

COUNTY HUMAN SERVICES PLAN

FY 2017-2018

Pike Human Development

Appendix A
Fiscal Year 2017-2018

COUNTY HUMAN SERVICES PLAN

ASSURANCE OF COMPLIANCE

COUNTY OF: Pike

- A. The County assures that services will be managed and delivered in accordance with the County Human Services Plan submitted herewith.
- B. The County assures, in compliance with Act 80, that the County Human Services Plan submitted herewith has been developed based upon the County officials' determination of County need, formulated after an opportunity for public comment in the County.
- C. The County and/or its providers assures that it will maintain the eligibility records and other records necessary to support the expenditure reports submitted to the Department of Human Services.
- D. The County hereby expressly, and as a condition precedent to the receipt of state and federal funds, assures that in compliance with Title VI of the Civil Rights Act of 1964; Section 504 of the Federal Rehabilitation Act of 1973; the Age Discrimination Act of 1975; and the Pennsylvania Human Relations Act of 1955, as amended; and 16 PA Code, Chapter 49 (Contract Compliance regulations):
 - 1. The County does not and will not discriminate against any person because of race, color, religious creed, ancestry, origin, age, sex, gender identity, sexual orientation, or disability in providing services or employment, or in its relationship with other providers; or in providing access to services and employment for individuals with disabilities.
 - 2. The County will comply with all regulations promulgated to enforce the statutory provisions against discrimination.

COUNTY COMMISSIONERS/COUNTY EXECUTIVE

<i>Signatures</i>	<i>Please Print</i>	
	Matthew M. Osterberg	Date: <u>6-7-17</u>
	Rich Caridi	Date: <u>6-7-17</u>
	Steve Guccini	Date: <u>6-7-17</u>

PART I: COUNTY PLANNING PROCESS

The Director of the Pike County Human Development Office administers the Human Service Development Fund. The county coordinated with all of its Human Service providers and/or Professionals in establishing its needs and priorities, as well as attending the bimonthly meetings of the Pike County Interagency Council, which is comprised of all the County's Human Service agencies. At the Interagency Council meetings, discussions are held regarding human service needs within the county. New and/or innovative services are being provided, as well as coordination of services between various agencies. Pike County is joined with Carbon and Monroe counties with its drug, alcohol and MH/MR programs.

A majority of the planning was coordinated with the Pike County Interagency Council that consists of all human service agencies serving Pike County. Their needs and services are discussed at length. Current funded agencies were also directly contacted concerning their needs, inputs etc. The Pike County Interagency Council created a Pike County Human Resource Directory, which today has become Pike County's New Information & Referral System known as PikePAHelp.org.

As well as the Pike County Interagency Council discussions pertaining to the county human services, meetings with the County's Food Pantry Directors and the Pike County Human Development Advisory Committee as well discuss the needs of the county and the agencies that are providing those services. The county's Human Service Development Funds are allocated to seven (7) Human Services agencies that continue to provide the most outstanding services to our county residents.

Historically, these allocated funds have been utilized and continue to benefit our agencies programs and residents. As the economy continues to slowly strengthen, agencies still struggle with raising funds to provide these services, so with the continued HSDF funds, it helps agencies maintain these successful programs and still provide these services to our residents.

Pike County Community Needs Assessment was a landmark study that will enable Pike county governing bodies and community organizations to establish policy priorities that will guide the delivery of health care and human services to the residents. In summary, these are some of the services that are to be the most critical; the emergency medical services, psychiatrists, mental health programs, primary care, oral health, affordable housing, youth initiatives, elderly initiatives, education, people with disabilities and transportation. The Pike County HSDF Advisory board that consists of community leaders, community providers, and community members to help develop the HSDF plan for Pike County this year.

The Pike County Human Service Fund fits into the County's Human Service organizational structure as it allows the County more discretion and flexibility to accommodate its local needs and priorities within the Human Service programs for which the County is responsible and made possible through funding from HSDF.

