Appendix A
Fiscal Year 2015-2016

COUNTY HUMAN SERVICES PLAN

ASSURANCE OF COMPLIANCE

COUNTY OF: CLARION

A. The County assures that services will be managed and delivered in accordance with the County Human Services Plan submitted herewith.

B. The County assures, in compliance with Act 80, that the Pre-Expenditure Plan submitted herewith has been developed based upon the County officials' determination of County need, formulated after an opportunity for public comment in the County.

C. The County and/or its providers assures that it will maintain the necessary eligibility records and other records necessary to support the expenditure reports submitted to the Department of Human Services.

D. The County hereby expressly, and as a condition precedent to the receipt of state and federal funds, assures that in compliance with Title VI of the Civil Rights Act of 1964; Section 504 of the Federal Rehabilitation Act of 1973; the Age Discrimination Act of 1975; and the Pennsylvania Human Relations Act of 1955, as amended; and 16 PA Code, Chapter 49 (Contract Compliance regulations):

1. The County does not and will not discriminate against any person because of race, color, religious creed, ancestry, origin, age, sex, gender identity, sexual orientation, or handicap in providing services or employment, or in its relationship with other providers; or in providing access to services and employment for handicapped individuals.

2. The County will comply with all regulations promulgated to enforce the statutory provisions against discrimination.

COUNTY COMMISSIONERS/COUNTY EXECUTIVE

Signatures: Please Print
Wayne R. Brosius Date: 7/6/15
G. Butch Campbell Date: 7/6/15
Gregory A. Faller Date: 7/6/15
Clarion County Human Services Plan

PART I: COUNTY PLANNING PROCESS

The formal Clarion County Planning Team includes the Clarion County Commissioners, MH/DD Administrator Nancy Jeannerat, MH Deputy Administrator Ashley Benson, DD Deputy Administrator Barb Cherico, MH/DD Fiscal Officer Mary Lutz, Armstrong-Indiana-Clarion Drug & Alcohol Commission Executive Director Kami Anderson, and DHS Director/C&Y Administrator Kay Rupert. This team meets formally and informally on an ongoing basis to discuss and determine the best way to structure, fund and deliver human services to meet the needs of residents of the county. This team works as the hub of information gleaned through their and their staff’s participation in meetings with consumers, family members, and partners in Clarion County’s Human Service delivery partnership.

Clarion County’s collaborative approach to service planning has been ongoing practice for over 20 years and occurs on a year round basis. Input is solicited and received throughout the year through the following:

- **Advisory Boards for the categorical programs include public and private providers, community members, consumers, and family members. Meetings are held throughout the year and input from those meetings and the numerous boards and councils upon which the Planning Team members serve contribute to the decisions on how to deliver human services to the county residents.**

- **Consumers in all Mental Health programs are surveyed by the provider’s C/FST program. Surveys of consumers, including older adults and transition age youth are also conducted by Community Care Behavioral Health (CCBH). We find that the surveys through C/FST and the CSP educational/discussion meetings at the Drop-In Center provide much of the information in shaping Recovery oriented services.**

- **Clarion County Family Net Collaborative Board serves as the planning team for services provided to children, youth, and their families and is the established single point of contact for children’s services planning. This Board is comprised of both public and private providers, family members, community members, and a representative from the youth council which is active in all 7 school districts in the County. The Collaborative Board is also instrumental in identifying needs and developing community-based services to both prevent placement and help with successful returns home, educating public and private human services providers on services available, building collaborative partnerships with individuals who provide those services, and preventing duplication of services which helps to ensure that available funding can be used to expand or develop new services for unmet needs.**
A collaborative approach to Systems of Care is currently proposed for development under a grant for which the Behavioral Health Alliance of Rural Pennsylvania has applied. The goal is to have a team consisting of 25% consumer participation, 25% consumer family participation, and the remaining 50% of professionals and service providers. As part of the comprehensive community-wide assessment, adult and youth surveys have been and will be conducted at 3 community-wide events during the spring and summer of 2015 – Fun in the Sun, Family Celebration Day, and Summer Family Fest. We anticipate, based on prior years’ attendance at these events, to have several hundred community members complete these surveys which should provide important information about access to services, identifying gaps in services, and future service planning for the County’s Human Service system. This information will be used to determine programmatic and/or funding changes in future years.

Supported Housing initiative for up to five persons, a Prescription “Gap” Coverage Program, and Forensic Case Management prior to release dates are planned for FY 15-16, funded through a new two-person CHIPP award. The Regional and State offices are closely involved with the approval and planning of the concepts for these transitional and diversionary programs.

Clarion County Commissioners have consistently declined to request Block Grant status for Human Services. However, they are open to discussions related to benefit, relevance, and interest as new information is available.
PART II: PUBLIC HEARING NOTICE

Proof of Publication in The Derrick
UNDER ACT NO. 587, APPROVED MAY 16, 1929

STATE OF PENNSYLVANIA

COUNTY OF VENANGO

Carla Sheator, of Venango Newspapers, of the County and State aforesaid, being duly sworn, deposes and
says that THE DERRICK, newspaper of general circulation published at Oil City, Pa., County and State aforesaid was
established in 1871, since which time THE DERRICK has been regularly issued in said county, and that the printed
notice or publication attached hereto is exactly the same as printed in the regular edition and issue of the said THE
DERRICK on the following dates, viz:

11th of June, 2015

Affiant further deposes that she is authorized by VENANGO NEWSPAPERS, agent for said THE DERRICK
to verify the foregoing statement under oath, and affiant is not interested in the subject matter of the aforesaid notice or
advertisement, and that all allegations in the foregoing statements as to time, place and character or publication are
true.

COPY OF NOTICE OF PUBLICATION

[Signature]
Sworn to and subscribed before me this 11th day of June, 2015

[Notary Seal]

MICHELLE M. SCHWARZ, NOTARY PUBLIC
OIL CITY, VENANGO COUNTY
MY COMMISSION EXPIRES DECEMBER 31, 2018

STATEMENT OF ADVERTISING COST

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<td>Agent for The Derrick</td>
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Publisher's Receipt for Advertising Costs

VENANGO NEWSPAPERS, agent for THE DERRICK
hereby acknowledges receipt of the aforesaid notice and
publication costs, and certifies that the same have been
duly paid.

By ____________________________________________
Clarion County Human Services Block Grant
Public Hearing 7-1-15 11:00 am

<table>
<thead>
<tr>
<th>Name</th>
<th>Representing</th>
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<tbody>
<tr>
<td>Nancy Jannerat</td>
<td>Clarion County MH/DD Admin</td>
</tr>
<tr>
<td>Ashley Benson</td>
<td>Clarion County MH Dep Admin.</td>
</tr>
<tr>
<td>Kay Rupert</td>
<td>Clarion County DHS/CYS</td>
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Only 3 County staff were present for the public hearing.
PART IV: HUMAN SERVICES NARRATIVE

MENTAL HEALTH SERVICES

The Clarion County MH/DD Administration is responsible for the oversight and monitoring of Clarion County’s services provided to those with a serious mental illness. Clarion County contracts with a variety of service providers to ensure that appropriate services are available throughout Clarion County. The need for these services is determined by service utilization history within the county. Updates and changes are made to programs and services based on consumer feedback, availability of providers, availability of funding, stakeholder input, and managed care considerations and changes.

While Clarion County is not a block grant funded county, every effort is made to maximize the use of its funding through cooperative and collaborative efforts across the human services systems. A cross systems approach is utilized to address the needs of those who are dually diagnosed, or who are in need of services from a variety of systems.

On January 1, 2015, Clarion County underwent significant provider changes in order to be more fiscally responsible to diversify the services, and to add choice of programs available. Provider transitions included Outpatient Services, Psychiatric Rehabilitation, the Base Service Unit, Crisis Intervention Services and Representative Payee Services.

