|                 | Mental Health and Substance Abuse Services Bulletin COMMONWEALTH OF PENNSYLVANIA * DEPARTMENT OF PUBLIC WELFARE |  |
|-----------------|---|--|
|                 | SUBJECT  Office of Mental Health and Substance Abuse Services Bulletin Series Update 1980/99 Update             | Charles G. Curie Deputy Secretary for Mental Health and Substance Abuse Services |
| NUMBER:         | OMHSAS-00-03  |  |
| ISSUE DATE:     | July 31, 2000   |  |
| EFFECTIVE DATE: | Immediately   |  |

#### SCOPE:

See distribution list below.

### **PURPOSE**:

The purpose of this bulletin is to provide a complete listing of all mental health and substance abuse services bulletins that are in effect as of July 31, 2000.

#### **DISTRIBUTION LIST:**

Mental Health/Mental Retardation Advisory Committee State Mental Health Services Planning Council County Mental Health/Mental Retardation Administrators State Mental Health Facilities Mental Health/Mental Retardation Facility Guardian Offices Mental Health Base Service Units

Mental Health Licensed/Approved ProgramsInterest Advocacy, Consumer, and Family Group, Agencies and Individuals

This Bulletin obsoletes OMH-97-02

# DEPARTMENT OF PUBLIC WELFARE Office of Mental Health and Substance Abuse Services Bulletin List

The following bulletins remain in effect. Joint program bulletins are enclosed in parenthesis after the bulletin number with the lead program office list first. Shaded lines divide the calendar year of issuance.

| Bulletin Number     | Subject   |  |
|---------------------|---|--|
| OMHSAS-00-01        | Change in Designated Service Areas  |  |
| OMHSAS-00-02        | Cost Settlement Policy and Procedures for Community-Based Medicaid Initiatives  |  |
| OMHSAS-00-03        | Office of Mental Health Bulletin Series 1980/99   |  |
|                     |   |  |
| OMHSAS-99-01        | Use of Restraints, Seclusion and Exclusion in State Mental Hospitals  |  |
| OMHSAS-99-02        | Maximum Allowable Rates of Reimbursement for Psychiatric Physicians   |  |
| OMHSAS-99-05(MH/MR) | Maximum Rates of State Participation for the County Mental Health Programs/Mental Retardation Programs                                |  |
| OMHSAS-99-06        | Mental Health Research Involving Human Subjects   |  |
| OMHSAS-99-08        | Revised Procedure for Waiver of Mental Health and SubstanceAbuse Services (OMHSAS) Program Regulations                                |  |
| OMHSAS-99-09        | Emerich V. Philadelphia Center for Human Development, 720 A.2d 1032 (PA 1998) (Duty to warn Third Parties - Tarasoff in Pennsylvania) |  |

