

Requirements for Provider Type 12 – School Corporation

Specialty Code

Please choose from the following for specialty and code:

- 120—Teaching Institute
- 121—Teaching Institute Dental

Provider Eligibility Program (PEP)

- Fee-for-Service

Required Documents for Provider Type 12

The following documents and supporting information are required by the Bureau of Fee-for-Service Programs for enrollment (please ensure all documents are legible):

- Completed application for the enrollment of a Facility – application must include:
 - Signed Provider Agreement with the original signature of an authorized representative;
 - Completed Ownership or Control Interest Disclosure form
- Copy of license issued by the Department of Education
- Documentation generated by the IRS showing both the Provider’s legal name and FEIN— documentation must come from the IRS; this Department does not accept W-9s

School Corporations (12-120/121) are encouraged to apply online via our Electronic Provider Portal at <https://provider.enrollment.dpw.state.pa.us> . If circumstances do not allow online submission, send the application and required documents to:

**DHS Provider Enrollment
P.O. Box 8045
Harrisburg, Pa 17105-8045
Fax: (717) 265-8284
E-mail: ra-provapp@pa.gov**