - <https://matrainer.myodp.org/>

If you need more information please go to one of the following:

<https://harrisburg.temple.edu/continuing-education/medication-administration-training-program>

<https://www.myodp.org/mod/page/view.php?id=21841>

[www.mahelpdesk.com](http://www.mahelpdesk.com)

### **Critical Date Notification**

As noted in ODP Announcement #19-050, the June 30, 2019 deadline for mandatory use of the online training has been extended. A new deadline will be set at a future date.