For the 2017-18 HSDF program year; these funded agencies currently have experienced no programmatic or funding changes at this time. All of these funded agencies continue to provide their outstanding service programs and their commitment to provide support for their consumers.

PART II: PUBLIC HEARING NOTICE

Public meeting was scheduled on Friday, June 2nd, 2017 at 10 AM in the Pike County Administration Building Commissioners Conference Room. The purpose of this meeting is to receive comments and input on the county's Human Services, Children & Youth Services, Homeless Assistance Program, Mental Health/Developmental Services and Human Service Developmental Fund as they pertain to the 2017-18 County Human Services Plan.

In attendance were: Pike County Human Development, CMP MH/DS, and Pike County Area Agency on Aging. Mr. Ruiz reviewed the 2017-18 Human Service Developmental Plan; using the spreadsheet regarding agencies which will receive the 2017-18 funding. Seven agencies will be receiving the funding and all agreed. Mr. Ruiz also reviewed the Homeless Assistance Program-HAP. All allocations for the 2017-18 fiscal year will remain the same. Meeting adjourned at 10:45 AM.

Attached is the required proof of publication that was published in two local newspapers on May 25, 2017 and May 20th, 2017. Also attached is the the agenda, summary and sign-in sheet of the public hearing.

PART III: CROSS-COLLABORATION OF SERVICES (Limit of 4 pages)**Employment:**

The counties utilize and leverage various resources and funding sources to maximize services for individuals preparing for employment, seeking employment opportunities, maintaining a job, and moving toward greater economic security with higher wages or benefits. The skills and competencies required for employment often make the difference between success and failure in preparation for employment or when trying to retain a job once it is acquired. County agencies connect a wide spectrum of individuals in age, ability, and culture with employment programs. Most case management services assist participants with establishing employment and/or educational goals. Education needs are assessed and referrals are made to training programs and institutions of higher learning. The menu of training options also offers a safe, stimulating environment for individuals planning to succeed in the workforce and community. Pre-vocational training assists individuals to reach a greater level of self-sufficiency and independence in work environments, and creates opportunities for job shadowing, placement, supported employment, and school to work transition. The counties partner with the Office of Vocational Rehabilitation and the County Employment Offices along with local employment providers to administer services to those we serve. We rely heavily on the case management entities and Recovery Specialists within our agencies and provider agencies to make connections and linkages to the community providers for support services and to assist those we serve in getting linked to employment agencies and opportunities. For individuals who are jointly served, we utilize the interagency process whenever necessary to ensure that planning is being done in a collaborative manner.

Some of the agencies utilized for education and employment include Carbon County Community College and Northampton Community College (with locations in Pike and Monroe County) Adult Literacy and Continuing Education Programs. These programs include certificate programs for GED, Hospitality, and CDL to name a few.

Housing:

The counties utilize and leverage various resources and funding sources to maximize services and close gaps for individuals and families to assist them in achieving affordable housing that is safe. The coordination and implementation of programs spans the continuum of outreach, shelter, transitional housing, and rapid rehousing. This is accomplished with structured plans that include homelessness prevention to help individuals

and families remain in their homes, or receive housing relocation stabilization services to prevent moving into a shelter. Partners coordinate case management and housing assistance services to avoid duplication, help individuals and families determine goals, and develop one plan across various agencies so that we are all working for a common goal.

Carbon, Monroe, and Pike Counties each present different challenges with regard to housing that is both safe and affordable. CMP MH/DS has a staff position of Housing Coordinator. This individual, along with many housing providers from the area, participate in the Local Housing Options Team and the Regional Housing Options Team. The Housing Coordinator works closely with the Action Committee in Carbon County and the Housing Authority representatives for each of the counties to maximize the Mainstream Vouchers available, the limited Section 8 Vouchers, the public housing availability, and other housing opportunities within our counties. In addition, agencies utilize resources with other agencies for planning to link those we serve to supports through Emergency Shelter Assistance, faith based assistance, and assistance programs such as LIHEAP, Rent Rebate, Weatherization, and Fuel Assistance.