| OMHSAS-99-10     | Sanctions Policy for Noncompliance with Mental Health and Mental Retardation Income and Expenditure, Consolidated Wais and Cost Settlement Reporting Requirements       |  |
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|                  |   |  |
| OMH-98-01        | Reporting requirements for services funded through County Base and CHIPP funds  |  |
| OMH-98-02        | CRR License Compliance Instrument   |  |
| OMH-98-03        | Maximum rates of state participation for the County Mental Health Programs/Mental Retardation Programs  |  |
| DMH-98-04        | MH Crisis Intervention Fee schedule   |  |
| SMH-98-01        | Management of Incidents: SI-815 Incident Report and Risk Management Policy and Procedural Changes   |  |
| SMH-98-02        | Clozapine Therapy Selection and Management  |  |
| <br>DMH-97-01    | Reporting Alleged Neglect of care dependent persons under Act 28 of 1995  |  |
| SMH-97-01        | Role of State Mental Hospitals and Restoration Center Boards of Trustees  |  |
| SMH-97-02        | Risk Management Incident Report SI-815  |  |
|                  |   |  |
| SMH-97-04        | Security Guidelines for SMH Forensic Centers  |  |
| SMH-97-05        | Transporting patients   |  |
| 00-97-02(MR/MH)  | Quarterly Liability Summaries: Supplement and Amendment   |  |
| DMH-96-02        | Non-Renewal of Licenses for Community-Based Mental Health Providers That Have Suspended Services  |  |
| DMH-96-04        | Procedures for Claiming Federal Reimbursement on Administrative Costs forMedicaid Funded MH Services  |  |
| DMH-96-05        | Mental Health Crisis Intervention (MHCI) Fee Schedule   |  |
| DMH-96-06        | Continuity of Care: HealthChoices Managed Care Program  |  |
| SMH-96-01(MH/MR) | Tuberculosis Infection Control Program  |  |
| SMH-96-02        | Implementation of Act 28 of 1995 in OMH Operated Long Term Care Unitsand South Mountain Restoration Center  |  |
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| MH-95-03         | Guidelines for Supporting the Development of Consumer Self-Help Groups  |  |
| DMH-95-04        | Distribution of PARF Position Statement for State Hospital Vocation Adjustment Services   |  |
| DMH-95-05        | Guidelines for Safeguarding Patient Property  |  |
| DMH-95-07        | Educational Portions of "Non-Educational" Residential Placements  |  |
| DMH-95-08        | License/Approval Process for Community-Based Mental Health ServicePrograms  |  |
| DMH-95-09        | Maximum Department Financial Participation for Mental Health CrisisIntervention (MHCI) Services   |  |
| SMH-95-01        | Crime Victim Notification: Implementation of Amendments to Act 155;Expanding the Bill of Rights for Victims of Crime  |  |
| SMH-95-02        | The Use of Mechanical Restraint for Custody Purposes by State MentalHospital Forensic Centers   |  |
| 1153-95-01(MA)   | Accessing Outpatient Wraparound Mental Health Services Not Currently Included in the Medical Assistance Program Fee Schedule for EligibleChildren Under 21 Years of Age |  |
| 157-95-01        | Mental Health Services Provided In a Non-JCAHO Accredited ResidentialFacility for Children Under 21 Years of Age  |  |
| 165-95-01(MA)    | Update - JCAHO-Accredited RTF Services  |  |
| 1000-95-01       | Room and Board Payments for Mental Health Only Children in ResidentialFacilities Which Are Not JCAHO Accredited   |  |
| 1000-93-01       | Troom and Board Layments for Mental Fleatin Only Children in Residential actities which Are Not Scaling Accredited  |  |
| OMH-94-01        | Mental Health Vocational Provider Directory   |  |
| DMH-94-02        | Responsibilities of South Mountain Restoration Center/Long-Term CareFacilities Regarding Implementation of Nursing Hom Reform Legislation                               |  |
| DMH-94-03        | Admission to Long-Term Care Units and South Mountain Restoration Centerfrom State Mental Hospitals  |  |
| DMH-94-04        | Serious Mental Illness: Adult Priority Group  |  |
| MH-94-05         | Direction from Harrisburg to State Mental Hospitals and South MountainRestoration Center  |  |
| MH-94-07         | 180-Day Exception Requests and Invoice Submission Time Frames   |  |
| DMH-94-09        | 180-Day Exception Requests of MA Invoices   |  |
| DMH-94-10        | Account Structure Manual-Revised Cost Centers for County Mental Healthand Mental Retardation Programs   |  |
| SMH-94-02        | Guidelines for Assuring Accessibility of State Mental Hospital Services to Persons Who Are Hearing Impaired   |  |
| SMH-94-03        | Procedure for Patient Rights Grievance and Appeal Hearing   |  |
|                  | (MR/MH/C&Y/Svc. Programs) Site Visits and Access to Records ByPennsylvania Protection and Advocacy Inc.   |  |

