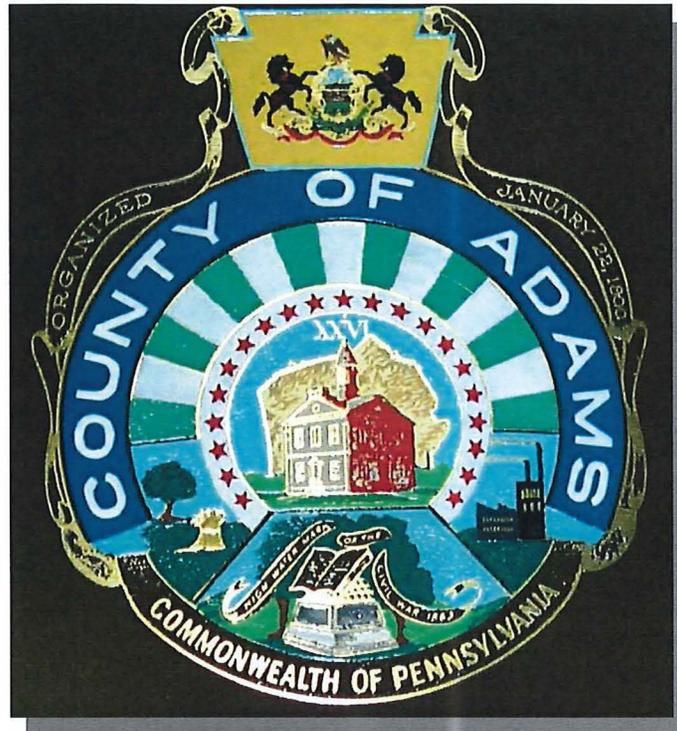


COUNTY OF ADAMS



2017-2018 Human Services Plan

Appendix A
Fiscal Year 2017-2018

COUNTY HUMAN SERVICES PLAN
ASSURANCE OF COMPLIANCE

COUNTY OF: ADAMS

- A. The County assures that services will be managed and delivered in accordance with the County Human Services Plan submitted herewith.
- B. The County assures, in compliance with Act 80, that the County Human Services Plan submitted herewith has been developed based upon the County officials' determination of County need, formulated after an opportunity for public comment in the County.
- C. The County and/or its providers assures that it will maintain the eligibility records and other records necessary to support the expenditure reports submitted to the Department of Human Services.
- D. The County hereby expressly, and as a condition precedent to the receipt of state and federal funds, assures that in compliance with Title VI of the Civil Rights Act of 1964; Section 504 of the Federal Rehabilitation Act of 1973; the Age Discrimination Act of 1975; and the Pennsylvania Human Relations Act of 1955, as amended; and 16 PA Code, Chapter 49 (Contract Compliance regulations):
 - 1. The County does not and will not discriminate against any person because of race, color, religious creed, ancestry, origin, age, sex, gender identity, sexual orientation, or disability in providing services or employment, or in its relationship with other providers; or in providing access to services and employment for individuals with disabilities.
 - 2. The County will comply with all regulations promulgated to enforce the statutory provisions against discrimination.

COUNTY COMMISSIONERS/COUNTY EXECUTIVE

Signatures	Please Print	Date:
	Randy Diep	4/28/17
	JAMES E. MARTIN	4/28/17
	MARTY QUINCE	4/28/17

NOTICE PUBLIC HEARING

FY 2017-2018 ADAMS COUNTY HUMAN SERVICES PLAN

Public Notice is hereby given that the Adams County Commissioners will hold a special public meeting regarding its FY 2017-18 Adams County Human Services Plan.

**WEDNESDAY, JUNE 28, 2017
9:00 A.M.**

**ADAMS COUNTY COMMISSIONERS MEETING ROOM
2ND FLOOR
Historical Court Room
111 Baltimore Street, Gettysburg**

STATEMENT

It is hereby stated and declared that The Gettysburg Times is a daily newspaper as defined under the "Newspaper Advertising Act" of the Commonwealth of Pennsylvania approved May 16, 1929, and its several supplements and amendments, published at its place of business in the Township of Cumberland, Adams County, Pennsylvania, and is of general circulation throughout said County. That it was established in the year 1902 and has been issued regularly and continuously circulated and distributed from its established place of business daily, from the date of its establishment to the present time; that said newspaper is owned and published by Gettysburg Times Publishing LLC, a corporation organized and existing under the laws of the State of Pennsylvania.