Currently, the following county contracted mental health treatment and support services are available:

Service Access and Management, Inc.

- Blended Case Management
- Certified Peer Support

Center for Community Resources

- Base Service Unit
  - PATH Housing Coordinator
  - SAP Liaison
  - Hospital Liaison
  - Forensic Liaison
  - Intake and Referral Case Management
- Representative Payee
- Drop In Center
- Transitional Housing Unit
- Crisis Intervention Services (Walk In, Mobile and Phone)
Roads to Recovery

- Peer Support Services

Family Psychological Associates, Inc.

- Outpatient Services
  - Medication Management
  - Counseling Services
- Blended Case Management

Community Guidance Center

- Mobile and Site Based Psychiatric Rehabilitation

Of the above listed services, Peer Support Services, Outpatient Services, Blended Case Management and Psychiatric Rehabilitation all operate as fee-for-service programs, while the BSU, Drop In Center, Transitional Housing and Representative Payee services are base funded programs. Crisis Intervention Services operate through a combination of fee for service and base funding. County funding is available to provide services to Clarion County residents who are uninsured. County funding is available for Outpatient, Peer Support, Blended Case Management and Psychiatric Rehabilitation. Crisis Services, the Drop in Center and the Base Service Unit programs are services free to any Clarion resident.

Clarion County also contracts with Clarion Vocational Services for supported employment services and respite services. The ARC of Clarion is also available to provide respite services. Misty Aisle Bridges and Shamrock Solutions are contracted for Family Based Services. Northwest Human Services provides Therapeutic Foster Care. The local NAMI is supported by Clarion County with base funds to provide additional community support.

In addition to the contracted providers, there are other available, non-contracted services provided by private providers. These include:

- Family Psychological (BHRS, PCIT)
- Clarion Therapy Services (Outpatient Services, BHRS)
- Clarion Psychiatric Center (Inpatient Psychiatric Services, Adolescent Partial Program)
- MARS Home for Youth (Multi-systemic Therapy)
- Primary Health Network FQHC (Outpatient Services)
- Passages (Rape Crisis)
- Project Point of Light (Sex Offender Treatment, Victim/Trauma Treatment)
- Christian Counseling Center of Western Pa (Outpatient- Counseling Only)
a) **Program Highlights:**

In July of 2014, Clarion County developed a Drop in Center (DIC), which allows a stigma free, community based environment for those with mental illness to seek support and guidance in their recovery. The DIC allows for socialization, recreation, and sharing of resources and information through a variety of activities and classes. Classes include art therapy, cooking, recovery classes, scrapbooking and wellness. In order to support the use of the DIC, transportation is available to consumers who wish to attend and lunch is served on the days they are open. DIC consumers have started doing their own outreach at community events and organizing fundraisers for additional outings and activities. The mental health DIC is funded by CHIPP monies.

State granted PATH funds are used for those that are at risk of eviction and homelessness. These funds provide for a PATH Housing Coordinator and nearly $10,000 to be used for rental assistance, consumer supplies and security deposits. This program will continue through 2015-2016. The Housing Coordinator continues to do extensive outreach into the community and has played a critical role in the Homeless Task Force efforts. The Homeless Task Force continues to explore emergency housing solutions and has begun fundraising initiatives to further the cause of eliminating homelessness. The Task Force now has a partnership with Bridge Builders, and have established funds to assist with emergent needs of homeless individuals.

In September of 2014, a Transitional Apartment became available to mental health consumers in need of short term and emergency housing. The unit is able to accommodate an individual or a small family in need of housing until appropriate, permanent housing can be established. For consumers utilizing the apartment, additional supports are in place to assist the consumer with addressing their needs. These supports include emergent referrals to mental health services, weekly treatment/support team meetings, assistance from the Housing Coordinator, and oversight by a part time staff member. To date, this program has served 10 individuals. This housing unit was made available through CHIPP funds.

The addition of a Forensic Liaison in the Base Service Unit (BSU) in 2013 is allowing for improved access to those with mental health needs that are currently involved in the criminal justice system. A lack of appropriate services being accessed in a timely manner has historically been a proven barrier to this population being successful in their reintegration. This poor continuity of care and service access issues are being further addressed by upcoming CHIPP initiatives that focus on the criminal justice population. These initiatives include increased case management and certified peer support services in the jail, immediate access to psychiatric prescriptions for MA eligible consumers being released from jail, and housing initiatives that can accommodate those transitioning from the jail setting. Communication between the criminal justice system, including Clarion County probation and the Clarion County Jail has allowed for improved continuity of care and ensuring that consumers are getting the most appropriate services and treatment. The Forensic Liaison is a combination of CHIPP and base funds. The Forensic Liaison position and the new forensic initiatives will continue to break down service barriers and communication lapses that occur between the criminal justice and mental health systems.

Family Psychological Associates (FPA) participated in a study (funded through the National Institute of Mental Health) that allowed clinicians to be trained in Parent Child Interaction
Therapy (PCIT). PCIT is an evidence based practice that addresses Disruptive Behavior Disorders in children and provides tools for parents in addressing and managing negative behaviors. This service is now available to families in Clarion County through FPA. In addition, FPA is pursuing the use of Tele-psychiatry in order to meet the demand for psychiatric care. This will allow FPA to utilize their psychiatrists from Butler County to treat clients in Clarion County in a more timely and efficient manner based on current level of demand. It is important to note this is not the primary way of receiving psychiatric services, but a supplement to typical, face to face medication management services. Lastly, FPA is in the process of expanding the School Based Outpatient services and will have services available in all seven of the Clarion County School Districts by the 2015-2016 school year. This will allow students to access counseling services in the school setting, which breaks down transportation and other barriers that can make it difficult for students to access this service.

b) Strengths and Needs:

- Older Adults (ages 60 and above)

  **Strengths:** Clarion County consumers in this age range are able to access specialized psychiatric care, both inpatient and outpatient, through Brookville Transitions, which is in neighboring Jefferson County. There are other mental health Outpatient providers in Clarion who will serve this age range, although do not specialize in this area.

  Clarion County has several Senior Centers in operation, including in some of our more rural communities. Senior Centers can provide socialization and other activities for seniors, as well as provide access to information, services and resources specific to this population.

  **Needs:** While there are several Personal Care Homes (PCH) located in Clarion County, the ability to accommodate seniors who have serious mental illness is limited. This has made it necessary to place seniors with mental illness in need of PCH care outside of the Clarion County area. It would be beneficial to have better access to these services within Clarion.

- Adults (ages 18 and above)

  **Strengths:** Clarion has a variety of services and programs to meet the needs of adults with serious mental illness in Clarion. Consumers have access to a choice of outpatient treatment providers, two case management providers and other support services. Case management is available to anyone with a mental health diagnosis with identified needs and provides support, assistance, referral, service linkage and advocacy for those who need that level of assistance.
Housing services through the BSU include rental assistance, assistance with finding safe and affordable housing, case management, and linkage to additional housing support services and programs. The Housing Coordinator offers monthly budgeting classes at the Drop In Center to assist those with this specific set of needs. Adults with Social Security Disability Income also have access to Payee Services if they have this need.

Certified Peer Support (CPS) services are a growing program and have proven to be beneficial to those in recovery. Peer Services address both mental health and substance abuse recovery. Currently there are two mental health peer providers. A CPS supports and assists consumers in navigating the mental health and other service systems, while providing insight and information on treatment and recovery.

The addition of an Emergency/Transitional Apartment has filled a significant gap in services since the closure of Clarion’s CRR in 2012. Additional, longer term supported housing will become available by the Fall of 2015, and is described in further detail below.

CHIPP funds have also allowed Clarion to provide a full service kitchen and upgrades to the Psychiatric Rehabilitation site in order to better serve adults utilizing this program. Renovations and upgrades have made the program space more comfortable and welcoming, and can better support skills learning, socialization and other needs.