PART IV: HUMAN SERVICES NARRATIVE

NON BLOCK GRANT COUNTY JOINER COUNTY WITH CARBON, MONROE & PIKE

SEE ATTACHMENT 1

Pike County was included in the planning process of the HSDF service categories of Mental Health, Intellectual Disabilities & Substance Use Disorder services and the complete information can be found in Monroe/ Carbon Plan. Pike County is in agreement with the information submitted.

HOMELESS ASSISTANCE SERVICES

RENTAL ASSISTANCE

The Pike County Office of Human Development provides emergency rent, mortgage, food, utility and other miscellaneous emergency services through its Homeless Assistance Program, State Food Purchase Program, Temporary Emergency Food Assistance Program.

A “universal” application process is utilized for all clients. Funding availability and client needs dictate which funding source is utilized in providing assistance. While most assistance provided is limited to one month’s cost of service, HAP will allow the County to utilize \$1,000.00 maximum in more cases. The County’s policy is to promote self-sufficiency and to provide assistance during temporary set-backs. Matching payments to landlords and utility companies is quite common in the County’s Emergency Assistance Program. After several years of adhering to this policy, the “entitlement” attitude has been nearly eliminated. The program also maintains a good relationship with landlords. While we cannot guarantee a tenant will always pay his rent, by meeting the criteria for Emergency Assistance, there is a reasonable prospect that the clients’ situation will improve, thereby increasing the probability that rent payments will be timely. All emergency assistance inquiries are screened for basic eligibility requirements utilizing an “Initial Request Form”. If initial requirements are met, an appointment is made for the client to complete an application process. Application are reviewed and evaluated immediately upon complete submission of required supporting documentation (i.e. income, proof of hardship, etc)

The coordination between other homeless assistance agencies such as Catholic Social Services, Salvation Army and local churches, we attempt to help as many clients possible to prevent homelessness. In some cases,

when a client contacts us at the eleventh hour, all agencies work together to hopefully prevent a homeless situation. Most times under these circumstances, the client contacts a family member or friend that is willing accept them into their household on a temporary basis until the client develops a plan. Reports are evaluated at a minimum on a quarterly basis by the Housing Coordinator and Deputy Director to identify success, trends, gap in services, numbers served in each service and financial assistance received by each household/individual. The year-end reports are also compared to previous years for trend analysis. The reports are also part of our reporting requirements to the State and HUD.

Pike County Homeless Assistance Program will continue to provide rental assistance to all eligible clients and as well partner with other human service agencies to assist more clients by partnering together but to prevent any county resident to become homeless

With the 2010 Census, Pike County’s population has increased from 46,302 to 57,369 which is a 23% change from 2000. Pike County also has the highest fair market rent due to our MSA report which puts Pike into the New York, New Jersey metro area. The current level of services and funding, and the amount of provider agencies can no longer keep up with Pike’s exploding population.

Homeless Assistance Program	Actual Individuals served in 2016-17	Projected Individuals to be served in 2017-18
Bridge Housing		
Case Management		
Rental Assistance	15 Families	20 Families
Emergency Shelter		
Other Housing Supports		

HUMAN SERVICES AND SUPPORTS/ HUMAN SERVICES DEVELOPMENT FUND

Aging Services:

Program Name: Pike County Area on Aging Agency

Description of Services: PA AAA will deliver hot meals to seniors in the county in need.

Service Category: Home-Delivered Meals - Provides meals, which are prepared in a central location, to homebound individuals in their own homes.

Children and Youth Services:

Program Name: Safe Haven of Pike County

Description of Services: Media Literacy is dedicated to educating students about the impact that media has on domestic violence and sexual assault. It teaches adolescents how to interpret media, and how to raise the vital questions that are needed to promote independent thinking.