| OMH-93-08                                    | Cooperation With Utilization Review   |  |  |
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| OMH-93-09                                    | Resource Coordination Implementation  |  |  |
| OMH-93-10                                    | Mental Health Crisis Intervention Service Guidelines  |  |  |
| OMH-93-11                                    | Evaluation of County Compliance With the Consolidated CommunityReporting System (CRRS) Requirements                                   |  |  |
| OMH-93-12                                    | Nursing Home Reform Implementation for Persons With Mental Illness  |  |  |
| SMH-93-01                                    | Clozaril Therapy Patient Selection and Management   |  |  |
| SMH-93-02                                    | Patient Smoking   |  |  |
| SMH-93-03                                    | Tuberculosis Surveillance and Management  |  |  |
| SMH-93-04                                    | Immunization of Patients/Residents and Employees  |  |  |
| 5221-93-01                                   | Intensive Case Management Record Requirements   |  |  |
| 00-93-23                                     | (MR/IM/MH) Medical Assistance for Children  |  |  |
| 00-93-29                                     | (MR/MH) Providing Services To Persons With Autism/PervasiveDevelopmental Disorder   |  |  |
| 01-93-04<br>11-93-02<br>13-93-02<br>41-93-02 | (MA/MH) Payment for Mental Health Services Provided in a ResidentialTreatment Facility for Eligible Individuals Under 21 Years of Age |  |  |
| 01111 00 00                                  | 10  |  |  |
| OMH-92-05                                    | Community Residential Rehabilitation Services (CRRS) Length of Stay Policy  |  |  |
| OMH-92-06                                    | Clarification of CRR Regulation Section 5310.33(e)  |  |  |
| OMH-92-07                                    | Policy and Guidelines for Insuring the Protection of Human Rights (PatientRights)   |  |  |
| OMH-92-12                                    | Community Integrated Employment Program Definitions   |  |  |
| OMH-92-14                                    | Patient Abuse Investigations Investigator's Resource Manual   |  |  |
| OMH-92-16                                    | MH Crisis Intervention Services: Implementation   |  |  |
| SMH-92-01                                    | Patient Care Evaluation Studies   |  |  |
| SMH-92-02                                    | Metal Restraints  |  |  |
| 00-92-10                                     | Information On Public Law 102-119: Reauthorization Of The Individuals WithDisabilities Education Act                                  |  |  |
| 501-92-02                                    | Changes to Food Stamp Shelter Deductions  |  |  |
| OMH-91-04                                    | Adult Forensic System Program Components, Admissions, Transfers, LevelOf Care and Service Area Designation                            |  |  |
| OMH-91-05                                    | MA Patients under 21 - Certification of Necessity   |  |  |
| OMH-91-09                                    | Patient/Client Information System (PCIS)  |  |  |
| OMH-91-13(MH/MR)                             | MH/MR Annual Income and Expenditure Reports Certification and Appeal Process  |  |  |
| OMH-91-19                                    | Transmittal of General Family Based Mental Health Services Program Issues   |  |  |
| SMH-91-02                                    | Access to State Mental Hospitals and Restoration Centers by Employees of PPA and It's Legal Counsel                                   |  |  |
| SMH-91-03                                    | Physician Services Coverage   |  |  |
| SMH-91-04                                    | State Mental Hospital Admission of Involuntarily Committed Individuals  |  |  |
| 4000-91-01(MR/OCYF/MH)                       | Services for Children in Foster Family Care Who Are Placed Out-of-County  |  |  |
|  |   |  |  |
| OMH-90-03                                    | Unsupervised Leave of Patients Found Not Guilty by Reason of Insanity   |  |  |
| 00-90-24(MR/MH/OCYF)                         | SSI Disability for Children   |  |  |
| 00-89-07                                     | Signature Requirements  |  |  |
| 00-89-09                                     | Accessibility of Appropriate Mental Health Services for Persons who areHearing Impaired   |  |  |
| 00-89-12                                     | Requirement to Notify County Administrators   |  |  |
| 1101-89-01(MH/MR/MA)                         | County Payment Exemption for Targeted Case Management Services  |  |  |
|  |   |  |  |
| 00-88-03(MH/MA)                              | Appropriate Billing for Psychiatric Partial Hospitalization Providers and Outpatient Psychiatric Clinics                              |  |  |
| 00-88-12                                     | "Do Not Resuscitate"  |  |  |
| 00-88-14                                     | Fee Schedule Revisions and Transportation Requirements  |  |  |
| 4305-88-01(MR/MH)                            | Quarterly Liability Summaries   |  |  |

