

From: PW, OCD Subsidized Child Care

Sent: Thursday, October 26, 2006 8:11 AM

To: Holod, Kathryn J.; Williams, Yvette; (wevans@technisource.com); Thau, Benjamin; Bill Fizer (wfizer@deloitte.com); Buczeskie, Nancy; Caprio, Barbara C.; Martin, Cheryl A.; Cooper, Lona; Shevenock, David; dlevine@technisource.com; Frein, Robert J.; Gricoski, Michael G; Grumbine, Brett; Guytonwallace, Lillie; Hoffman, Kelly; Huth, Kathleen A.; Ibberson, Nadine; Kough, Elizabeth A; Walters, Marci L.; Marilyn Frances (mjezikfrances@deloitte.com); Martin, Carmen; Maternowski, Robert; Melissa Baney (mbaney@deloitte.com); Mercadante, Karen L.; Michael Robbins (microbbins@deloitte.com); Robinson, Delores; Rubin, Laurinda F.; Rychalsky, Catherine; Scott Smith (scosmith@deloitte.com); Shaner Wade, Terry L; Ssuguna@Deloitte. Com (ssuguna@deloitte.com); Stayner, Debra L.; Sternberg, Dave; Susan Stump (sstump@deloitte.com); Unterreiner, Steven; Wert, Daniel G.; Shaw, Leslie A; Benson, Nancy M; Dave Sternberg; Fizer, William; Libby Bacon; Pete Evans; Place, Marci; Zitsch, Michelle; Beatty, Laura; Berry-Jennis, Debra (CCIS); Berryman, Linda; Blass, Joanne L; Bowery, Sandra E; Brenner, Ellen; Broman, Linda; Brown, Ann L. (CCIS); Brownfield, Frances A; Buchanan, John; Carr, Charles; Carroll, Helen; Chang, Caulyn; Clark, Stephanie L (CCIS); Dillman, Daniel; Diss, Denise; Esgro, Betsy; Finkelstein, Norma; Foley, Mary; Gamboni, Jill; Gannon, Tony; Gilgoff, Elizabeth; Gore, Gregory; Greenwald, Paul; Guinane, Thomas; Hartman, Meme R; Hartzell, Cathy; Hogan, John; Kikta, Ronald; Kimmel, Timothy(CCIS); Kosarek, Deanna; LaRose, John; Lukus, Dorothy A; Mack, James; Maietta, Judy; Montgomery, Tish; Pilch, Cheryl; Piroli, Joseph; Porter, Jill; Pricener, Deborah; Ralph, Alease; Reina, Candice L; Reinheimer, JoAnne; Rogers, Diane; Rontz, Amy; Sallavanti, Phillip; Schwab, Alice; Secret, Lori A; Skody, Richard; Spang, Linda; Steele, Paula; Streightiff, Amy; Thomas Shirley; Torbert, Patricia; Unterreiner, Steven; Urban, Ronald; Valente, Lorita; Walker, Ann; Whitson Connie; Wytovich, April; Murphy, Wendy (CCIS); Bill Gallagher (bill@buckschildcare.net); Spak, Mary F; Berry-Jennis, Debra (CCIS); Donna Weaver; Harry, Kelle; Hogan, John; Salsgiver, Michele M; Sheridan, Nichol; Williams, Yvette; Arabia, Sharon P; Baldwin, Amanda; Thau, Benjamin; Blair, Patricia; Bower, Leokadia; Buczeskie, Nancy; Caprio, Barbara C.; Martin, Cheryl A.; Frein, Robert J.; Gricoski, Michael G; Grumbine, Brett; Guytonwallace, Lillie; Hoffman, Kelly; Huth, Kathleen A.; Ibberson, Nadine; Mercadante, Karen L.; Klunk, Todd M.; Kough, Elizabeth A; Kuliczowski, Donna B.; Lau, Jennifer; Loftus, Zoe A; Lynn, Gina; Martin, Carmen; Merritt, Julie; Murray, Barbara C; Reinard, Mark A.; Robinson, Delores; Rubin, Laurinda F.; Rychalsky, Catherine; Snyder, Robin R. (PW); Stayner, Debra L.; Harrison, Susan; Shaner Wade, Terry L; Vauter, Karl P.; Walters, Marci L.; Wert, Daniel G.

Subject: Fiscal Communique #06-12 - Temporary Reduction in Fund A Allocation

Importance: High

This message is from Marci Walters.

Title: Temporary Reduction in Fund A Allocation

Priority: High

Category: Informational

Action Required: Read, enter temporary Overbooking and disseminate to appropriate staff.

Response Required: None

Purpose:

The purpose of this Communiqué is to inform you that the Fund A-Regular allocation amounts for **Non-Phase 1** CCIS agencies will **temporarily** be decreased beginning Monday, October 30, 2006. The **temporary** reduction will occur for **Phase 1** CCIS agencies on Friday, November 3. As a result, all CCIS agencies will need to temporarily increase/create your Fund A-Regular Overbooking amount.

Discussion:

It has recently come to our attention that the amounts listed in two of the cost functions in CCMIS do not match the amounts listed in the same two cost functions in the Commonwealth's accounting system (SAP). The cost function amounts in each system must be equal in order to avoid problems in processing CCIS payments.

As a result, the Fund A-Regular service allocations for each CCIS will temporarily be reduced in order to bring CCMIS cost function amounts into alignment with those in SAP.

Because the temporary service allocation reduction will impact your available funds and could delay authorization of enrollments (from both the pre-enrollment and waiting lists), each CCIS will need to increase their Fund A-Regular overbooking amount (if one currently exists), or create an overbooking amount (if none currently exists), equal to the amount by which the service allocation is being temporarily decreased. (Again, the temporary reduction will be implemented on Monday, October 30, 2006 for Non-Phase 1 CCIS agencies and on Friday, November 3, 2006 for Phase 1 CCIS agencies.)

Subsidy Coordinators will contact **Non-Phase 1** agencies by Friday, October 27 with the amount by which you are to increase/create your Overbooking amount. Subsidy Coordinators will contact **Phase 1** CCIS agencies by Thursday, November 2 with the amount by which you are to increase/create your Overbooking amount.

Non-Phase 1 CCIS agencies must be increase/create Overbooking amounts on Monday, October 30, 2006 – no sooner/no later. Phase 1 CCIS agencies must increase/create Overbooking amounts on Friday, November 3, 2006 – no sooner/no later.

The Fund A service allocations will be restored in full as soon as possible. **We estimate that this will occur by close of business Wednesday, November 8, 2006 for all CCIS agencies.**

We will send another Fiscal Communiqué as soon as the Fund A service allocations are restored to their true amounts – so you can reduce your Fund A-Regular overbooking amounts accordingly.

Next Steps:

- 1) Review and make copies of this Communiqué for appropriate staff members.
- 2) a) Non-Phase 1 CCIS agencies increase existing or create new Fund A-Regular overbooking amounts, on Monday, October 30, 2006, equal to the amount provided by your Subsidy Coordinator.
b) Phase 1 CCIS agencies increase existing or create new Fund A-Regular overbooking amounts, on Friday, November 3, 2006 equal to the amount provided by your Subsidy Coordinator.
- 3) Contact your Subsidy Coordinator with any questions.
- 4) Look for a follow-up Fiscal Communiqué in early November 2006.

OBSOLETE