

CW CM Monthly Update for Counties

CW CM a Year in Review 2022



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Purpose

This communication was developed in an effort to be responsive to requests for information about CW CM that were received from County Children and Youth Agencies in response to the OCYF Quarterly Information Sessions survey in October of 2022.

What is CW CM?

- The Child Welfare Case Management System (CW CM) is a system being developed to replace the current Child Welfare Information Solution (CWIS) as well as the six county-level case management systems currently used.
- The vision of CW CM is to have a comprehensive, state-of-the-art, child welfare system that:
 - Improves outcomes for our children and families.
 - Provides a statewide view of the child.
 - Supports improved collaboration and partnerships.
 - Enhances decision making and program improvements.
 - Provides a tool for child welfare professionals that is viewed as indispensable to their practice.
 - Responds to diverse county operations through flexible configuration.
- The CW CM is expected to address the business needs/areas listed below. Sessions for items marked with an asterisk were conducted prior to 2022 and therefore are not shown on the list in the 'What Was Accomplished in 2022' section of this communication.
 - Provider Management*
 - Financial Management *
 - Eligibility *
 - Person Management*
 - Worker Management*
 - Intake*
 - GPS Assessment/CPS Investigation*
 - Appeals*
 - Case Management*
 - Assessments
 - Plans
 - Placement
 - Legal/Court
 - Independent Living
 - Adoption
 - Security
 - Expunction/Retention
 - Reporting
 - Clearance

- The CW CM will be one of four sub-systems within the larger DHS Enterprise Case Management (ECM) System. Those seeking to learn more about the future ECM solution can visit the ECM website. The URL for the ECM website can be found in the ‘What’s New’ section of this communication. The website will continue to be updated to include important updates and information as the project progresses.

Important key concepts:

- **Epics** – Epics are a breakdown of concepts that represent different elements of the overall child welfare system (i.e., Intake, Placement, Adoption, etc.).
- **BPA/User Story Sessions** – Sessions that are held by the project’s planning vendor with OCYF, counties, and other stakeholders as necessary for purposes of business process alignment (BPA). During these sessions, discussions are held to create user stories that capture the business needs of stakeholders within each epic and individual topic. The goal of these sessions is to ensure all business needs are captured in both user stories and process flows which will be used when creating the CW CM system. Business needs are captured by evaluating current processes as well as needs that are currently not covered by existing systems.

Stakeholder Engagement:

- The CW CM Project Team recognizes the importance of involving County Children and Youth Agencies (CCYA’s) early and often in the planning and design of the future CW CM system. Representatives from the CCYA’s are already participating in the IT governance groups for the CW CM Project and CCYA’s have also been engaged to participate in the BPA/User Story Sessions to discuss the business practices the system will need to support. All counties are invited to participate in these sessions, but the ‘What Was Accomplished in 2022’ section of this communication also outlines the counties who attended the sessions occurring this year.
- As future workgroups are developed for the CW CM effort, CCYA’s will also be invited to participate in those workgroups.
- Representatives from the CCYA’s will also be included in the design sessions for the CW CM.
- The CW CM Project Team will also be identifying, and ensuring the inclusion of, additional impacted stakeholders in future discussions related to CW CM.
- Critical information and updates for stakeholders which are able to be shared publicly will be published to the CW CM section of the ECM website as the project progresses. The link to that website can be found on the last page of this communication.

What Was New in the Month of December?

- Following the conclusion of all BPA/User Story Sessions, the materials created during those sessions are shared with session invitees by email for review and commentary. The comment period for the Adoption epic for the statewide County Case Management System (CW CM) has ended, and comments from one county were received.

- Please note, all stakeholders who are on the list of invitees for each epic will receive the material and be afforded the ability to review and comment, even if those stakeholders are not able to attend the actual session(s).
- Reminder: The Pennsylvania Department of Human Services (PA DHS) launched a website to share information about the Enterprise Case Management system (ECM) up to and beyond implementation. The website is intended to communicate key information of the services provided to participants and families through multiple DHS program offices, regardless of the human services program or county providing the service. The ECM website can be accessed at <https://www.dhs.pa.gov/ECM/Pages/Home.aspx>.