Needs: Transportation costs and availability continue to create barriers to community and service access in rural Clarion County. While the borough of Clarion provides transportation to the general public, outlying rural communities do not have access to it. Two Taxi companies serve these communities, but there are affordability issues. Those with a limited or fixed income, such as those on Social Security Disability income, often cannot afford personal vehicles or taxi services for programs and appointments that may stretch over several days a week.

While the unemployment rate in Clarion County is down from 12.1% in 2011 to 4.8% (April 2015), there continues to be barriers to employment for those with disabilities. Less than one-third of the disabled population in Clarion County have gainful employment (pooled numbers with Venango and Forest Counties). The rural nature of Clarion and limited transportation plays a role in the difficulty of accessing and maintaining employment. There are minimal supported employment needs for those with a serious mental illness. The Office of Vocational Rehabilitation (OVR) and Clarion Vocational Services provide some supported employment assistance and services, however this is limited due to funding and availability of appropriate jobs. The Administration will continue to explore supportive services for those with a serious mental illness that are interested in employment and able to work.

- Transition-age Youth (ages 18-26)

Strengths: Clarion’s Children and Youth Services provide an Independent Living Program for qualifying transitional age youth. Mental health case management is also available to this age group to address the needs and services that are unique to them. The Drop In
Center will be available to this age group to provide socialization and education in independent living skills.

Psychiatric Rehabilitation (PR) is available to those who are 18 and older. PR focuses on the development of skills, including independent living skills, such as cooking and cleaning. They provide individual and group goal planning and skills development, such as applying to college, balancing a checkbook and other life skills important for this specific age group. Individuals identify goals, including health and wellness goals, to work on with their PR worker. Case managers are also available to goal plan and assist with service and resource linkage and general support.

The Supported Housing Initiative will also be available to TAY, and the current Emergency/Transitional Apartment is also available to this age group. It has been utilized by two individuals in this age group since it became available last year.

Needs: There are limited opportunities for organized, healthy activities for this population in Clarion County, especially for those who identify as struggling with mental illness. While the Drop In Center accommodates this age group, there are few events that target this specific age group.

- **Children (under 18)**

  **Strengths:** Clarion County has a Student Assistance Program (SAP) Liaison in the Base Service Unit that provides SAP services to all seven school districts in Clarion County. E-SAP is available in Sligo Elementary School and Redbank Elementary School. SAP consultation, referral and assistance are available to all schools. The purpose of the Mental Health SAP Liaison is to identify and address student mental health needs and assist with referrals, parent education and linking the student and their family to appropriate supports and services. There is currently discussion and early planning for the addition of a summer program to be made available to the SAP identified students. This program will provide structured, supervised activities throughout the summer months. Activities will be a combination of educational and recreational. Program development will be based on funding availability next year.

  Family Psychological Associates now provides Outpatient Counseling Services in the following schools: Keystone High School, North Clarion High School, Clarion Area High School, AC Valley High School and Union High School. Plans to implement OP in the remaining two public school districts are set for the fall of 2015.

  Clarion County maintains a CASSP Coordinator within the Clarion County MH/DD/EI Administration. This position coordinates supportive services for families who are in need of mental health services for their child(ren). It links the family to appropriate services including residential treatment services and therapeutic foster care. The CASSP Coordinator brings service systems together to develop effective, cross systems service planning that is in the best interest of the child and their family. The family, child, mental health support service providers, juvenile probation and Children and Youth Services are all brought together for treatment planning.
Parent Child Interaction Therapy is now available in Clarion through Family Psychological Associates, via a recently developed, clinically trained team. This is another treatment option available for addressing mental health and behavioral issues in very young children.

There continues to be strong Family Based Therapy Services, Multi-Systemic Therapy Services, and Behavioral Health Rehabilitation Services (BHRS) to support families and their children in managing mental health issues and behavioral issues. There are also two respite providers to assist families in need of respite services.

Needs: Psychiatric care specific to children and adolescents in Clarion County is limited, but has improved over the past year with the addition of psychiatrists willing to see children at several outpatient practices. This includes the newly contracted Outpatient provider, FPA, where there is access to child psychiatry. However, the psychiatrists who do see children often have limited availability, leading to waiting lists and, at times, the need for families to seek this level of treatment outside of Clarion County.

The Clarion County Mental Health Administration is also exploring Trauma Informed Care trainings and practices. With reinvestment funding, BHARP (Behavioral Health Alliance of Rural Pennsylvania) will be offering Trauma-Focused Cognitive Behavioral Therapy (TF-CBT), which is an evidenced based treatment model for children who have been abused and traumatized. TF-CBT has proven to be effective in addressing posttraumatic stress disorder (PTSD), depression, anxiety, externalizing behaviors, sexualized behaviors, feelings of shame, and mistrust. TF-CBT is appropriate for children who have experienced a single trauma or multiple traumas. Through this treatment modality, children and parents learn new skills to help process thoughts and feelings related to traumatic life events; manage and resolve distressing thoughts, feelings, and behaviors related traumatic life events; and enhance safety, growth, parenting skills, and family communication. The Administration is in the process of approaching Family Psychological Associates, the contracted Outpatient provider, to discuss the potential becoming a designated “Trauma Center” through CCBH.

- **Individuals transitioning out of state hospitals**

Strengths: Clarion County currently has three individuals receiving treatment at Warren State Hospital. The maximum capacity for Clarion County is seven beds. Because of last year’s two person CHIPP award, and the new two person CHIPP award Clarion County has been able to develop a Transitional Housing Apartment, Mental Health Drop in Center and will establish longer term Supported Housing Units (detailed below). These initiatives will help better serve clients with serious mental illness that may need diversion from the state hospital, and to assist with their transition back into the community. Partial Hospitalization is not available in Clarion County, but Psychiatric Rehabilitation, mobile and site based, is available. Partial programs are available in neighboring Forest/Warren Counties and Jefferson County. Intensive Outpatient will also be available through the contracted Outpatient provider in Clarion.
Many of the service gaps, in terms of those transitioning from the state hospital, have been met through the CHIPP funding that has been made available to Clarion County. CHIPP funds have also been utilized to support specific needs of these individuals, including rent assistance, start-up costs such as furnishings to get them started in independent housing and to support other basic needs that assist with their transition back into the community.

Needs: Individuals recently discharging from the State Hospital would benefit from in-home medication administration. Although Case Managers can inquire as to whether meds are taken, they are not permitted to handle them. The cost to send a visiting nurse into a home 2 or 3 times a day is cost prohibitive.

- Co-occurring Mental Health/Substance Abuse

Strengths: Clarion County has an active Drug Treatment Court. The BSU’s Forensic Liaison is part of the Clarion Treatment Court Team. Recipients of treatment court are able to have both their substance abuse and mental health needs met through the collaboration of this court.

Roads to Recovery is a Certified Peer Specialist provider that maintains staff who are familiar with the elements of both substance abuse and mental health recovery. This allows consumers to work on the recovery with the guidance and support of a peer who is trained and familiar with their needs and struggles.

The Drug and Alcohol treatment provider (ARC Manor), and Armstrong-Indiana-Clarion Drug and Alcohol Commission, (AICDAC), the Administrative D&A Case Management Provider, treat and serve individuals with co-occurring conditions. The Forensic Liaison has experience in serving this population and works closely with ARC Manor, AICDAC staff and the criminal justice system in identifying the needs of these consumers and linking them to the most appropriate supports, services and treatment.

AICDAC has also added a second treatment provider. CenClear will begin providing substance abuse treatment services in the summer of 2015. This will provide additional consumer choice to Clarion residents seeking treatment. CenClear will provide partial hospitalization, intensive outpatient, group and individual therapy.

