Requirements for Provider Type 09 - Certified Registered Nurse Practitioner (CRNP)

**Specialty Code**
Please choose from the following for specialty and code:

- 090 - Pediatric
- 091 - Obstetrics/Gynecology
- 092 - Family Health
- 093 – Nurse Practitioner (Primary Care)
- 095 – Adult Health
- 098 – Gerontology
- 099 – Emergency
- 103 – Family and Adult Psych Mental Health
- 370 – Tobacco Cessation

**Provider Eligibility Program (PEP)**
Please choose the appropriate PEP from the following:

- Fee-for-Service
- Enrollment Not Paid (if part of a 31 Physician Group, FQHC, or RHC)

**Required Documents for an Individual Provider Type 09**
Note that CRNPs employed by or under contract with a physician, physician group, or provider type other than a CRNP group most enroll with the Enrollment Not Paid PEP, unless one of the conditions listed under Bulletin 09-05-16 are met. Please refer to Bulletin 09-05-16 “Clarification of Enrollment Policy for CRNP’s” for conditions of enrollment, found at: [http://www.dhs.pa.gov/provider/BulletinSearch/index.htm](http://www.dhs.pa.gov/provider/BulletinSearch/index.htm)

The following documents and supporting information are required by the Bureau of Fee-for-Service Programs for enrollment (please ensure that all documents are legible):

- Completed application for enrollment of an Individual Provider—application must include:
  - A signed Outpatient Provider Agreement with Provider’s original signature; and
  - A completed Ownership or Control Interest Disclosure form
- Copy of your DEA certificate, if applicable
- Copy of current license issued by Department of State
- Copy of Prescriptive Authority license issued by the State Board of Nursing, or copy of the application for Prescriptive Authority—the Department of State website provides more information: [http://www.dos.pa.gov/ProfessionalLicensing/BoardsCommissions/Nursing/Documents](http://www.dos.pa.gov/ProfessionalLicensing/BoardsCommissions/Nursing/Documents)
- If application is for an Out-of-State Provider, submit proof of current home state Medicaid participation
- Copy of the collaborative practice agreement that exists between the CRNP and their employer—the Department of State website provides more information: [http://www.dos.pa.gov/ProfessionalLicensing/BoardsCommissions/Nursing/Documents](http://www.dos.pa.gov/ProfessionalLicensing/BoardsCommissions/Nursing/Documents)
- If enrolling as an 09/103, provide documentation that you have a clinical specialty/certification of either Family Psychiatric and Mental Health Nurse Practitioner or Adult Psychiatric and Mental Health Nurse Practitioner
- Certificate of Completion for Application of Topical Fluoride Varnish, if applicable

5/16/2021
Requirements for a Provider Type 09 Group:

- Completed application for enrollment of a Group Provider—application must include:
  - A signed Outpatient Provider Agreement with original signature of an authorized representative;
  - A completed Ownership or Control Interest Disclosure form; and
  - Group Member form with the original signature and Provider ID number of at least one Provider

- Documentation generated by the IRS showing both the Group’s legal name and FEIN – documentation must come from the IRS; this Department does not accept W-9s

- If the Provider is tax-exempt, submit IRS 501 (c)(3) letter confirming this status

- If the application is for an Out-of-State Provider, submit proof of current home state Medicaid participation

- If the Group is operating under a fictitious name, submit a copy of the DBA filing with Department of State Corporation Bureau

- Copy of Corporation paperwork issued by Department of State Corporation Bureau or a copy of the business partnership agreement

Certified Registered Nurse Practitioners (09) are encouraged to apply online via our Electronic Provider Portal at https://provider.enrollment.dpw.state.pa.us. If circumstances do not allow online submission, send application and documents to:

DHS Provider Enrollment
PO Box 8045
Harrisburg, PA 17105-8045 Fax: (717) 265-8284
E-mail: ra-provapp@pa.gov

5/19/2021