

## Fiscal Communiqué #10-04 – Enrollments for Remainder of Fiscal Year (FY) 2009-10

**Title:** Enrollments for Remainder of Fiscal Year (FY) 2009-10

**Date:** June 3, 2010

**Priority:** High

**Category:** No Action Required

**Action required:** None

**Response Required:** No

### **Purpose:**

The purpose of this communiqué is to advise Child Care Information Services (CCISs) to temporarily stop enrolling children from the waiting list for the remainder of FY 2009-10.

### **Background:**

The Office of Child Development and Early Learning (OCDEL) has a child count target for FY 2009-10. We reviewed the number of children receiving care statewide and determined that with the increased enrollments and the number of children in obligated status, we will meet our targeted number for FY 2009-10. OCDEL will continue to monitor our child count to assure we maintain our target number.

### **Discussion:**

Since we will meet our target numbers we do not want CCISs to enroll any additional children from the waiting list, regardless of whether there are enough available funds to cover additional enrollments for the remainder of FY 2009-10.

Please continue to concentrate on your obligated funds by:

- Enrolling children who have been offered funding
- Removing any suspended enrollments that are older than 90 days
- Removing enrollments in authorized/pre-enrolled status that are older than 30 days

CCISs with no waiting list will be instructed after Fiscal Year Roll Over on how to deal with any low income enrollments that go into a pre-enrolled status.

### **Next Steps:**

1. Share this communiqué with appropriate staff.
2. Do not obsolete this communiqué until further notice.
3. Direct questions to your Subsidy Coordinator.