

RELATIVE/NEIGHBOR PROVIDER AGREEMENT LETTER  
JULY 2005

**IMPORTANT – PLEASE READ**

Dear Provider:

This letter contains important information about your payment rate and your new Provider Agreement.

**Important Information about Your Payment Rate**

In an effort to help as many families as possible with the cost of child care, the Department of Public Welfare is adjusting the payment rates for child care.

Beginning July 1, 2005, all relative/neighbor (r/n) providers will be paid the same rate. The rate will still be based on the county, the age of the child, and full-time or part-time care.

Payment rates for your county are in Appendix B of your Provider Agreement. Please review this chart carefully.

**The Provider Agreement**

**To continue to receive child care payments, you must sign the Agreement and return it to our office by \_\_\_\_\_.**

With this letter are:

- The "Relative/Neighbor Provider Agreement – Effective July 1, 2005"
- Appendix A – Rules for Participation in the CCIS Subsidized Child Care Program
- Appendix B – CCIS Subsidized Child Care R/N Provider Payment Rates
- Appendix C – Participation Standards for Relative/Neighbor Providers

Follow these directions:

1. Read the Relative/Neighbor Provider Agreement, Appendix A, Appendix B, and Appendix C.
2. **Sign and date** Page 4 of the Relative/Neighbor Provider Agreement, "Provider Representative Signature".
3. Return Page 4 of the Relative/Neighbor Provider Agreement to:

\_\_\_\_\_ CCIS NAME AND ADDRESS  
\_\_\_\_\_  
\_\_\_\_\_

Contact our office at \_\_\_\_\_ if you have any questions.

CCIS NAME