That a legal notice, a true copy of which exactly as printed and published, is securely attached hereto, was published and appeared in the regular editions and issues of said newspaper on the following dates, viz.

6/9/2017

That all of the charges, costs and expenses, including the fee for the affidavit to this proof of publication has
not been paid in full.



 Advertising Clerk
 of Gettysburg Times Publishing LLC

Commonwealth of Pennsylvania } ss.:
County of Adams

On the 9th day of June 2017, before me, the subscriber, a Notary Public in and for said State and County personally came the above named Debi Orndorff who having been by me duly sworn according to law on his oath doth depose and say that he is the Advertising Clerk of Gettysburg Times Publishing LLC, a corporation, and is an officer duly authorized by resolution of the Board

of Directors of said corporation to make the foregoing statement and this affidavit on its behalf; that the affiant is not interested in the subject matter of the notice or advertising referred to in the foregoing statement and that all of the allegations contained in the foregoing statement as to the time, place and character of publication therein referred to are true.

Copy of notice of publication

NOTICE PUBLIC HEARING

FY 2017-2018 ADAMS COUNTY HUMAN SERVICES PLAN

Public Notice is hereby given that the Adams County Commissioners will hold a special public meeting regarding its FY 2017-18 Adams County Human Services Plan.

**Wednesday, June 28, 2017
9:00 A.M.**

**ADAMS COUNTY COMMISSIONERS
MEETING ROOM
2ND FLOOR**

Historical Court Room
111 Baltimore Street, Gettysburg

Sworn to and subscribed before me Debi Orndorff Advertising Clerk
the day and year aforesaid.

My commission expires _____

Notary Public

Statement of Advertising Costs

The Gettysburg Times
to Gettysburg Times Publishing LLC, Dr.
for publishing notice or advertisement attached hereto
on the above dates \$ 78.75
for publishing same \$ 5.00
Total \$ 83.75

Publisher's Receipt for Advertising Costs

Gettysburg Times Publishing LLC, a corporation, publisher of the Gettysburg Times, a daily newspaper, hereby acknowledges receipt of the aforesaid advertising and publication of costs and certifies that the same have been fully paid.

Gettysburg Times Publishing LLC,
a corporation, publisher of
The Gettysburg Times,
a daily newspaper.

By _____

Its Advertising Clerk

AGENDA, WORK SESSION – JUNE 28, 2017

9:00 a.m. start time

Pledge of Allegiance:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege, and personnel issues.

Minutes:

Approval of the Work Session Minutes from June 14, 2017 Meeting as presented.

Public Hearing:

Date and time advertised to accept public comment on the 2017-2018 County Human Services Plan.

Public Comment: *During the 30-minute Public Comment period the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

Courts:

Recommendation from Don Fennimore, Court Administrator, to approve and authorize Randy L. Phiel to sign the Video Conferencing Equipment Lease Agreement #TFV113024 with Cisco Systems Capital Corporation in the amount of \$21,000 for a term of Sixty (60) months. This Lease replaces a Lease that was signed on January 4, 2017 which will change equipment that did not function with our current system.

Building and Maintenance:

Recommendation from Larry Steinour, Building and Maintenance Director, and after review by Assistance Solicitor Molly Mudd, authorize Chairman Randy L. Phiel to sign, on behalf of the Board of Commissioners, the quote with Tyco SimplexGrinnell for the addition of three sprinkler heads to the existing sprinkler system in the basement Conference Room at the Adams County Agricultural and Natural Resources Center in the amount of \$988.

Elections:

Recommendation from Monica Dutko, Director, to approve and authorize Board Chairman Randy L. Phiel to sign the First Amendment to the Agreement with Election Systems & Software, LLC which extends the Terms of Agreement through December 31, 2018.

APPENDIX B 2017-2018 ADAMS COUNTY HUMAN SERVICES PLAN

INTRODUCTION

Background:

Adams County has a long tradition of providing for the needs of its citizens. The County's prime responsibility, according to the County Code and Commonwealth Law, is to act in concert with the Commonwealth to carry out a variety of services to meet the needs of its citizens.