Recently a dual diagnosis recovery meeting was established in Clarion. The support group meets weekly to discuss both mental health and substance abuse recovery.

AICDAC participates actively in the 23-county BHARP administration oversight process which promotes a close knit collaboration with Mental Health services in Clarion County.

Needs: Adequate and appropriate inpatient beds for the co-occurring population are definitely lacking across the area. Timely engagement by D&A supports in the event of a crisis involving substance intoxication is warranted. The task of dealing with a person who is in crisis and under the influence would not be left solely to the Mental Health Crisis responders.
• Justice-involved individuals

**Strengths:** Through the Base Service Unit, Clarion County has a Forensic Liaison that focuses on diversion and reintegration back into the community. This Liaison works closely with the Treatment Court Team, County Jail, Probation and the Court system to divert justice involved individuals out of jail and into appropriate treatment avenues. The liaison is also able to identify mental health needs of individuals currently in jail, and link them to appropriate supports and services so they can access them as soon as they transition back into the community; this allows those individuals to avoid many of the obstacles that contribute to recidivism.

With recent, additional CHIPP funding, Clarion has been able to establish several initiatives geared towards the justice involved individuals. These initiatives include expanded Blended Case Management and Certified Peer Support Services to those that are incarcerated, psychiatric prescription coverage for those being released from jail and supported housing options for those transitioning from the jail setting. These projects are discussed in greater detail below.

**Needs:** While there are no specific plans for establishing a mental health treatment court in Clarion, this could be explored in further detail. A mental health treatment court could help address the specific needs of the justice involved individuals who struggle with mental illness.

• Veterans:

**Strengths:** While all of Clarion County’s mental health services are available to veterans, they can also be connected to the nearest VA Center for additional services. The VA maintains an outpatient clinic within Clarion County that provides both physical health and mental health services. Clarion County veterans can also access Soldier On and Supportive Services for Veteran Families (SSVF). These programs can offer specialized services to veterans that include housing services, financial assistance, and case management.

**Needs:** Because of the unique mental health needs of veterans, it would be beneficial for Clarion County to maintain a case manager that has specific experience and familiarity with this population. A specialized case manager could address the needs and coordinate services and resources that can best meet the needs of our veterans.

• Lesbian/Gay/Bisexual/Transgender/Questioning/Intersex (LGBTQI) consumers

**Strengths:** Clarion University offers Allies, which is an organization of LGBTQI members who work as both a support and activist group to address LGBTQI issues and rights. This group is open to both students and all members of the Clarion community.

**Needs:** It would be beneficial to develop specific resources that would address the needs of the LGBTQI community. A guide could identify therapists, providers and other services and resources that have training and competency in serving their unique needs.
• **Racial/Ethnic/Linguistic minorities**

  *Strengths:* All efforts made to serve cultural needs as they arise. Clarion University offers a variety of racial and ethnic clubs and organizations, many of which are open to the community, and provide social and educational events within the Clarion Community.

  *Needs:* It would be beneficial to have a resource guide dedicated to minority communities that may have unique needs. An available bilingual staff would also be beneficial within the mental health system.

c) **Recovery-Oriented Systems Transformation Priorities:**

### #1 CISM Training

In September and October of 2015, Clarion County is providing a CISM training that is available to the DCORT volunteers and local mental health providers. These trainings will also be mandatory for all Clarion County Crisis workers and delegates.

The 3-day course, provided by Govan Martin, combines the content of ICISF’s Individual Crisis Intervention and Peer Support & Group Crisis Intervention courses. Designed to present the core elements of a comprehensive, systematic and multi-component crisis intervention curriculum, the Group Crisis and Individual Crisis Intervention course will prepare participants to understand a wide range of crisis intervention services. Fundamentals of Critical Incident Stress Management (CISM) will be outlined and participants will leave with the knowledge and tools to provide several group crisis interventions, specifically demobilization, defusing and Critical Incident Stress Debriefing (CISD). The need for appropriate follow-up services and referrals when necessary will also be discussed. Crisis Intervention is NOT psychotherapy; rather, it is a specialized acute emergency mental health intervention which requires specialized training. As physical first aid is to surgery, crisis intervention is to psychotherapy. Thus, crisis intervention is sometimes called “emotional first aid”. This program is designed for teach participants the fundamentals of, and a specific protocol for, individual crisis intervention. These trainings are being paid from base funds.

**Timeline:** September 2-4, 2015  **First CISM Training**

  October 5-7, 2015  **Second CISM Training**

**Tracking:** Administration is tracking registration and will maintain certified DCORT/CISM membership.

### #2 Supported Housing

Clarion is in the process of working with a contracted provider (Center for Community Resources) on establishing additional supported housing units. Property has been purchased for this project. The property will provide 2 “stand alone” apartments, and a 3 bedroom house with shared common areas. Overall, this will accommodate up to five individuals at a time. A
FTE staff member will be responsible for supporting and supervising the clients. This will not be 24/7 supervision, however the staff member will work nontraditional hours to provide support and supervision as needed to the residents. To meet eligibility criteria, individuals must have a mental health diagnosis and require this level of support for successful recovery, with a goal of independent living. Individuals can utilize this housing for a period of 12 months while working towards their recovery goals and independence. Rent will be income based; if an individual has no income, it will be rent free until they can establish an income. They will be expected to work with appropriate supports and services to assist them in achieving their goals. The target population will be those transitioning from the jail/prison setting, the psychiatric inpatient hospital setting, or for those that can be diverted from psychiatric hospitalization with the added support (as appropriate). The two buildings will need renovations and updates to make them appropriate and comfortable living spaces. We anticipate individual apartments will start to become available in August of 2015, with the entire project completed by October, 2015. This project is being supported by CHIPP funds. Clarion County has also utilized CHIPP funds to participate in the purchase of the property.

**Timeline:**
- August 31, 2015: First apartment will be available, staff in place
- October 31, 2015: First House is renovated
- December 31, 2015: All apartments are available with support staff

**Tracking:** Housing Support Staff will track progress and transition of individuals via case notes generated in weekly treatment team meetings and daily supervision.

### #3 Prescription Program

The County Mental Health Prescription Program initiative will allow individuals with mental health medication needs to access 30-60 days of psychiatric prescription medications while waiting to access Medical Assistance. The target population will be those exiting the jail/prison, or discharging from a psychiatric inpatient setting. This program will be available July 1, 2015 and will be overseen by the BSU Forensic/Hospital Liaison. A formulary is being finalized, and a service agreement has been developed with a local pharmacy. This program is entirely funded by CHIPP monies, as the primary focus is to reduce or eliminate re-hospitalization or recidivism at the county prison. It has been contracted to Center for Community Resources through the Base Service Unit. The program needs and expenditures will be tracked through an authorization process completed by the Base Service Unit.

**Timeline:** July 1, 2015

**Tracking:** BSU Authorization Process by Forensic/Hospital Liaison

### #4 Blended Case Management/Certified Peer Support Services to Incarcerated Individuals

These expanded services to the jail population will be available July 1, 2015. The initiatives will allow those currently receiving Peer or BCM services to remain open for up to 60 days while awaiting sentencing. If sentence is less than 90 days, the BCM/Peer will be able to maintain the client until release, allowing services to remain in place. This initiative will also be available to those who meet BCM/Peer eligibility criteria, who are currently incarcerated and expecting to be
released within 45 days. This will allow services to be in place to assist with transition/reintegration planning, and allow for improved support and continuity of care for this high risk population. Unit maximums are set and the BSU Forensic Liaison (who is already in place and collaborating with the Clarion County Jail) will oversee the authorizations and tracking of mental health clients. There will also be training money available to the county contracted BCM/Peer Providers to obtain Forensic specific training for their staff that will be providing services to this population. The contracted Peer and BCM providers will have until the end of the 15/16 FY to spend allocated training monies. The expanded services will be paid for with CHIPP funding.