What Was Accomplished in 2022?

- County sessions were completed for six epics including:

Epic	Topics covered		Counties who participated
Assessments <i>January 25, 2022 – May 6, 2022</i>	<ul style="list-style-type: none"> • Initiate Assessments • Ages and Stages Questionnaire • Risk Assessment • Adverse Childhood Experiences Questionnaire (ACEs) • Child and Adolescent Needs and Strengths (CANS) Assessment • Family Advocacy and Support Tool (FAST) • Child Victim Human Trafficking (CVHT) Tool - Screening & Assessment 	<ul style="list-style-type: none"> • In-Home Safety Assessment • In-Home Safety Plan • Out-of-Home Care Safety Assessment • Out-of-Home Care Present Danger Assessment • Out-of-Home Care Alert to Affiliated Counties • In-Home Safety Plan: Due Process Notice • Out-of-Home-Care Safety Assessment: Court action requirements regarding change in placement 	Adams Dauphin Montgomery Allegheny Delaware Northampton Berks Erie Philadelphia Chester Fulton Somerset Clarion Indiana Tioga Columbia Luzerne Venango Cumberland Mercer Westmoreland
			21 Total
Plans <i>February 17, 2022 – April 6, 2022</i>	<ul style="list-style-type: none"> • Family Service Plan Maintenance • Child Permanency Plan Maintenance 	<ul style="list-style-type: none"> • Visitation Plan Maintenance • Family Teaming 	Allegheny Crawford Montgomery Berks Erie Northampton Chester Fulton Philadelphia Clarion

Epic	Topics covered		Counties who participated
(Plans)			Mercer Somerset Dauphin 13 Total
Placement <i>April 12, 2022 – June 29, 2022</i>	<ul style="list-style-type: none"> • ICPC • ICAMA • ICJ • Emergency Placement • Safe Haven • Emergency Placement from OOHS • Planned Placement • Voluntary Placement • Placement Resource ID • Kinship Placement • ICWA • General Placement • Respite • Temporary Placement • Missing Child • Missing Child Return • Change in Placement • End Placement • Pursuit of Permanency Goals • Planned Reunification • PLC • Post-PLC Goal Change • Kinship Resource Identification • Indian Child Welfare Act • Receive 100B from Sending State • Send 100B to the Receiving State 	<ul style="list-style-type: none"> • ICJ - Report Received by PA as Potential Holding State • ICJ Travel Coordination - PA Holding State • ICJ Travel Coordination - PA Home/Demanding State • Respite • Temporary Placement • Post-PLC Goal Change • SPLC • SPLC Annual Evaluation • SPLC Termination • Pursuit of Primary Permanency Goals • Appointment of Successor Guardian(s) • Request for Placement Extension from Sending State • Request for Placement Extension with PA as Sending State • Missing Child • Missing Child: Care and Control of CCYA Placed in a State Other Than PA • Missing Child: Child Under Care and Control of Another State Placed in PA 	Allegheny Delaware Mercer Beaver Erie Philadelphia Berks Fulton Somerset Bucks Monroe Tioga Clarion Montgomery Venango Crawford Northampton York Dauphin Lehigh 20 Total
Legal/Court <i>June 30, 2022 – July 20, 2022</i>	<ul style="list-style-type: none"> • Shelter Care • Adjudicatory Hearing • Protective Medical Custody • Law Enforcement Protective Custody • Child Adjudicated Dependent • No Dependency Adjudication • Dispositional Hearing • Permanency Hearing • Goal Change 	<ul style="list-style-type: none"> • Aggravated Circumstances • Termination of Court Supervision • TPR • Voluntary TPR • Involuntary TPR • Consent to Adopt • VPACA • Motion for Resumption of Jurisdiction 	Allegheny Fayette Northampton Beaver Fulton Northumberland Berks Huntingdon Philadelphia Bucks Indiana