| 99-87-04              | OMH Policy on Appropriation of Act 33 and Administrative Bulletin 00-85-96   |  |
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| 99-87-05              | The Consumers Self-Help Alternative  |  |
| 99-87-06              | Search of Visitors and Patients at SMH Forensic Units and Farview StateHospital  |  |
| 99-87-07              | Guidelines for Assessing and Documenting Dangerousness of Mentally III Adults  |  |
| 99-87-08              | Blind/Visually Impaired Patients   |  |
| 99-87-10              | Discharge Planning Responsibilities for State Mental Hospital Child/Adolescent Programs and County MH/MR Programs        |  |
| 99-87-23              | Notification of Grievance and Appeal Procedures-Involuntary OutpatientCommitment   |  |
| 99-87-26              | Model Policy and Procedures: AIDS/HIV  |  |
| 4305-87-01            | Revised MH/MR Client Liability Community Service Regulations   |  |
| 4305-87-02            | Client Liability Community MH/MR Services  |  |
| 1-000-07-02           | Onetic Elability Continuanty with high convices  |  |
| 99-86-01(MR/MH)       | Procedures for Review of Service Eligibility and Termination Decisions   |  |
| 99-86-06              | Guidelines for Use of Electroconvulsive Therapy (ECT)  |  |
| 99-86-07              | Families of Mentally III - Self Help Movement  |  |
| 99-86-10(MH/OVR)      | CSP: The Job Training Partnership Act  |  |
|                       |  |  |
| 99-86-11              | Implementation of Act 33 of 1985   |  |
| 99-86-14              | Involuntary Outpatient Commitment  |  |
| 99-86-16              | Education: A Crucial Strategy in Rehabilitation of the Mentally III  |  |
| 99-86-20(MH/OVR)      | Social Security Work Incentives  |  |
| 99-86-23              | Legal Interpretation of Commonwealth vs. Helms Case  |  |
| 99-86-26              | Confidentiality Provisions of Members of Patient Rights Committees of StateMental Hospitals                              |  |
| 99-86-30              | Discharge from Unauthorized Absences   |  |
| 99-86-32              | Mental Health Procedures Act Checklist   |  |
| 99-86-41              | Hiring of Physicians   |  |
| 99-86-44              | Psychiatric Physician Public Service Time  |  |
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| 99-85-02              | Pharmaceutical Assistance Contract for the Elderly (PACE) Program  |  |
| 99-85-04              | Care and Maintenance Liability of Working Patients   |  |
| 99-85-07              | Admission and Discharge of Veterans to/from State Mental Hospitals   |  |
| 99-85-10              | Administration of Psychotropic Medication to Protesting Patients   |  |
| 99-85-11              | Keys Amendment Implementation  |  |
| 99-85-16              | Interdepartmental Cooperative Agreement between the Office of Mental Health And the Pennsylvania Department of Aging     |  |
| 99-85-17              | Change in Name, Address, and Capacity of Mental Health Facilities  |  |
| 99-85-17(MR/MH)       | County Indirect Costs Allocation Plan Guideline Update - Maintenance in Lieu ofRent as a Direct Cost                     |  |
| 99-85-19              | Treatment of Persons during Pendency of a 304 or 305 Commitment Petition   |  |
| 99-85-20              | SSI/SSDI Disability Advocacy Program (DAP) Alert   |  |
| 99-85-21              | Readmission from Community Placement with 30 Days of Discharge   |  |
| 99-85-38              | Pre-discharge Money Management Planning  |  |
| 99-85-44              | Care and Maintenance; Policy Guidelines for Indigent Certification   |  |
|                       |  |  |
| 99-84-11              | Charges for Evaluation and Reports Requested by OVR  |  |
| 99-84-13              | Risk Management/Quality Assurance Program  |  |
| 99-84-19              | Guidelines for Physical Structure of Seclusion Rooms   |  |
| 99-84-22(MH/MR)       | County Indirect Cost Allocation Plan Guidelines  |  |
| 99-84-24              | Continuity of Care   |  |
| 99-84-30              | Treatment Team Management  |  |
| 99-84-38              | Guidelines for Delivery of Mental Health Forensic Services To Persons in CountyJails and Persons on Probation and Parole |  |
| 99-84-39              | Use of Authorized Absence at Discharge   |  |
| 99-84-42              | Care and Maintenance Policy  |  |
| 99-84-49              | Standards for Psychological Services in State Mental Hospitals and SouthMountain Restoration Center                      |  |
| JJ-U <del>1</del> -13 | Totalidado foi i sychological services in state iviental i lospitals and southiviountalli Restolation Center             |  |

