

Transportation Trip

Summary of Fee Assumptions, FY 2023–2024

Intellectual Disability/Autism (ID/A) Waiver Fee Development

Pennsylvania Office of Developmental Programs

Allowable Cost Components	Transportation
Procedure Codes and Units of Service	Per Trip; Zone 1: 0 to 10 Miles Zone 2: 10+ to 30 Miles Zone 3: 30+ Miles Procedure Codes: W7274, W7275 and W7276
Wages and ERE	
Direct Care Wages (Per Hour) ¹	Driver: \$12.87 - \$24.46 Aide: \$11.94 - \$17.12
Enhanced Direct Care Wages (Per Hour)	N/A
Other Program Staff Wages (Per Hour)	Dispatcher: \$17.38 - \$32.90
Staffing Ratios	1:50 Dispatcher to Driver Ratio 1:6 Aide to Recipient Ratio

¹ Wages for direct care staff reflect an adjustment for overtime by applying a 5% increase for full time employees below an annual salary of \$35,568.

Non-Residential Services (Excluding PDS)

Allowable Cost Components	Transportation
ERE <i>(Percent of compensation)</i>	\$571.29 Health (per month) 2.3% Retirement \$23 (Monthly) STD/LTD* \$9 (Monthly) Life Ins* \$410.90 (FUTA/SUTA per year) 7.65% FICA 5.5% Workers Compensation
PTO <i>PTO for FT employees only</i>	10-25 days PTO bank (FT only) + 10 training days + 11 federal holidays (FT only) + 3 new hire training days per 24.0% of staff
Other Indirect Assumptions	
FT/PT Split	70% FT/30% PT
Productivity <i>Number of Trips Per Hour</i>	Zone 1: Avg Trip = 10 miles; 30 mph Zone 2: Avg Trip = 27 miles; 35 mph Zone 3: Avg Trip = 46 miles; 40 mph
Absentee Factor	20-40%
Vehicle Lease/Depreciation	7.4%
Insurance	5.3%
Vehicle Repairs & Maintenance	6.2%
Fuel	9.1%
Administration Percentage ²	10%
Unit Multiplier	N/A

² Staff recruiting costs have been considered and are included in the administration percentage.