*Timeline:* July 1, 2015  
*Tracking:* BSU Authorization Process by Forensic/Hospital Liaison
Clarion County DD Administration staff complement includes the County Administrator for MH/DD, the Administrative Officer for Fiscal oversight, the DD Deputy Administrator, the Waiver Coordinator (WC), and a contracted DD Quality/Risk Manager. The DD Administration works in concert to comply with all functions of the Administrative Entity Operating agreement.

Responsibilities remain with the Clarion County AE Administration for all DPW State Initiatives in the delivery of services to the eligible population of Clarion County. In regards to the AE Operating agreement, there are no delegated AE functions contracted to other entities. The AE provides oversight and monitoring and retains all AE responsibilities listed in the agreement. The County Board of Commissioners in fiscal year 2014/15 delegated Clarion County Central Accounting Department as the acting fiscal agent to manage and maintain compliance with allocation guidelines and report income and expenditures. This department of Clarion County Government works directly with the MH/DD administration, through the MH/DD Administrative Officer. Fiscal Management is not a delegated function as described within the agreement.

Intake and Eligibility:

Intake and eligibility for services are an AE function. Referrals are received from a number of sources including self-referrals, other human service agencies, the community, the justice system, school officials and families.

For consistency all persons presenting for eligibility determination are screened by a designated AE staff member. Following the presentation of all related documentation, the Deputy Administrator acts as Qualified Intellectual Disability Professional (QIDP), and makes the final determination of eligibility. Due process is offered at each step of the process and the AE has a standard procedure for assuring due process rights. The AE also provides choice of Service Coordination Organization (SCO) to base consumers as well as waiver participants. An annual letter is sent to each consumer from the AE explaining choice. People who relocate to Clarion County or change waiver status are again advised of choice of all providers including choice of Supports Coordination Unit.

If a person is found ineligible during the intake process, the case is reviewed to determine the possible eligibility for alternative programs. The AE makes referrals to other human service agencies with the permission of the candidate.
During the past 5 years the average referral and eligibility determination rate is one referral per month. That number increases near the end of the school year as graduates losing their support structure apply for community services and in some cases residential supports.

The AE also utilizes the same eligibility process and QIDP determination for persons relocating to Clarion County from another AE. Although often already on a waiver, persons who move into Clarion County for residential or other related home and community services are also screened for eligibility.

Clarion County accepts an average of 8 relocation requests per year for people who have decided to move to Clarion County for residential supports. At least four providers currently accept difficult behavioral cases. AE staff coordinates the transfer of documentation and eligibility and will notify the local Welfare office on behalf of the consumer once the move occurs.

The AE intake process includes giving choice of SCO and assigning to an SCO based solely on choice. Currently there are three qualified and willing SCO providers serving individuals in Clarion County.

**Capacity Management:**

The AE Staff manage waiver capacity. Current Capacity is illustrated in the chart provided.

<table>
<thead>
<tr>
<th>Funding Stream</th>
<th># State Allocated</th>
<th>Filled</th>
<th>Openings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consolidated Waiver</td>
<td>123</td>
<td>120</td>
<td>3</td>
</tr>
<tr>
<td>PFDS Waiver</td>
<td>50</td>
<td>37</td>
<td>13</td>
</tr>
<tr>
<td>Base (non-waiver)</td>
<td>n/a</td>
<td>35</td>
<td>Unlimited as needed</td>
</tr>
</tbody>
</table>

**Institutional placements**

<table>
<thead>
<tr>
<th>Placement</th>
<th># State Allocated</th>
<th>Filled</th>
<th>Openings</th>
</tr>
</thead>
<tbody>
<tr>
<td>State ICF/ID</td>
<td>n/a</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Private ICF/ID</td>
<td>n/a</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Nursing Home</td>
<td>n/a</td>
<td>6</td>
<td>7</td>
</tr>
</tbody>
</table>
Service requests for any consumer needing base-funding are met as soon as possible using SSBG, Family Support Funds, or other County Base funds available at the time. As soon as possible those who have a paid support need are considered for inclusion in one of the waivers and the State capacity management process for an unanticipated emergency is utilized by Clarion County. This is of course based on financial eligibility for medical assistance using DWP Waiver income levels.

For the chart below, regarding estimated numbers of individuals, please include only those individuals for whom base or block grant funds have or will be expended. Appendix C should reflect only base or block grant funds except for the Administration category. Administrative expenditure should be included for both base/block grant and waiver administrative funds.

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Estimated/Actual Individuals served in FY 14-15</th>
<th>Projected Individuals to be served in FY 15-16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supported Employment</td>
<td>No base funding used</td>
<td>2</td>
</tr>
<tr>
<td>Sheltered Workshop</td>
<td>No base funding used</td>
<td>0</td>
</tr>
<tr>
<td>Adult Training Facility</td>
<td>No base funding used</td>
<td>0</td>
</tr>
<tr>
<td>Base Funded Supports Coordination</td>
<td>37</td>
<td>45</td>
</tr>
<tr>
<td>Residential (6400)</td>
<td>No base funding used</td>
<td>0</td>
</tr>
<tr>
<td>Life sharing (6500)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>PDS/AWC</td>
<td>5</td>
<td>7</td>
</tr>
<tr>
<td>PDS/VF</td>
<td>Has not been chosen</td>
<td>0</td>
</tr>
<tr>
<td>Family Driven Family Support Services</td>
<td>7</td>
<td>10</td>
</tr>
</tbody>
</table>

**Supported Employment:**

During the fiscal year 2014/2015, Clarion County served 2 individuals in this category. There are two agencies in Clarion County who currently offer this service. High unemployment rate in the county for disabled individuals has hindered the acquisition of competitive employment in the community for several DD individuals. However, persons who are working on goals for
competitive employment have found positions working in the agencies providing the Supported Employment service to them.

Agencies have created jobs for recycling centers, janitorial and custodial work, as well as office clerical positions and handy man maintenance type work. We commend these agencies for hiring consumers into positions previously held by persons without disabilities.

The AE has also created an employment workgroup that meets at least quarterly to address the need to market the abilities of the people we serve. This workgroup has created a network of providers including supports coordination organizations whose focus includes community education and bringing potential community business partners to the table to work on developing community employment options.

In the 2015/2016 fiscal year, the Employment Work group plans to expand to include outreach to employment activities to assist the community in understanding the value and willingness of DD consumers to the workforce. Community business partners will be used to assist in community education in hopes to expand the offering of competitive jobs for the DD population. Base and Administrative funding will be used for the purposes of outreach.

Clarion is not a participating Employment Pilot County.

**Base Funded Supports Coordination:**

Base Funding is utilized for persons living in the community who have need for very few services or may not meet waiver financial eligibility. The main service to these consumers is Supports Coordination. Persons presenting for service needs are assisted with information on applying for Medical Assistance so that Waiver can be used for service needs. As needs are identified or increase, individuals are offered enrollment into a waiver programs. Base funding is used to support these folks while the eligibility process is completed. The AE encourages people to apply for supports coordination even if they do not have a currently unmet need so that the SC can plan and assist in supporting and locating natural supports.

Base Funded Supports coordination is also utilized for any Clarion County consumer who may reside in a State Center. Over the past 15 years, Clarion County has assisted over 30 people in moving from State and private ICF/ID centers into community residential settings. Through the Benjamin litigation/settlement, Clarion County has 1 of the 5 remaining State ICF/ID placements identified as wishing to move into the community. The remaining 4 state center residents have indicated a desire to remain in the state centers. Base Funded Supports Coordination is utilized to provide SC services from the County to support not only the consumer but their families who have questions about processes.
One consumer is currently at Selinsgrove and has an active team. The particular needs of this individual have made it difficult for the team to locate a willing provider to create a community living arrangement for him near his mother’s home in Lancaster. Monthly team conference calls keep the team connected and active. A State wide search for a willing and qualified provider to assist in the transition is ongoing. The team invited a provider to sit on the team as an advisor. This was a move to gain an understanding of potential residential providers, particularly what they need to serve his complexities. Fayette Resources, a provider who does not have resources in the area that the consumer wishes to live, has given valuable insight to the AE, State Center, and Regional oversight team.