As a result of the state government shifting programs from the state to county level, the Adams County Commissioners have assigned the following Adams County Departments to oversee the delivery of human services related to the 2017-2018 County Human Services Plan:

- Adams County Commissioners Office
- York/Adams Drug and Alcohol Commission
- York/Adams Mental Health-Intellectual and Developmental Disabilities Program
- Adams County Office of Children, Youth & Families

It is the goal of the Adams County Commissioners to provide equal access to services for the safety and well-being of all eligible residents, in a timely and cost effective manner. In order to accomplish this Adams County strives to protect vulnerable children and adults, support communities and families in raising children who develop to their fullest potential, meet the basic needs within our community, and build healthy communities and self-reliant individuals.

Focus:

This coordinated Adams County Human Services Plan describes how the funding for the following funding streams will be utilized in order to serve Adams County residents in the least restrictive setting that is most appropriate for their needs. The Departments and funding streams included in this plan are:

- Adams County Commissioners Office - *Homeless Assistance Program, Human Services Development Fund*

COUNTY PLANNING PROCESS

Staff from the Adams County Human Services Departments listed above, comprise the County Planning Team. Adams County conducts a great amount of outreach in its planning efforts, which include the funding streams incorporated in the Adams County Human Services Plan. A critical piece of the planning process involves assessing the needs within our community. We accomplish this by performing the functions enumerated below.

The Adams County Human Services departments are highly visible within the community and are involved in a great deal of systems outreach and networking. Department members frequently meet with consumers, residents, local officials, state officials, members of the judicial and legislative branches of government, non-profit providers, and many other entities to gather feedback and share our plans for various funding streams. Feedback gathered from these relationships is a valuable tool in the needs assessment process.

The Adams County Human Services departments are able to assess community needs through regular contact with contracted providers. In-depth program monitoring and monthly reporting assist departments with understanding the specific needs of providers and consumers.

In addition to working with contracted providers, the Adams County Human Services departments' personnel gather feedback regarding the funding streams managed via various committees and cross-system initiatives. These outlets are an opportunity to share and hear information representing a countywide interest while keeping a finger on the pulse of the needs within our community.

The following advisory Boards were also involved in the planning process:

- York/Adams Joint Board of County Commissioners
- York/Adams Mental Health/IDD Program Advisory Board
- York/Adams Drug and Alcohol Commission Advisory Board

Adams County believes in the practice of maintaining individuals that we serve in the least restrictive, most appropriate environment possible. For example in our mental health system, we offer many housing programs and supportive services for people with serious and persistent mental illness in order to safely maintain them in our community. Providing these high quality housing and supportive services, such as CRR's, specialized care residences, long term structured residential (LTSR), assisted living homes, and supported apartments, is critical in preventing continued and long term inpatient hospitalizations.

Changes Based on Outcomes:

There will be no substantial programmatic or funding changes made as a result of last year's outcomes. Programs continue to be strictly monitored programmatic and fiscally to ensure that Adams County is receiving the level of service as contracted. In the event that there are excess funds, money will be shifted to the greatest need within a permissible cost center.

PUBLIC HEARING NOTICE

In order to comply with the hearing notice requirements, Adams County advertised the notice on June 4, 2017 in the Gettysburg Times, inviting the community to provide input on the Adams County Human Services Plan during an open forum. The public meeting was held on Wednesday, June 28, 2017 beginning 9:00 a.m. at the Adams County Commissioners Meeting Room in the Historical Court Room at the Adams County Courthouse, Gettysburg, PA.

Public Hearing Summary and Comments:

On Wednesday, June 28, 2017, the Adams County Human Services Plan was presented at a public meeting, where 13 individuals representing the general public and human service providers were in attendance. In addition to the public and provider participants, the three (3) Adams County Commissioners, were present. Steve Warren, York/Adams MH-IDD, D&A Administrator presented the plan to attendees highlighting the following:

- Mental Health Program Highlights and proposed CHIPP Expansion
- Proposed changes in the ID system and PUNS Waiting List data
- Drug and Alcohol Program initiatives specifically focused on addressing the opioid crisis

- Review the HAP and HSDF proposed budget

After the presentation, there was a period of public comment. Those making comments expressed their appreciation for the work and efforts of Adams County regarding the provision of human services to its citizens; especially the new Adams County Human Services Building that opened recently in Gettysburg, PA.

