

Policy Communiqué #08-22 Federal Criminal History Clearance Rate Increase

Title: Federal Criminal History Clearance Rate Increase

Date: October 31, 2008

Priority: High

Category: No Action Required

Action Required: None

Response Required: No

Purpose:

The Office of Child Development and Early Learning (OCDEL) is issuing this communiqué to inform Child Care Information Services (CCIS) agencies that the price relative/neighbor providers pay for Federal criminal history clearances through Cogent Systems will increase from \$35 to \$36 effective November 3, 2008.

Discussion:

The Department of Public Welfare announced that effective November 3, 2008, the cost to obtain Federal criminal history clearances through Cogent Systems will increase to \$36. This represents a \$1 increase from the current cost. Additionally, the cost to obtain Federal criminal history clearances through the Department of Education will decrease from \$40 to \$36.

This change was made in an effort to establish one statewide rate for all Commonwealth Departments that contract with Cogent Systems to process Federal criminal history clearances for their impacted facilities, programs and agencies.

The attached provider communications have been updated to reflect the increase of \$1. CCISs must immediately begin to use these revised documents when communicating with providers. In addition, Announcement S-08 #5 Federal Criminal History Clearances for Relative/Neighbor Providers and the Federal Criminal History Clearance PowerPoint have been revised to reflect the increases in cost. They will be posted to the Intranet shortly.

Next Steps:

- 1.) Share this information with appropriate staff.
- 2.) Begin to use revised forms immediately.
- 3.) Direct questions to your Subsidy Coordinator.