Life sharing Options:

<table>
<thead>
<tr>
<th>Capacity</th>
<th>Number</th>
<th>2014/15 planning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current 1 bed homes 6500</td>
<td>6</td>
<td>2</td>
</tr>
<tr>
<td>Current 2 bed homes 6500</td>
<td>5 (one opening)</td>
<td>1</td>
</tr>
</tbody>
</table>

Currently Clarion County has 11 persons who live in family living licensed homes. This is unchanged from the previous planning year. Although one individual passed away, an additional person has chosen and moved to a Life Sharing situation. The matches made have been supportive and successful. Each consumer with a residential need is asked at least annually if Life Sharing is something that they wish to review as a viable option. This is also one of the focus areas on the Clarion County Quality Management Plan.

As residential needs are identified, Life Sharing is offered. As new requests from aged caregivers are identified through PUNS or other team meeting situations, Life Sharing is explored. Brochures are provided to SCOs for consistency in distribution.

The Quality Management Focus Group hosts an annual forum on Life Sharing where current consumers and hosts, as well as provider agencies, discuss their experiences. This forum was well attended by DD consumers.

An annual report to the MH/DD Advisory Board, focuses on the need to generate persons or families to act as host providers for Life Sharing.
The AE also enlists the HCQU for information to distribute to explain the process. The most difficult part of this concept is explaining to families that moving from their family home to another home can be a very beneficial thing, and this does not mean that the family has failed in caring for their loved one. Another family can give a sense of independence as well as support to the consumer.

Cross Systems Communications and Training:

There are several scenarios that require the DD team to look to other human service and community agencies to better support consumers. Successful Risk management efforts do not occur within a closed system.

- Justice system: Currently the AE is working directly with the County Judge to support a person who is at risk of re-offending sexually. The person is offered several supports, including SC, BCM, Project Point of Light Therapy (for offenders), Transportation and bi-weekly reports to the Judge. The interagency team has found it difficult to locate long term supports. Progress for this particular consumer is very slow but reoffending has not occurred. This is considered a partial success. The MH/DD team has decided to enlist Project Point of Light to give updated assessment in order to guide them in identifying possible new supports to promote positive growth for this person.
- The DD Administration applied for and received an Aging/IDD grant of $3500 to utilize for the purposes of bridging the gaps in service and intake processes for those with Developmental Disabilities and the Area Agency on Aging programs.
- The most collaborative cross systems relationship for the DD program is with the dually diagnosed MH/DD consumers. The County Administrator for MH/DD and both Deputy Administrators work closely together to locate resources from each discipline to support that population. Currently, the feasibility of a dual inpatient placement is being studied.
- The AE has utilized the HCQU, the BHARP, Regional Positive approaches, court system, local police agencies as well as community members to focus on community barriers and plan for thoughtful community supports.
- Clarion County hosts quarterly Regional Positive Practices meetings as a central location. Also offering conference call availability for persons to distant to travel. Clarion County staff and business partners sit on all three committees:
  - Steering Committee
  - Resource and Development
  - Training and Collaboration

Emergency Supports:

1. **No Capacity Available**: Clarion County has been fortunate in most cases to provide capacity in the PFDS waiver to support consumers who have need of service. However, when an individual has a need and capacity is not available the County has a small
SSBG funding stream from which base funding is utilized to address the emergent need. The County DD Program also explores the use of Natural Supports and that of other agencies while the request for Capacity is in process. Some of the supports provided by base funding are:

a. **Temporary housing in the Community.** On several occasions, when a suitable living arrangement is needed, emergency housing in a motel has been arranged. If staffing is needed, arrangements for staff can be secured from a provider who is qualified for Home and Community Habilitation or Companion Services.

b. **Emergency Transportation to assist individuals with emergent needs.** Arrangements are in place for the local Taxi Service (a qualified Waiver provider and a vendor for Base Services) to provide emergency transportation as needed when called upon to do so.

c. Although most of the emergent needs have been satisfied through the use of SSBG State funding, Natural Supports or Community agencies that assist with support for the homeless are arranged. If appropriate Safe, or Bridge Housing is also considered for consumers who have shelter needs for Safety reasons. All Natural supports are explored in order to address the health and safety in the community setting.

d. Natural Supports are encouraged through the focus on including family and community members in the team process. Supports Coordination Organizations are challenged to welcome and interact with family and community members and Friends during the team process. This process enables the option of natural supports for emergency needs.

2. **Emergency Contacts/Availability:** The Deputy Administrator (Waiver Coordinator as back up) is available to all providers 24/7, 365/6 days per year via telephone. All providers have access to emergency numbers and the number is on file with the Mental Health Crisis Department.

a. The County DD Department reserves the SSBG allocation for emergent services or those services that are not eligible for federal participation or of an emergent need when waiver capacity is not available. There is also, at the discretion of the Central Accounting Department Fiscal Oversight, additional Base Funding on a case by case basis. The DD Department would requisition funding from base should the SSBG balance not be adequate for the emergent need.

b. The provider network within Clarion County has always been willing to seek creative solutions to provide emergency supports when faced especially with homelessness or emergent residential needs.

c. The compelling need in Clarion County is the cost to residential providers to maintain open respite beds for emergency situations. Emergencies, although taxing are used as teaching or mentoring moments by the AE/Provider network to inform future processes and assist in development of preventive measures.
During the 2014/2015 fiscal year there were 4 cases where emergency needs presented.

- A consumer with severe morbid obesity was in need of support and medical evaluations. The DD Administration worked with emergency services and a local physician to facilitate the transfer and care in a Pittsburgh hospital. As the needs present, the Team actively supports this family and the physician with home adaptations and transportation to assist in his care.
- A consumer was forced to leave his home due to insect infestation. The DD Administration assisted with housing and extermination to support the health and safety of the consumer.
- A consumer with an elderly caregiver was in need of respite due to her parent’s hospitalization and subsequent move to a nursing home. The AE was able to enlist a suitable residential respite placement within a local life sharing situation to support the person’s needs appropriately.
- The AE found respite placements for several persons who would have been homeless if not supported through base funding in during their emergent situations. The provider network within Clarion County is to be credited for the sturdy relationship shared with the AE.

Administrative Funding:

The focus of the AE within Clarion County and the Operating Agreement has been referred to in other areas of this narrative. Clarion County chooses not to delegate any functions of the agreement to other entities. Full responsibility for all areas of the agreement remains with the AE and staff contracted to support the AE principle roles.

- Intake and eligibility is completed by AE staff
- Provider Monitoring and Qualification is completed by the Deputy Administrator
- ISP approval and authorization is completed by the Waiver Coordinator
- Fiscal operations are overseen by the Administrative Officer
- The I&E is submitted to Central Accounting at the County for approval by a contracted agent, but this is not a delegated service as described in the agreement
- Waiver Enrollment and continued eligibility is completed by AE staff
- Employment Point is the Waiver Coordinator
- Capacity Management is assigned to the Deputy Administrator
- Incident Management and Certified Investigations are managed by AE staff.
HOMELESS ASSISTANCE SERVICES

Clarion County has an active Emergency Food and Shelter Board that meets at least twice a year and a Shelter Task Force that meets every month. Members include homeless service providers, public and private human service providers, housing providers, consumers, and faith-based organizations. Rental Assistance and Emergency Shelter services are coordinated with other public and private agencies, local non-profits, and faith-based organizations that also provide assistance to County residents to prevent abuse of funds and duplication of services. Direct services (case management and rental assistance) are provided by the County through a part-time caseworker for the Homeless Assistance Program and include 3-6 months of budgeting services for anyone receiving financial assistance.