CROSS-COLLABORATION OF SERVICES

Adams County has taken a significant step to cross-collaborate among departments to better serve consumer populations, which often times overlap. In the Spring of 2017, Adams County opened up the new Adams County Human Services Building, located in Gettysburg, PA; which now co-locates the York/Adams MH-IDD Program case management staff, York/Adams Drug and Alcohol Commission D&A case management specialists, the Adams County Children and Youth Services staff, and the Adams County Adult and Juvenile Probation Departments.

This co-location of these vital Adams County departments is already proving to be invaluable and this major cross-collaboration initiative, undertaken by the Adams County Commissioners, has already been well-received by Adams County residents in need of human services.

Employment:

Adams County, through our County MH-IDD Program, is working with the Department's Office of Developmental Programs and our local ID service providers to make changes in our service system to promote employment, inclusion, and community participation for intellectually disabled consumers.

These changes will be designed to build capacity of providers to help people find and keep jobs making competitive wages and serve people in increasingly inclusive settings. ODP has proposed changes to the Medicaid Home and Community-Based Services waivers effective July 1, 2017. The changes will promote the amount of service a person can receive in a licensed adult training or vocational facility based on individual need and desire for community integration/employment. The proposed changes will also limit the size of new and existing training facilities to improve the quality of service and to reduce the stigma of "institutional employment/programming."

ID service providers have been working networking with local organizations, employers', and amenities to plan for the changes. Several providers have also included the County Program in their planning facets to increase understanding for all and to provide overall quality of service delivery as the changes occur.

The ID Program also participates on the interagency coordinating councils for transitioning students to adult life. The council works with local intermediate units and schools to plan for employment opportunities post education.

Adams County's HealthChoices Management Unit is also in the process of issuing an RFP for mobile psychiatric rehabilitation programming for transitional-age youth, which will focus on employment for recent graduates.

Housing:

The York/Adams MH-IDD Program is cross-collaborating with OMHSAS and Wernersville State Hospital in a CHIPP initiative that will result in the opening of an eight (8) bed Specialized Care Residence that will be located just outside of Gettysburg, PA. This facility will be available to serve adults with serious and persistent mental illness.

Adams County's HealthChoices Management Unit is also a leader in cross-collaboration as it develops housing programs that address the needs of many different populations served under the human services umbrella. The primary focus of HCMU-developed and funded projects is for low income individuals on Medical Assistance with behavioral health issues. However, the HCMU also collaborates with other categorical populations such as the Shelter+Care, which is a permanent supportive housing project geared toward homeless individuals with behavioral health issues.

MENTAL HEALTH SERVICES

Adams and York Counties have a local collaborative agreement (LCA) for the provision of this service category. Adams County was included in the planning process for this service category and the completed information can be found in York County's Plan. Adams County is in agreement with this information included in that Plan.

INTELLECTUAL DISABILITY SERVICES

Adams and York Counties have a local collaborative agreement (LCA) for the provision of this service category. Adams County was included in the planning process for this service category and the completed information can be found in York County's Plan. Adams County is in agreement with this information included in that Plan.

Supported Employment

Services Provided: Employment opportunities continue to be ever challenging in the market of today. Traditional day programs continue to have a reduction in contracted work from industry related vendors. The recent reduction is enabling providers to realize additional options for service delivery. Providers are becoming more creative in developing employment opportunities for consumers. The unemployment rate has affected the job market for many consumers as well as making competitive opportunities to be limited.

Support Coordination Supervisory staff are members of transition councils in both county areas. The collaboration of the councils has enabled the County Program to participate in school educational fairs and to plan for life after school.

Proposed Changes: None

Emergency Supports

The County does not reserve any base dollars to meet emergency needs.

The AE has also utilized waiver capacity management with ODP as a means of obtaining funds to provide emergency care for individuals.

HOMELESS ASSISTANCE SERVICES

Component	Est. Individuals served in FY 16-17	Projected Individuals to be served in FY 17-18
Bridge Housing	25	25
Case Management	-	-
Rental Assistance	-	-
Emergency Shelter	22	22
Other Housing Supports	-	-

The total DPW allocation for Adams County for Homeless Assistance is \$93,894.00

Bridge Housing

Description of Services:

Survivors, Inc. provides diverse, client-driven services to those impacted by domestic violence and sexual assault. Their goal is to empower their clients, staff and community through education and the promotion of non-violence. Caseworkers are assigned to the individuals. They partner with other social service providers to establish resources, education, life skill and many more.