| 99-84-50         | Revision of Norristown State Hospital's Juvenile Forensic Unit Admission Criteria   |  |
|------------------|---|--|
| 297-84-42        | Elimination of the PA 162-D form and replacing it with the PA/FS 162 form   |  |
|                  |   |  |
| 99-83-03(MH/MR)  | Creation of BSUs and Catchment Areas  |  |
| 99-83-10(MH/MR)  | Payment of Residential Placement Costs for Mentally Retarded or SeverelyEmotionally Disturbed Children in Residential Facility                      |  |
| 99-83-23         | Guardianship Petitioning Process - Redeterminations   |  |
| 99-83-25         | Referral Procedures for "Guilty But Mentally III" Individuals   |  |
| 99-83-26         | Informed Consent to Non-Psychiatric Health Care at State Mental Hospitals   |  |
| 99-83-29         | Notification of State Mental Hospitals 302 Commitments  |  |
| 99-83-30         | County Mental Health/Mental Retardation Emergency Mental Health ServicesGuidelines  |  |
| 99-83-33         | Services to Individuals on Probation and Parole   |  |
| 99-83-35         | Guidelines for the Development of Children's Community Residential RehabilitationServices (CRRS) Programs   |  |
| 99-83-38         | Patient Care Review Committee   |  |
| 99-83-40         | Clinical Information to be Provided by State Mental Hospitals to State and CountyCorrectional Facilities Upon Discharge of Forensic Patients        |  |
| 99-83-41         | Children and Adolescent Partial Hospitalization Programs with School  |  |
| 99-83-42         | Guidelines for Voluntary and involuntary Patients Refusing Physical ExaminationOn Admission   |  |
| 99-83-49         | Expiration of 4th Provisional Certificate of Compliance   |  |
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| 99-82-05         | Generic Drugs   |  |
| 99-82-10         | Procedures for Discharge of Mentally Retarded Patients at State Mental Hospitals  |  |
| 99-82-14(MR/MH)  | Financial Competency Statements   |  |
| 99-82-33         | Vecchione Competency Determinations, Procedures, and Alternatives   |  |
| 99-82-36         | Voting Rights and Procedures  |  |
| 99-82-39(MH/MR)  | New Vecchione Petition Forms  |  |
| 99-82-47(MH/MR)  | Monitoring the Guardianship Petitioning Process at State Centers and State Mental Hospitals   |  |
| 99-82-50         | Community Residential Rehabilitation Services for Young Adult Clients   |  |
| 99-82-52(MH/MR)  | Memo #44 - Personnel Action Plan  |  |
| 199-82-01(MR/MH) | Responsibility for Collection of Tuition Expenses Under Act 199 for Out-of-StateResidents   |  |
| 8000-82-04       | 8600 Letters of Agreement between CRRs Providers and County AdministrativePrograms  |  |
| 8000-82-06       | Building Occupancy Requirement for CRRs Providers   |  |
|                  |   |  |
| 99-81-42         | Proper Implementation of Discharge or Transfer Procedures for Certain PersonsIn the Category "Acquitted Because of Lack of Criminal Responsibility" |  |
| 99-81-59         | Search of Visitors and Residents/Patients at State-Operated Civil MentalHospitals, Long Term Care Units, and Restoration Center                     |  |
| 199-81-01(MR/MH) | Procedures for Charging and Collecting Tuition Expenses for School-Age Residents in Mental Retardation and Mental Health Residential Facilities     |  |
| 5000-81-01       | Office of Mental Health County Program Record Retention Policy  |  |
| 8000-81-01       | Release of Inspection/Monitoring Reports  |  |
|                  |   |  |
| 99-80-12         | Vehicle Code Reporting Requirements   |  |
| 99-80-19         | Hunting on Institutional Grounds  |  |
| 6100-80-02       | Fee-for-Service Funding of MH-CRR Programs  |  |

## COMMENTS AND QUESTIONS REGARDING THIS BULLETIN SHOULD BE DIRECTED TO:

Office of Mental Health and Substance Abuse Services, P.O. Box 2675 Harrisburg, PA 17105 Telephone (717) 787-6443

Visit the Office of Mental Health and Substance Abuse website at www.dpw.state.pa.us/omhsas/dpwmh.asp.