Epic	Topics covered		Counties who participated
(Legal/Court)	<ul style="list-style-type: none"> • Voluntary Termination of Parental Rights • Involuntary Termination of Parental Rights • Locate Father and Establish Paternity • Visitation 	<ul style="list-style-type: none"> • Resumption of Jurisdiction Hearing • Dependency Court Appeal • Appellate Court Appeal • SCR 	Somerset Chester Jefferson Tioga Clarion Lancaster Venango Crawford Lehigh Warren Dauphin Mercer York Erie Montgomery
			26 Total
Independent Living <i>July 21, 2022 – August 4, 2022</i>	<ul style="list-style-type: none"> • Independent Living Eligibility • Independent Living Referral & Assessment • Independent Living Plan • Independent Living Transition Plan 	<ul style="list-style-type: none"> • Transition Living Residence or Program (TLR/P) and U/L Supervised Independent Living Placement (SILP) • Independent Living Funding • Independent Living Stipend 	Adams Delaware Montgomery Allegheny Erie Northampton Beaver Fayette Northumberland Berks Fulton Philadelphia Bucks Huntingdon Somerset Chester Indiana Tioga Clarion Lackawanna Venango Crawford Lancaster Warren Cumberland Lehigh York Dauphin Mercer
			29 Total

Epic	Topics covered		Counties who participated
<p>Adoption</p> <p><i>August 3, 2022 – August 18, 2022</i></p>	<ul style="list-style-type: none"> • Register PAE • Child Profile • Child Specific Recruitment • Child Placement 	<ul style="list-style-type: none"> • Child Preparation • Adoption Finalization • Post-Adoption Finalization • Adoption Agreements 	<p>Adams Delaware Montgomery Allegheny Erie Northampton Beaver Fayette Northumberland Berks Fulton Philadelphia Bucks Huntingdon Somerset Chester Indiana Tioga Clarion Lackawanna Venango Crawford Lancaster Warren Cumberland Lehigh York Dauphin Mercer</p> <p>29 Total</p>

Other Stakeholders who Participated	
Epic	Participants
Assessments	CWRC PCYA
Plans	PCYA
Placement	PCYA
Legal/Court	PCYA ICJ
Independent Living	ICJ PCYA
Adoption	ICJ PCYA

- Additionally, counties reviewed all six epics and provided feedback and comments on session outputs after the completion of sessions for each epic.
- Participation in sessions as well as feedback and comments contributed after the completion of sessions was greatly appreciated. Thank you!

What is upcoming in 2023?

- Complete remaining BPA/User Story Sessions and materials review for remaining epics:
 - Security
 - Retention
 - Reporting
 - Clearance
- Complete follow up sessions with additional stakeholders.

Please note:

- If you are interested in joining future BPA/User Story Sessions, please reach out to your county leadership team to request consideration for being added to the sessions.
- Before a roll out plan for CW CM is finalized, counties will have the opportunity to provide input.
- The timeline for CW CM will be updated once negotiations with the system integrator vendor that was selected have concluded. As soon as an updated timeline becomes available and has been shared with the CW CM IT Governance groups, that timeline will also be shared through a future CW CM update.

Questions or Comments?

- Please send any questions you may have about the CW CM project to the following email address: [**ra-pwcwcm@pa.gov**](mailto:ra-pwcwcm@pa.gov).
- Questions and comments sent by counties will be collected for future CW CM open Q&A calls to be scheduled in the coming year.

How can I receive CW CM Updates?

- Updates are sent monthly via the CW CM Monthly Update email. If you would like to receive these updates, please send an email to [**ra-pwcwcm@pa.gov**](mailto:ra-pwcwcm@pa.gov).
- Updates are also shared through the PCYA Newsletter and listserv. If you would like to receive updates via this listserv, please contact Brian Bornman at [**bbornman@pacounties.org**](mailto:bbornman@pacounties.org).
- Bookmark the CWCM website as any updates regarding CW CM will be provided there: [Child Welfare Case Management \(pa.gov\)](#)