Funding received is used for personnel and operating expenses to ensure that all individuals who are victims of domestic violence receive the proper treatment

Evaluation Process:

Both transitional housing programs are monitored annually and additionally if warranted. During the monitoring process, all facets of programming are reviewed for efficacy. If there are any deficient areas, the provider is required to submit a corrective action plan, which will be followed-up on.

Proposed Changes: None

Case Management

Adams County has been meeting the very basic needs through Bridge Housing and Emergency Shelter and has not been able to expand any other Homeless Assistance services due to a lack of additional funding available.

Rental Assistance

Adams County has been meeting the very basic needs through Bridge Housing and Emergency Shelter and has not been able to expand any other Homeless Assistance services due to a lack of additional funding available.

Emergency Shelter

Description of Services:

The Adams County Shelter for the Homeless provides a temporary place of refuge for the homeless families/individuals of Adams County. The shelter has the capacity to accommodate 48 individuals per night. One of the major goals of the shelter is to move homeless residents back into permanent housing and towards self-sufficiency. To accomplish this task, the shelter staff provides extensive supportive services to all residents, setting goals with the clients to be accomplished during and after their stay, as well as, partnering with other social service providers within the county directing clients to available resources to assist them in achieving their established goals.

South Central Community Action Programs, Inc. is a non-profit community agency that has been in operation since 1965 and as a non-profit since 1977. The agency has had 50 years of successful experience in promoting self-sufficiency for the disadvantaged through a wide variety of advocacy, education and community service programs. Through the Homeless Assistance Grant, South Central Community Action Programs, Inc. provides emergency shelter assistance to the homeless and/or near homeless within our community.

All funding received is applied for the overnight housing of individuals who are homeless and in need of emergency shelter.

Evaluation Process:

Both transitional housing programs are monitored annually and additionally if warranted. During the monitoring process, all facets of programming are reviewed for efficacy. If there are any deficient areas, the provider is required to submit a corrective action plan, which will be followed-up on.

Proposed Changes: None

Other Housing Supports

Adams County has been meeting the very basic needs through Bridge Housing and Emergency Shelter and has not been able to expand any other Homeless Assistance services due to a lack of additional funding available.

HMIS Implementation

Adams County's HMIS is fully implemented with the one Continuum of Care-funded agency in Adams County and includes HUD's Emergency Solutions Grant (ESG) Rapid Rehousing participants as of November 2013. Adams County has successfully used HMIS to track and communicate the needs of the homeless population including the creation of an overflow faith-based shelter that operates in community churches during the winter months.

DRUG AND ALCOHOL SERVICES

Adams and York Counties have a local collaborative agreement (LCA) for the provision of this service category. Adams County was included in the planning process for this service category and the completed information can be found in York County's Plan. Adams County is in agreement with this information included in that Plan.

HUMAN SERVICES AND SUPPORTS/ HUMAN SERVICES DEVELOPMENT FUND

Adult Services:

Program Name - Emergency Shelter

Description of Services - Emergency Shelter services for homeless individuals that includes safe, sanitary lodging, extensive case management, meals and supportive services. Clients are allowed for up to 30 days lodging per individual.

Service Category - Protective - A system of social service intervention activities to assist eligible persons in a crisis situation. The term includes social service activities necessary to remove the person from the dangerous situation.

Adult Aging CYS SUD MH ID HAP

Aging Services:

Program Name - Adams County Aging Services

Description of Services - Personal Care to Adams County residents age 60 and over continues to grow rapidly in Adams County. The majority of older persons prefer to live independently in their homes or to be cared for by family members for as long as possible. Agencies involved include the Adams County Office for Aging, Inc., Visiting Nurse Association of Hanover/Spring Grove, Lutheran Home Care Services of Adams County and Comfort Keepers. A comprehensive assessment is done which includes physical health, activities of daily living, mobility, instrumental activities, nutrition, social participation, mental health, informational supports and physical environment. Services that are provided include assistance with ADL's and IADL's, such as feeding, ambulation, bathing, shaving, dressing, transfer activities, meal preparation, and assistance with self-administration of medications by an agency provider.

