

REPORT USE & FREQUENCY POLICY

REPORT #	REPORT NAME	RUN FREQUENCY (Weekly, Bi-Weekly, Monthly, Quarterly, Annually)
<i>MANDATORY</i>		
507	Individual Match	Daily; when generated by PELICAN CCW
310	Family Co-payment Validation	Monthly
313	Child Count & Expenditures by Funding	Monthly
404	Projected Account Balance	Monthly
407	Payment Issuance Review	Monthly
415	Payment Activity by Service Period	Monthly
417	Payment Recap	Monthly
501	Redetermination	Monthly
703	Paid Invoice Extract	Monthly
704	Pending Invoice Extract	Monthly
200	Service Threshold	Quarterly
<i>RECOMMENDED</i>		
322	Subsidy Caseload	Weekly
101	Encumbrance	Monthly
201	CareCheck Provider	Monthly
202	Provider Directory	Monthly
205	Multiple Provider	Monthly
301	Payment System Management	Monthly
302	Enrollment Attrition Management	Monthly
402	Monthly Aging of Child Care Overpayments	Monthly
403	Invoice Status	Monthly
406	Provider Remittance Detail	Monthly
216	Provider Load	Quarterly
319	School Age Change	Semi-Annually
809	R&R Summary	Semi-Annually
107	Cost Function	Annually
203	Provider Rates	Annually
204	Provider Enrollment	Annually
401	Returned Payments Monitoring	Annually
213	Survey Indicator Report	As needed, when a new regulated provider indicates a desire to participate in the subsidized child care program
702	Payment Local ID	As Needed
405	Intercept	As Needed