There is a strong collaborative relationship between the caseworker providing homeless assistance case management services funded through HAP and the MH housing caseworker (PATH), the caseworkers and Independent Living Supervisor through CYS, Clarion County Housing Authority, SAFE (provides Bridge Housing), the County Assistance office, Community Action (men’s shelter), and the local Ministerium (provides emergency shelter funds for homeless). Final decision regarding the allocation of funds through the Homeless Assistance Program rests with the Board of County Commissioners.

<table>
<thead>
<tr>
<th></th>
<th>Estimated Individuals served in FY 14-15</th>
<th>Projected Individuals to be served in FY 15-16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bridge Housing</td>
<td>3</td>
<td>12</td>
</tr>
<tr>
<td>Case Management</td>
<td>277</td>
<td>250</td>
</tr>
<tr>
<td>Rental Assistance</td>
<td>117</td>
<td>110</td>
</tr>
<tr>
<td>Emergency Shelter</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Other Housing Supports</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

For each of the following categories, describe the services provided, how the county evaluates the efficacy of those services, and changes proposed for the current year, or an explanation of why this service is not provided:

- **Bridge Housing**
  Clarion County’s Bridge House services are provided through a contract with SAFE, Inc. Bridge Housing is a transitional service that allows clients who are in temporary housing to move to supportive long-term living arrangements while preparing to live independently. While in this program, clients must receive case management and supportive services and must have a service plan that describes how the program will assist clients for up to 18 months with the goal of returning clients to the most independent life situation possible. This component is designed to “bridge” the gap between Emergency Shelter and stable long-term housing. The client is eligible to remain in the program for 12 months; however, the county may permit the service provider to extend a client’s length of stay from **12 to 18 months** without Department approval. The county must request a waiver...
from the Department to extend a client’s stay beyond 18 months. The required justification must include an explanation of the client’s circumstances and proposed goal plan. An annual Bridge House program and facility evaluation is conducted by the County. We do not anticipate a change in utilization of the Bridge House Program this year.

- **Case Management** -
  Case management services are provided through Clarion County Adult Services and provide a series of coordinated activities to determine, with the client, what services are needed to prevent the reoccurrence of homelessness or near-homelessness and to coordinate their timely provision by administering agency and community resources. The Adult Services caseworker completes the Common Information Form developed through the Collaborative with each of the consumers served to assist in identifying needed services and a service plan is developed with the consumer. The income calculation forms are completed in conjunction with the application for HAP financial assistance. This caseworker also provides budgeting services and participates in the County’s Shelter Task Force working closely with the Housing caseworker from Mental Health, Clarion County United Way which has historically received the County’s Emergency Food and Shelter monies, local housing authority, landlord, utility companies, the local ministerium, and caseworkers throughout the Human Services system. Families with children who are not eligible for HAP assistance are referred to Children and Youth for possible assistance through their Housing grant.

- **Rental Assistance** -
  Funding is provided to eligible applicants for rent, mortgage arrearage for home and trailer owners, rental costs for trailers and trailer lots, security deposits, and utilities to prevent and/or end homelessness or near homelessness by maintaining individuals and families in their own residences. The Adult Services caseworker meets with applicants and completes a standardized application form to determine eligibility and gathered required documentation. If funds are provided, case management and budgeting services are required. We have seen positive participation in these budgeting sessions and have seen fewer requests for financial assistance from repeat clients. We continue to see an increase in the number of new applicants who have never requested assistance before as well as multi-generational families.

- **Emergency Shelter** -
  A maximum of 3 days stay in a local hotel is provided to individuals and/or families who are homeless and for whom all other possible resources and funding streams has been exhausted. This is a change implemented in 2013-14 because of limited funding. HAP emergency shelter funds were not needed in 14-15 as assistance was provided through other county partners. Clarion County does not have any shelters, but this is a need identified and the Shelter Task Force has begun planning and fund raising to bring a shelter to our county.
Here is a list of shelters utilized in emergency situations:

- **Community Action**: Hotline number 1-800-648-3381 (Will assist with finding shelters) (Assistance is available over the weekend)
  - Domestic Violence Shelter in Punxy through Community Action- (women/children only) 814-938-3580
  - Community Action Men’s Shelter in Clarion- (Men only, No sex offenders) 814-226-4785 Ext: 203, must speak with Sheryl Craft or Amanda
  - Community Action- (help during business hours) 814-938-3302 ex:239 or 215, (after hours) 814-938-3580 (will page staff to help)

- **Punxy 30 day Emergency Shelter** (men only) off the street shelter 814-938-3580

- **Good Samaritan shelter**, Clearfield-814-768-7229

- **Just for Jesus**: off the street shelter, will pick up 814-265-0243

- **Microtel**: Clarion, will have to meet HAP criteria and funds approved during business hours through proper channels. (Kay Rupert, DHS/CYS, and Jen Haight, Adult Services) 814-226-9280. Not accessible on weekends or evenings.

- **SAFE**: 814-782-3048 (Bridge House, application process involved, do not have to be abused) & 814-226-8481 (main office, Donna Keller, SAFE: battered and abused shelter open anytime)

- **Marian House**- 814-765-5646 Clearfield, women and children only

- **Ministerial Transient lodging**: This is for out of county residents just passing through and "stuck" in Clarion. Funding approved by Liberty Street Church of God. 814-226-8672 (will pay for one night hotel, taxi (possibly) to return to proper county/home town, food, and gas to get back)

- **Indiana County Housing Consortium and Family Promise**- will take pregnant women alone, a mother or father with a single child, or a couple with a child or children, can be from other counties as space allows. Individuals seeking shelter need to have a way to get there and a desire to seek housing and employment in Indiana County.

- **Salvation Army**- Has assistance for hotel stay, can be accessed on the weekends or evenings. Emergency only. Annette Hoover (814-221-3317) will make final determination of acceptance.

- **CYS**- Can assist with families with children who are in crisis. Call 814-226-9280 M-F between 8:30am and 4:30 pm and for after-hours emergencies, 814-226-7020 or 911.

- **Other Housing Supports** – no additional housing supports are funded through the Homeless Assistance Program grant.
The Housing Coordinator and PATH liaison for SAM, Inc., one of Clarion County’s mental health providers, is a member of the Shelter Task Force and inputs Clarion County’s data into the HMIS system for all mental health consumers.
CHILDREN and YOUTH SERVICES

Please refer to the special grants plan in the Needs Based Plan and Budget for Fiscal Year 2015-2016.
DRUG and ALCOHOL SERVICES

Included in the Indiana County plan.
HUMAN SERVICES AND SUPPORTS/ HUMAN SERVICES DEVELOPMENT FUND

<table>
<thead>
<tr>
<th></th>
<th>Estimated Individuals Served in FY 14-15</th>
<th>Projected Individuals to be Served in FY 15-16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Services</td>
<td>60</td>
<td>60</td>
</tr>
<tr>
<td>Aging Services</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Children and Youth Services</td>
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<td>0</td>
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<tr>
<td>Generic Services</td>
<td>11</td>
<td>0</td>
</tr>
<tr>
<td>Specialized Services</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Adult Services:** Please provide the following:

Program Name/ Description: assessment, eligibility determination, case management, assistance with rent rebates, and information and referral services for consumers between the ages 18 and 60. These services are provided in the consumer's home, the community, and the office by the adult services caseworker. Re-evaluation of eligibility and need are made at least every 6 months.

