

## **Fiscal Communiqué #07-06 - 2006-07 Audit Guidelines and 2007 Single Audit Supplement**

**Title:** 2006-07 Audit Guidelines and 2007 Single Audit Supplement

**Date:** June 29, 2007

**Priority:** **High**

**Category:** Informational

**Action Required:** Read and disseminate to appropriate staff.

**Response Required:** None

### **Purpose:**

The purpose of this Communiqué is to inform you that the 2006-07 CCIS Audit Guidelines and the 2007 DPW Single Audit Supplement are both available on the DPW website.

### **Discussion:**

The newly revised CCIS Audit Guidelines for Fiscal Year (FY) 2006-07 are now available on the DPW website for privately operating CCIS agencies. The guidelines will not be forwarded via e-mail or in hardcopy. Please access the DPW website to view/print them.

The 2007 Single Audit Supplement is to be used in the auditing of the counties that receive and expend federal and state funding from DPW. Counties may also use the DPW Single Audit Supplement for subrecipient monitoring purposes. The supplement will also not be forwarded via e-mail or in hardcopy. Please access the DPW website to view/print the document.

Use the following to view the Audits page of the DPW website:

<http://www.dpw.state.pa.us/general/formspub/adminpublications/audits/default.htm>.

**Important Note** – The *CCIS Recap for 2006-07* spreadsheet, which is available via a link when viewing the 2006-07 CCIS Audit Guidelines, is a working draft. We have confirmed that OCDEL will be able to update the spreadsheet with the final version – when it is available. A subsequent Fiscal Communiqué will be sent informing you of the finalization of the document. Obviously, this will occur within the next several weeks in order to provide details for the FY 2006-07 year end Recap.

### **Next Steps:**

- 1) Review and make copies of this Communiqué for appropriate staff members.
- 2) Navigate to the DPW website to print the 2006-07 CCIS Audit Guidelines or the 2007 DPW Single Audit Supplement as applicable for your CCIS.
- 3) Make copies of the audit documents as necessary for your records, auditor, or parent agency.