Service Category: Counseling/Intervention - Activities directed at preventing or alleviating conditions which present a risk to the safety or well-being of the child, by improving problem-solving and coping skills, interpersonal functioning, and the stability of the family.

Children and Youth Services:

Program Name: Pike County Children & Youth Services

Description of Services: Support the Community Service Program for Delinquent Youth. Services will be delivered by Justice Work Youth Care. Funds will support the referred children to assigned worker to manage and coordinate community services hours. The Program will develop positive peer relationships, positive community linkages and increase school attendance.

Service Category: Counseling/Intervention - Activities directed at preventing or alleviating conditions which present a risk to the safety or well-being of the child, by improving problem-solving and coping skills, interpersonal functioning, and the stability of the family.

Specialized Services:

Program Name: Pike County Developmental Center

Description of Services: Supplemental Transportation for individuals to attend the program and return home. The Transportation to and from the program is done by the program staff. This Program is for the ID population. This program is separate from the joinder’s ID Program.

Interagency Coordination: (Limit of 1 page)

Pike County Does not utilizes funds for Interagency Coordination.

Other HSDF Expenditures – Non-Block Grant Counties Only

If you plan to utilize HSDF for Mental Health, Intellectual Disabilities, Homeless Assistance, or Substance Use Disorder, please provide a brief description of the use and complete the chart below.

Only HSDF-allowable cost centers are included in the dropdowns.

Category	Allowable Cost Center Utilized
Mental Health	Outpatient
Intellectual Disabilities	Community-Based Services
Homeless Assistance	
Substance Use Disorder	Outpatient/IOP

Note: Please refer to Appendix C-2, Planned Expenditures for reporting instructions.

Mental Health- Forensic Treatment Services for Adults with Mental Illness involved in the criminal justice system. This program will have three components: Case Management, In Reach Treatment, and Cognitive Behavioral Therapy.

ID- Residential Services for Pike County Clients to support the program teaching its residence critical life skills for independence

Substance Abuse Disorder- D&A Outpatient Treatment for adults that are uninsured or underinsured.



HUMAN DEVELOPMENT

2017-2018 Pike County Human Service Development Fund
County Planning Tem Meeting
Pike County Human Development Advisory Board Meeting
Friday June 2, 2016 at 10:00 AM
Pike County Administration Building Commissioner Meeting Room

Agenda

- Welcome & Introductions
- Human Service Development Fund- HSDF
 - List of Agencies
- Homeless Assistance Program
 - Summary
- Mental Health/ Development Services
- Questions
- Adjournment





HUMAN DEVELOPMENT

2017-2018 Pike County Human Service Development Fund
County Planning Tem Meeting
Pike County Human Development Advisory Board Meeting
Friday June 2, 2016 at 10:00 AM
Pike County Administration Building Commissioner Meeting Room

Public meeting was scheduled on Friday, June 2nd, 2017 at 10 AM in the Pike County Administration Building Commissioners Conference Room. The purpose of this meeting is to receive comments and input on the county's Human Services, Children & Youth Services, Homeless Assistance Program, Mental Health/Developmental Services and Human Service Developmental Fund as they pertain to the 2017-18 County Human Services Plan.

In attendance were: Pike County Human Development, CMP MH/DS, and Pike County Area Agency on Aging. Mr. Ruiz reviewed the 2017-18 Human Service Developmental Plan; using the spreadsheet regarding agencies which will receive the 2017-18 funding. Seven agencies will be receiving the funding and all agreed. Mr. Ruiz also reviewed the Homeless Assistance Program-HAP. All allocations for the 2017-18 fiscal year will remain the same. Meeting adjourned at 10:45 AM.

