

PEMA REQUEST FORM ADDENDUM
MULTI-AGENCY RESOURCE CENTER

MARC FACILITY NAME:		
MARC PHYSICAL ADDRESS:		COUNTY:
POC NAME:	POC PHONE #:	
DISASTER TYPE (EX: FIRE, FLOOD, ETC.):	MARC DATE(S) OF OPERATION:	MARC HOURS OF OPERATIONS:
ESTIMATED ATTENDANCE:	COUNTY EMC NAME:	MUNICIPAL EMC NAME:
REQUESTED?	STATE AGENCY	MISSION/TASK # (PEMA USE)
	AGING - ASSISTANCE/ADVOCACY FOR SENIOR CITIZENS	
	AGRICULTURE – FOOD SAFETY	
	AGRICULTURE – FARM/AGRONOMY/LIVESTOCK CONCERNS *CONSIDER CONTACTING COOPERATIVE EXTENSION	
	ATTORNEY GENERAL’S OFFICE – INFORMATION ON FRAUD, REPAIR SCAMS	
	ENVIRONMENTAL PROTECTION - WELL TEST KITS / NUMBER NEEDED: CLEANUP AND WELL WATER TESTING & TREATMENT GUIDANCE	
	HEALTH – REPLACEMENT DOCUMENTATION / BIRTH AND DEATH CERTIFICATES	
	HOUSING FINANCE AGENCY – PA HOUSING SEARCH	
	HUMAN SERVICES – BENEFITS/BENEFIT REPLACEMENT, DISABILITIES INTEGRATION, COMMUNITY SERVICES	
	INSURANCE – QUESTIONS AND INFORMATION ON INSURANCES AND COVERAGES	
	LABOR & INDUSTRY – INTERPRETER SERVICES (PLEASE INDICATE TYPE) / ASL	
	MILITARY AND VETERANS AFFAIRS – VETERANS AFFAIRS AND BENEFITS	
	PA EMERGENCY MANAGEMENT – RECOVERY INFORMATION, EDUCATIONAL MATERIALS, LIAISON OFFICER, DAMAGE REPORT INTERVIEWERS, FLOOD INSURANCE (NFIP)	
	REVENUE – TAX PAPERWORK AND FILING (JANUARY 1 TO APRIL 15)	
	STATE – ELECTION-RELATED ISSUES (LEAD UP TO PRIMARY & GENERAL ELECTIONS)	
	TRANSPORTATION – REPLACEMENT DRIVER’S LICENSE AND REGISTRATIONS	
	OTHER (PLEASE SPECIFY):	

ADDITIONAL INFORMATION ON OTHER PAGE / SUBMIT THIS FORM ALONG WITH THE COMPLETED PEMA RESOURCE REQUEST FORM

PEMA REQUEST FORM ADDENDUM

MULTI-AGENCY RESOURCE CENTER

- THIS FORM SHOULD ACCOMPANY A COMPLETED PEMA RESOURCE REQUEST FORM.
- PLEASE INDICATE THE AGENCIES THAT YOU ARE REQUESTING TO PARTICIPATE IN THE MARC. IN MOST CASES, BOTH PEMA AND THE PA DEPARTMENT OF HUMAN SERVICES SHOULD BE INCLUDED IN ANY MARC DUE TO THE LARGE VARIETY OF PROGRAM ASSISTANCE THEY CAN EACH OFFER.
- IF THERE IS A COMMONWEALTH AGENCY THAT IS NOT LISTED, PLEASE INDICATE THE AGENCY OR CAPABILITY DESIRED AND PEMA WILL WORK TO PROVIDE SAME IF POSSIBLE.
- WHEN PLANNING FOR A MARC LOCATION, PLEASE CONSIDER THE FOLLOWING:
 - FACILITY SHOULD COMPLY WITH ADA ACCESSIBILITY REQUIREMENTS
 - ADA COMPLIANT REST ROOMS
 - PARKING CONSIDERATIONS AND ACCESS TO PUBLIC TRANSPORTATION.
 - ONE (1) TABLE AND TWO (4) CHAIRS FOR EACH AGENCY/GROUP PARTICIPATING (DHS NEEDS 2 TABLES AND 8 CHAIRS)
 - AN ADDITIONAL 30-40 CHAIRS GROUPED FOR A WAITING AREA
 - CONSIDERATION FOR ADDITIONAL TABLES IN WAITING AREA FOR OTHER INFORMATION AND LITERATURE
 - SUFFICIENT ELECTRICAL OUTLETS
 - INTERNET CONNECTIVITY (PREFERABLY WI-FI OR STRONG 4G CELLULAR SERVICE)