Service Category - Personal Care - Includes assistance with ADL's and IADL's, such as feeding, ambulation, bathing, shaving, dressing, transfer activities, meal preparation, and assistance with self-administration of medications by an agency provider.

Adult Aging CYS SUD MH ID HAP

Other HSDF Expenditures:

<u>Category</u>	<u>Allowable Cost Center Utilized</u>
Intellectual Disabilities	Community-Based Services

The community-based service that will be provided to individuals with intellectual disabilities utilizing Adams County HSDF funds are Community Participation Services.

**APPENDIX C-2 : NON-BLOCK GRANT COUNTIES
HUMAN SERVICES PROPOSED BUDGET AND INDIVIDUALS TO BE SERVED**

County: ADAMS	1. ESTIMATED INDIVIDUALS SERVED	2. DHS ALLOCATION (STATE & FEDERAL)	3. PLANNED EXPENDITURES (STATE & FEDERAL)	4. COUNTY MATCH	5. OTHER PLANNED EXPENDITURES
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MENTAL HEALTH SERVICES

ACT and CTT					
Administrative Management					
Administrator's Office					
Adult Developmental Training					
Children's Evidence Based Practices					
Children's Psychosocial Rehabilitation					
Community Employment					
Community Residential Services					
Community Services					
Consumer-Driven Services					
Emergency Services					
Facility Based Vocational Rehabilitation					
Family Based Mental Health Services					
Family Support Services					
Housing Support Services					
Mental Health Crisis Intervention					
Other					
Outpatient					
Partial Hospitalization					
Peer Support Services					
Psychiatric Inpatient Hospitalization					
Psychiatric Rehabilitation					
Social Rehabilitation Services					
Targeted Case Management					
Transitional and Community Integration					
TOTAL MENTAL HEALTH SERVICES	-		\$ -	\$ -	\$ -

Please enter the MH allocation above (unless your county is a non-submitting joinder county).

INTELLECTUAL DISABILITIES SERVICES

Administrator's Office					
Case Management					
Community-Based Services	6		\$ 20,626		
Community Residential Services					
Other					
TOTAL INTELLECTUAL DISABILITIES SERVICES	6		\$ 20,626	\$ -	\$ -

**APPENDIX C-2 : NON-BLOCK GRANT COUNTIES
HUMAN SERVICES PROPOSED BUDGET AND INDIVIDUALS TO BE SERVED**

County: ADAMS	1. ESTIMATED INDIVIDUALS SERVED	2. DHS ALLOCATION (STATE & FEDERAL)	3. PLANNED EXPENDITURES (STATE & FEDERAL)	4. COUNTY MATCH	5. OTHER PLANNED EXPENDITURES
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HOMELESS ASSISTANCE SERVICES

Bridge Housing	25		\$ 80,936		\$ -
Case Management					
Rental Assistance					
Emergency Shelter	22		\$ 12,958		
Other Housing Supports					
Administration					
TOTAL HOMELESS ASSISTANCE SERVICES	47	\$ 93,894	\$ 93,894	\$ -	\$ -

SUBSTANCE USE DISORDER SERVICES

Act 152 Inpatient Non-Hospital					
Act 152 Administration					
BHSI Administration					
BHSI Case/Care Management					
BHSI Inpatient Hospital					
BHSI Inpatient Non-Hospital					
BHSI Medication Assisted Therapy					
BHSI Other Intervention					
BHSI Outpatient/IOP					
BHSI Partial Hospitalization					
BHSI Recovery Support Services					
TOTAL SUBSTANCE USE DISORDER SERVICES	-		\$ -	\$ -	\$ -

Please enter the SUD allocation above (unless your county is a non-submitting joinder county).

HUMAN SERVICES DEVELOPMENT FUND

Adult Services	38		\$ 17,200		
Aging Services	42		\$ 20,000		
Children and Youth Services					
Generic Services					
Specialized Services					
Interagency Coordination					
Administration					
TOTAL HUMAN SERVICES DEVELOPMENT FUND	80	\$ 57,826	\$ 37,200	\$ -	\$ -

Please note any utilization of HSDF funds in other categoricals and include:
categorical and cost center, estimated individuals, estimated expenditures.

Intellectual Disabilities-Community-Based Services 6 Individuals \$20,626

GRAND TOTAL	133	\$ 151,720	\$ 151,720	\$ -	\$ -
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