Meeting Sign-In

Project: HSDF/HAP Public Meeting

Date: 6/2/2017

Facilitator: Robert Ruiz, MBA, CPRP

Time: 10:00am

6Place/Room: Pike County Meeting Room

Print Name	Organization	Title	Phone	Email
1. Fred Beltz	CMP MHDS	Deputy DS Admin	570 420-1900	fbeltz@cmpmhds.org
2. K Peterson	CMP MHDS	CFO	570 420-1900	kpeterso@cmpmhds.org
3. R. LoDolce	Pike AAA	Exec Dir.	570 775-5550	rlodolce@pikepa.org
4. Robert Ruiz	Human Development	Exec Dir	570 296-3434	rruiz@pikepa.org
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				

**PUBLIC NOTICE
PUBLIC MEETING**
There will be a Public Meeting on Friday, June 2, 2017 at 10 a.m. in the Pike County Administration Building Commissioners' Meeting Room at 506 Broad Street, Milford, PA. The purpose of this meeting is to receive comments and input on the county's Human Services, Children & Youth Services, Homeless Assistance Program, CMP Mental Health/Development Services and Human Service Development Fund as they pertain to the 2017-2018 County Human Service Plan. For additional information, please contact Robert Ruiz at 570-296-3434.

43B(27)

Sue Doty-Lloyd
being duly sworn, according to law, deposes and says that she is the Publisher of the "Pike County Dispatch," a weekly newspaper of general circulation established in the year 1826 and published at No. 105 West Catharine Street, in the Borough of Milford, County and State aforesaid; and that a printed notice, an exact copy of which is hereto annexed, was published in said newspaper One time(s), to wit, in its issues of May 25

A.D. 2017 and the affidavit further states that she is not interested in the subject matter of this notice or advertisement and that all of the allegations of the statement as to time, place and character of publication are true.

Pike County Dispatch

Kelli Doro
Kelli Doro, Attorney-In-Fact
Sue Doty-Lloyd, Principal

Sworn to and subscribed to before me this 25 day

of May A.D. 2017

[Signature]

Commission Expires 4-25-2021

Commonwealth of Pennsylvania
Notarial Seal
CHRISTINA WARMAN - Notary Public
MILFORD BORO, PIKE COUNTY
My Commission Expires Apr 25, 2021

The News Eagle

Serving Hawley, Lake Region & Pike County, PA

• **Main Office** •
8 Silk Mill Drive, Ste. 101
Hawley, PA 18428
(570) 226-4547

• **Pike County Office** •
301 E. Harford Street
Milford, PA 18337
(570) 296-4547

• **Fax Numbers**
(570) 226-4548
or
(570) 296-4548



MICHELLE FLEECE

Being duly sworn, according to law, deposes and says that **SHE** is **PUBLISHER** of **THE NEWS EAGLE**, a newspaper of general circulation, established in 1956, and published twice weekly in the Borough of Hawley, Wayne County, Pennsylvania; and that the advertising notice hereto annexed was published in said newspaper on the following dates:

5/20

And the affiant further declares that he is not interested in the subject matter of the notice, and that all of the allegations as to the time, place and character of publications are true and correct.

Legal Notices

Public Meeting
There will be a Public Meeting on Friday June 2nd, 2017 at 10 am in the Pike County Administration Building Commissioners Meeting Room at 506 Broad Street, Milford, PA. The purpose of this meeting is to receive comments and input on the county's Human Services, Children & Youth Services, Homeless Assistance Program, CMP Mental Health/Developmental Services and Human Service Development Fund as they pertain to the 2017-2018 County Human Service plan. For additional information, please contact Robert Ruiz at 570-296-3434.

