

## EHR Vendor Letter

### Certified Electronic Health Record Technology (CEHRT):

The Department must verify that you have secured access to the CMS Certified EHR system attested to on your Medical Assistance Provider Incentive Repository (MAPIR) application.

Please provide the following documents showing the CMS Certified EHR system name and version number, along with the CMS EHR Certification ID number that was listed in your MAPIR application (this is the number that is found on the ONC website at <http://oncchpl.force.com/ehrcert>):

#### **PLEASE PROVIDE ONE OF THE FOLLOWING:**

- Signed contract or user agreement between you and the vendor
- Signed lease between you and the vendor
- Receipt of purchase or paid invoice AND (in addition to one of the above documents)
- A signed vendor letter with the CMS EHR system Certification ID number

**NOTE:** We cannot accept a screen print of the ONC website that shows the CMS Certification ID number OR handwritten CMS Certification ID numbers on any above documentation.

**A signed vendor letter will not independently be sufficient for documentation.** To prevent the Department from requesting documentation more than once, **please include all provider NPIs that are associated with the Certified EHR system.**

Certified EHR documentation is not considered private health information and therefore does not need to be sent through secure email or the secure DocuShare site.

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**Please review the two documents below:**

- (1) Template of Signed Vendor Letter:

Template of Signed vendor Letter:

(EHR Vendor Letterhead)

**EHR Vendor Letter for EHR Incentive Program**

As of date of this letter, (Vendor name) verifies: that the provider: (1) was or is a customer of (Vendor name), and (2) received the Certified electronic health record technology as product from (Vendor name).

<b>Date:</b>	
<b>EHR Provider Name</b>	
<b>EHR Vendor Name</b>	
<b>CMS Certified Product Name</b>	
<b>CMS Certified Product Version Number</b>	
<b>CMS EHR System Certification ID Number</b>	
<b>ONC-ATCB Certification ID Number (if available)</b>	
<b>EHR Vendor Signature</b>	

(2) Example of a Signed Vendor Letter

**Example of a signed vendor letter:**

**ABC EHR Company, Inc.**

**EHR Vendor Letter for EHR Incentive Program**

As of date of this letter, ABC EHR Company, Inc. verifies: that Dr. John Doe: (1) was or is a customer of ABC EHR Company, Inc., and (2) received the Certified electronic health record technology as product from the ABC EHR Company, Inc.

<b>Date:</b>	1/1/12
<b>EHR Provider Name</b>	Dr. John Doe
<b>EHR Vendor Name</b>	ABC EHR Company, Inc.
<b>CMS Certified Product Name</b>	ABC EHR Excellence System
<b>CMS Certified Product Version Number</b>	10.1
<b>CMS EHR System Certification ID Number</b>	A014E010RFW1EAC
<b>ONC-ATCB Certification ID Number (if available)</b>	CC-1212-131313-5
<b>EHR Vendor Signature</b>	<i>Signature of vendor authorized employee</i>