



THIS AGREEMENT, made on _____ between _____
DATE NAME OF PARTICIPANT

hereinafter referred to as participant, and _____ at
PROVIDER AGENCY ADMINISTERING PROGRAM

_____ hereinafter referred to as provider agency.
ADDRESS OF ADMINISTERING PROVIDER AGENCY

WITNESSETH:

Whereas, the participant is receiving residential habilitation services from the provider agency; and
Whereas, room and board is furnished by the provider agency at:

_____ ADDRESS OF RESIDENCE

Check only one box for paragraphs 1-3 to indicate the amount of room and board the participant will pay.

(1) Participant agrees to pay provider agency \$_____ (if participant resides in licensed/unlicensed residential habilitation service location, the participant's share is 72 percent of the SSI maximum rate plus Pennsylvania State Supplementary Payment (SSP)).

(2) Participant agrees to pay provider agency \$_____ (if participant pays their own rent directly to a landlord, but food is supplied through a provider agency) for food. The participant shall only pay 32 percent of the SSI maximum rate plus SSP for board.

(3) Participant agrees to pay provider agency \$_____ (if participant pays rent to the provider agency, but participant purchases their own food) for rent. The participant shall only pay 40 percent of the SSI maximum rate plus SSP for room.

(4) Payment shall be made on a monthly basis and shall be due and payable the first day of each month. Payments for periods of less than a month shall be prorated and shall be due and payable the month following the prorated room or board charge. However, all payments must be made prior to discharge from the facility.

(5) Monies for room and board shall be paid to the person designated by the provider agency. Such person shall issue a receipt showing amount of payment and period covered.

(6) If at any time the participant's total available income is less than the SSI maximum rate, the applicable percentage of the available income shall be charged to fulfill the participant's monthly obligation in this agreement. If the agency is the participant's representative payee, the participant shall always be guaranteed at least \$30 per month for personal needs allowance.

(7) Provider agency agrees to comply with § 51.121 which requires the proration of board costs for every day the participant is on leave from the residence.

SIGNATURES: A provider agency designee and a witness must sign the room and board contract. If a participant is the representative payee, he or she must sign the contract. If a participant is 18 years of age or older and is not the representative payee for his or her benefits, the representative payee and the participant shall sign the room and board contract. If a participant is adjudicated incompetent to handle finances, the participant's surrogate shall sign the room and board contract.

PROVIDER AGENCY

DATE

WITNESS

DATE

PARTICIPANT OR PERSON SIGNING ON PARTICIPANT'S BEHALF (INCLUDE RELATIONSHIP TO PARTICIPANT)

DATE

REPRESENTATIVE PAYEE, IF OTHER THAN PROVIDER OR PARTICIPANT

DATE