Sworn to and subscribed before me
this 20 day
of May 2017

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
JANICE KLINKIEWICZ, Notary Public
Cherry Ridge Twp., Wayne County
My Commission Expires June 28, 2017

ATTACHMENT 1

PART IV: HUMAN SERVICES NARRATIVE

Please see Carbon County HSDF application

**APPENDIX C-2 : NON-BLOCK GRANT COUNTIES
HUMAN SERVICES PROPOSED BUDGET AND INDIVIDUALS TO BE SERVED**

County: Pike	1. ESTIMATED INDIVIDUALS SERVED	2. DHS ALLOCATION (STATE & FEDERAL)	3. PLANNED EXPENDITURES (STATE & FEDERAL)	4. COUNTY MATCH	5. OTHER PLANNED EXPENDITURES
--------------	---------------------------------------	---	---	--------------------	-------------------------------------

MENTAL HEALTH SERVICES

ACT and CTT					
Administrative Management					
Administrator's Office					
Adult Developmental Training					
Children's Evidence Based Practices					
Children's Psychosocial Rehabilitation					
Community Employment					
Community Residential Services					
Community Services					
Consumer-Driven Services					
Emergency Services					
Facility Based Vocational Rehabilitation					
Family Based Mental Health Services					
Family Support Services					
Housing Support Services					
Mental Health Crisis Intervention					
Other					
Outpatient	10		\$ 3,948		
Partial Hospitalization					
Peer Support Services					
Psychiatric Inpatient Hospitalization					
Psychiatric Rehabilitation					
Social Rehabilitation Services					
Targeted Case Management					
Transitional and Community Integration					
TOTAL MENTAL HEALTH SERVICES	10		\$ 3,948	\$ -	\$ -

INTELLECTUAL DISABILITIES SERVICES

Administrator's Office					
Case Management					
Community-Based Services	14		\$ 5,231		
Community Residential Services					
Other					
TOTAL INTELLECTUAL DISABILITIES SERVICES	14		\$ 5,231	\$ -	\$ -

**APPENDIX C-2 : NON-BLOCK GRANT COUNTIES
HUMAN SERVICES PROPOSED BUDGET AND INDIVIDUALS TO BE SERVED**

County: Pike	1. ESTIMATED INDIVIDUALS SERVED	2. DHS ALLOCATION (STATE & FEDERAL)	3. PLANNED EXPENDITURES (STATE & FEDERAL)	4. COUNTY MATCH	5. OTHER PLANNED EXPENDITURES
--------------	---------------------------------------	---	---	--------------------	-------------------------------------

HOMELESS ASSISTANCE SERVICES

Bridge Housing					
Case Management					
Rental Assistance	20		\$ 14,561		
Emergency Shelter					
Other Housing Supports					
Administration			\$ 766		
TOTAL HOMELESS ASSISTANCE SERVICES	20	\$ 15,327	\$ 15,327		\$ -

SUBSTANCE USE DISORDER SERVICES

Act 152 Inpatient Non-Hospital					
Act 152 Administration					
BHSI Administration					
BHSI Case/Care Management					
BHSI Inpatient Hospital					
BHSI Inpatient Non-Hospital					
BHSI Medication Assisted Therapy					
BHSI Other Intervention					
BHSI Outpatient/IOP	10		\$ 1,283		
BHSI Partial Hospitalization					
BHSI Recovery Support Services					
TOTAL SUBSTANCE USE DISORDER SERVICES	10	\$ -	\$ 1,283	\$ -	\$ -

HUMAN SERVICES DEVELOPMENT FUND

Adult Services					
Aging Services	200		\$ 2,291		
Children and Youth Services	225		\$ 8,479		
Generic Services					
Specialized Services	35		\$ 28,351		
Interagency Coordination					
Administration			\$ 417		
TOTAL HUMAN SERVICES DEVELOPMENT FUND	460	\$ 50,000	\$ 39,538		\$ -

Please note any utilization of HSDF funds in other categoricals and include: categorical and cost center, estimated individuals, estimated expenditures.

Using \$1,283 in HSDF to provide SUD OP/IOP services to 10 individuals and \$3,948 in HSDF to provide MH Counseling services to 10 individuals, \$5231 to provide ID services to 14 individuals

GRAND TOTAL	514	\$ 65,327	\$ 65,327	\$ -	\$ -
--------------------	-----	-----------	-----------	------	------