Changes in Service Delivery from Previous Year: none

Specific Service(s): – service planning/case management

Planned Expenditures: $17,300

Program Name/ Description: Home Delivered Meals - meals prepared in a central location and delivered to consumers. Three different categories of meals are provided – hot, frozen and special. We contract with our local Area Agency on Aging for this service to ensure that the meals meet all required guidelines. Re-evaluation of eligibility and need are made at least every 6 months.

Changes in Service Delivery from Previous Year: none

Specific Service(s): home delivered meals

Planned Expenditures: $9000

Program Name/ Description: Homemaker services provided in the home to consumers by a trained caregiver when there is no family member or other responsible person available. Services include Activities of Daily Living such as light housekeeping, laundry and personal care. We contract with 2 local providers for this service. Re-evaluation of eligibility and need are made at least every 6 months.

Changes in Service Delivery from Previous Year: none

Specific Service(s): – homemaker services

Planned Expenditures: $7500
Program Name/ Description: taxi service/gas cards – Clarion County is a rural county with public transportation limited to the immediate Clarion area, and that is not handicapped accessible. The County transportation program also has a limited radius for services. Consumers in need of assistance to reach physician’s appointments are provided gas cards or a local taxi company bills the agency; proof of appointment is required to be submitted to the agency for verification.

Changes in Service Delivery from Previous Year: none

Specific Service(s): transportation

Planned Expenditures: $600

Generic Services: Please provide the following:

Program Name/ Description: gas cards for MH, DD, and CYS consumers to access social services

Changes in Service Delivery from Previous Year: eliminated, due to increased need in the adult services population

Planned Expenditures: none

Interagency Coordination: Funding in this cost center of the Human Services Development Fund is primarily utilized by the County as a partner in cross-systems funding support for the county-wide collaborative board that consists of approximately 40 different private and public organizations serving children and families in the County. The function of this Board is to identify unmet needs, design overall solutions to community problems, and to improve the effectiveness of the service delivery system. This entity also sponsors semi-annual training, Human Services Soup, which highlights services and eligibility for multiple categorical programs as well as other private and public human service providers and is open to all service providers. Two county-wide community events are held each summer which include education on services available and prevention activities

Planned Expenditures: $6000

Funds from this cost center are also used to support a percentage of the service coordination activities of the County Human Services Director - planning and management activities designed to improve the effectiveness of county human services.

Planned Expenditures: $4600

Administration: Services provided by Central Accounting for the Human Services Department; indirect costs; PASCHA dues

Planned Expenditures: $5000
**Directions:** Using this format, please provide the county plan for expenditures funded by The Department of Human Services (DHS) and proposed numbers of individuals to be served in each of the eligible program areas.

1). **Estimated Individuals** – Please provide an estimate in each cost center of the number of individuals to be served. An estimate must be entered for each cost center with associated expenditures.

2) **DHS Allocation** - Please enter the county's total state and federal DHS allocation for each program area (MH, ID, HAP, D&A and HSDF).

3). **Planned Expenditures** – Please enter the county's planned expenditures for DHS state and federal funds in the applicable cost centers. For each program area, the expenditures should equal the allocation. If you are moving HSDF dollars to another cost center, please provide a footnote in the HSDF area explaining where you are moving it, estimated number of individuals and expenditures.

4). **County Match** - Please enter the county's planned match amount in the applicable cost centers for MH and ID only.

5). **Other Planned Expenditures** – Please enter in the applicable cost centers, the county's planned expenditures not included in the DHS allocation (such as grants, reinvestment, etc.). *(Completion of this column is optional.)*

**NOTE:** Fields that are grayed out are to be left blank.

*Please use FY 14-15 Primary Allocations for completion of the budget.
*If your county received a supplemental CHIPP allocation in FY 14-15, include the annualized amount in your FY 15-16 budget.
*The Department will request your county to submit a revised budget if, based on the budget enacted by the General Assembly, the allocations for FY 2015/16 are significantly different than FY 2014/15. In addition, the county should submit a revised budget if and when funding is moved between cost centers/service categories is in excess of the current re-budget procedures for each program covered in the Plan.
## APPENDIX C-2 - NON BLOCK GRANT COUNTIES
### HUMAN SERVICES PROPOSED BUDGET AND INDIVIDUALS SERVED

<table>
<thead>
<tr>
<th>County:</th>
<th>1. ESTIMATED INDIVIDUALS SERVED</th>
<th>2. DHS ALLOCATION (STATE AND FEDERAL)</th>
<th>3. PLANNED EXPENDITURES (STATE AND FEDERAL)</th>
<th>4. COUNTY MATCH</th>
<th>5. OTHER PLANNED EXPENDITURES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<tr>
<td><strong>MENTAL HEALTH SERVICES</strong></td>
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<td>Children’s Psychosocial Rehabilitation Services</td>
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<td>Emergency Services</td>
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### INTELLECTUAL DISABILITIES SERVICES

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<th>ESTIMATED INDIVIDUALS SERVED</th>
<th>DHS ALLOCATION (STATE AND FEDERAL)</th>
<th>PLANNED EXPENDITURES (STATE AND FEDERAL)</th>
<th>COUNTY MATCH</th>
<th>OTHER PLANNED EXPENDITURES</th>
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<tr>
<td>Other</td>
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<td>608,201</td>
<td>46,613</td>
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### HOMELESS ASSISTANCE SERVICES

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<th>ESTIMATED INDIVIDUALS SERVED</th>
<th>DHS ALLOCATION (STATE AND FEDERAL)</th>
<th>PLANNED EXPENDITURES (STATE AND FEDERAL)</th>
<th>COUNTY MATCH</th>
<th>OTHER PLANNED EXPENDITURES</th>
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<td>Other Housing Supports</td>
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<td>Administration</td>
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## Appendix C-2 - Non Block Grant Counties
### Human Services Proposed Budget and Individuals Served

#### County:

<table>
<thead>
<tr>
<th>1. ESTIMATED INDIVIDUALS SERVED</th>
<th>2. DHS ALLOCATION (STATE AND FEDERAL)</th>
<th>3. PLANNED EXPENDITURES (STATE AND FEDERAL)</th>
<th>4. COUNTY MATCH</th>
<th>5. OTHER PLANNED EXPENDITURES</th>
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<tr>
<td><strong>Drug and Alcohol Services</strong></td>
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<tr>
<td>Act 152 Inpatient Non-Hospital</td>
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<td>Act 152 Administration</td>
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<tr>
<td>BHSI Administration</td>
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<tr>
<td>BHSI Case/Care Management</td>
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<tr>
<td>BHSI Inpatient Hospital</td>
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</tr>
<tr>
<td>BHSI Inpatient Non-Hospital</td>
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<tr>
<td>BHSI Medication Assisted Therapy</td>
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<tr>
<td>BHSI Other Intervention</td>
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</tr>
<tr>
<td>BHSI Outpatient/IOP</td>
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<tr>
<td>BHSI Partial Hospitalization</td>
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<tr>
<td>BHSI Recovery Support Services</td>
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<tr>
<td><strong>TOTAL DRUG AND ALCOHOL SERVICES</strong></td>
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<td>0</td>
<td>0</td>
<td>0</td>
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</tbody>
</table>

#### Human Services Development Fund

| Adult Services | 60 | 34,400 | 34,400 |               |
| Aging Services |    |        |        |               |
| Children and Youth Services |   |        |        |               |
| Generic Services |   |        |        |               |
| Specialized Services |   |        |        |               |
| Interagency Coordination | 10,600 | 10,600 |        |               |
| Administration | 5,000 | 5,000 |        |               |
| **TOTAL HUMAN SERVICES DEVELOPMENT FUND** | 60 | 50,000 | 50,000 | 0             |

Note any movement of HSDF funds & include: where moved, estimate number of individuals and expenditures.

| **Grand Total** | 3,876 | 1,998,720 | 2,144,938 | 146,218 | 0 |