

## Policy Communiqué #11-16: Non-Traditional Rate Change

### This is a message from the Bureau of Subsidized Child Care Services

**Title:** Non-Traditional Rate Change

**Date:** August 8, 2011

**Priority:** HIGH

**Category:** Informational

**Action Required:** See Next Steps

**Response Required:** None

#### **Purpose:**

The purpose of this communiqué is to advise Child Care Information Services (CCIS) agencies that beginning October 1, 2011 the non-traditional add-on will be eliminated and payment for both non-traditional hours and traditional hours will be the same rate. Attached to this communiqué are the following:

- Notification letter for providers
- Revised Regulated Provider Agreement – Appendix B
- Revised Relative/Neighbor Agreement – Appendix A
- Revised In-Home Parent/Caretaker Agreement – Appendix C

#### **Background:**

The Office of Child Development and Early Learning (OCDEL) currently pays an add-on for care given during non-traditional hours when the parent or caretaker's verified work or training schedule indicates a need for evening or weekend hours of care. Non-traditional hours are defined as care between the hours of 6:00 PM and 5:00 AM, Monday through Friday and/or anytime Saturday and/or Sunday. The add-on payment for non-traditional hours is based on the need for three to less than five hours of part-time care or five or more hours of full-time care between the hours of 6:00 PM and 6:00 AM, Monday through Friday and/or anytime Saturday and/or Sunday.

#### **Discussion:**

Beginning October 1, 2011, the add-on paid to all providers for non-traditional care will be eliminated. All providers will be paid the regular part-time or full-time rate, no matter what time of the day or weekend care is needed. This includes STAR providers, regardless of STAR level, non-STAR regulated providers, relative/neighbor and in-home providers.

CCIS agencies should no longer check the non-traditional check box when entering schedules into PELICAN Child Care Works.

#### **Next Steps:**

1. Share this information with appropriate staff.
2. Send the attached provider letter and appropriate Provider Agreement Appendix to all providers with the August Attendance Invoices.
3. Direct questions to your Subsidy Coordinator.