Lawrence County

Fiscal Year 2014-2015

County Human Services Plan

REVISED 9/29/2014

REVISED 10/20/2104
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Lawrence County Human Services Plan

COUNTY PLANNING PROCESS

County Planning Team

At the present time, Lawrence County does not operate under a single human services model. In light of this, representatives from our local human services providers have worked diligently for many years to establish professional relationships to best meet the needs of the consumers of Lawrence County. Through hard-work and a dedicated purpose, leaders from all sectors of our human services programs have come together to form numerous committees to best address the needs of our community in a cost-effective, collaborative approach.

The County Core Planning Team consisted of representatives from each categorical service. As we move forward as a committee, we realize the need to expand membership to include representatives from other entities directly or indirectly related to our local human service structure such as representatives from our criminal justice departments, Office on Aging, and Consumer and Consumers of the valuable services that will be effected should the block grant be extended to include all Pennsylvania Counties.

The intention of this committee is to continue meeting on a monthly basis in order to accomplish the following:

- Continue planning, researching, and developing necessary approaches to best implement a potential block grant in Lawrence County.
- Continue to find and utilize the most effective collaborative approaches to provide services to the residents of Lawrence County.
- Creation of the County Human Service Plan.
- Elimination of sectors within the County Human Services Program providing duplication of services which is not cost-effective or efficient.
- Outreach to involve stakeholders and consumers of services in the planning process.

Team members include:

- Joe Venasco Administrator of Mental Health and Developmental Services
- Evan Dittman Director of the Single County Authority
- Kathy Presnar Housing-Lawrence County Social Services (HSDF-HAP)
- Bill Betz Director of Children and Youth
- Paulette Benegasi Mental Health Specialist-Adult
- Albert Antonelli Mental Health Specialist-Children
- Dee Welker Lawrence County CASSP Coordinator
- Sue Ascione Director of Children’s Advocacy Center
- Kristin Johnston Developmental Services Specialist
- John Carran County Fiscal Officer
The core planning team reports directly to the **Lawrence County Commissioners** and **Chief Clerk**. They have been invaluable in providing direction to our local team.

The following is an example of various leadership committees formed to address on-going County needs.

- **Systems of Care Initiative**
  Lawrence County has recently become a Systems of Care county as of the beginning of the new fiscal year. Lawrence County plans to revamp our CASSP process to become a more youth and family driven process.

  During the CASSP system involvement all identified systems by the youth/family will be invited to the table to listen to the youth and family’s strengths, needs and desired outcomes. A respectful process will be developed through training with all youth serving systems on how this new approach will develop over time.

- **Complex Case Team**
  Lawrence County has been able to better serve the youth that are involved with two or more child-serving systems. Those youth that are in two or more child-serving systems and are at-risk for and/or have a history of out of home placement, adjudicated delinquent or dependent or at-risk for such disposition, and have a documented history of noncompliance with any of the child serving systems are identified as our “complex cases”. Meetings are held monthly with members from Mental Health, Developmental Services, Children and Youth, Juvenile Probation, Drug and Alcohol, CASSP, and our Managed Care Organization Liaison.

- **Continuity of Care Team**
  Our Continuity of Care Team continues to provide valuable insight and resolution to important issues that Lawrence County faces. The goal of this team is to bring major players of multiple human services entities together to discuss, work together, and find resolution to the issue at hand. Major contributors are Mental Health and Developmental Services, Probation, Single County Authority, Inpatient (Jameson Hospital), Children and Youth, Juvenile Probation, Office on Aging, Patches Place (our consumer operated service center) and our Community Mental Health Center. Participation is not limited and anyone who has a system concern is free to attend and address their issues. Meeting takes place quarterly.

- **Infant Mental Health Task Force**
  Team consists of members from: Mental Health and Developmental Services, Children and Youth, CASSP, Children’s Advocacy Center, Early Intervention, and the Community
Mental Health Center. It is designed to assist in the development of vital programming to address the increasing issues that affect our young children and families.

- **Criminal Justice Advisory Board**
  This Board is made up of nearly all Criminal Justice, Courts, Judges, Commissioners and Human Services representatives in Lawrence County. Agenda items recently discussed include Forensic Housing, Drug Court (established), MISA population, and Forensic Commitments.

- **Child Death/Near Fatality Review Team**
  The mission of the Lawrence County Child Death Review Team (CDRT) program is to promote the safety and well-being of children and reduce preventable child fatalities. This is accomplished through timely bi-monthly reviews of child deaths in the county. Information obtained from the reviews is used to determine how future deaths can be prevented.

- **Inpatient Hospital Diversion Team**
  This team consists of members of Jameson Hospital (local inpatient psych), Mental Health, Developmental Services, Single County Authority, CMHC, and family members. Developed to ensure proper discharge options from our local inpatient setting ensuring safety of the consumer, community, and proper treatment upon discharge. Any person who is admitted to our local inpatient provider multiple times in a six month period triggers a diversion team meeting.

- **LHOT Team**

  **Lawrence County Housing Coalition:** (Because of the alarming rise in households requiring some type of emergency housing services, (over 600% in 5 years), the creation of a coalition of over 20 local agencies and private citizens has been assembled to look at the causes and service needs of this population. This group has taken the initiative to apply for HUD Super NOFA monies, creating a scattered-site transitional housing program for families with children. It has become imperative that the issues surrounding our housing needs and the effort to meet those needs through both public and private funding be a well-coordinated effort, requiring an individual’s time to devote to the continued assessment and program development. A coordinator will be assigned by LCSS to meet the following goals:

  - Creation of a needs assessment, with the specific goals of finding the top ten current causes of homeless issues and the populations demographics.
  - Creations of an asset assessment of Lawrence County’s current available services, including the faith-based services.
  - Create a 10-year plan to eradicate homelessness, using the needs assessments and asset assessments mentioned above.
  - Plan for continued private and public development of affordable housing stock in Lawrence
• Most recent need... determine the extent that Marcellus Shale Drilling will affect our community, including the availability and cost of housing options.

• **Lawrence County Prevention Coalition**
  Communities That Care (CTC) is a delinquency and violence prevention planning model that helps the community to mobilize, identify risk and preventive factors and develop a comprehensive prevention plan. Community members include: Mental Health, Developmental Services (ID), Early Intervention, Juvenile Probation, Children and Youth, Office on Aging, Drug and Alcohol (SCA), Local Provider Network, Local Inpatient Representatives, Student Assistance Program, CASSP, and the Children’s Advocacy Center. Meetings are held monthly.

• **Aging**
  Our program office continues to take part in the County Risk Management Team where gaps and services are discussed quarterly. We continue to operate under a Memorandum of Understanding. This was a pilot project which took place in 2010. The Memorandum has encouraged a much higher level of cooperation and communication between these two local agencies.

• **Office of Vocational Rehabilitation Services**
  The Mental Health Program works closely with OVR to identify, discuss, and support consumers with the desire to work. MH staff meets with OVR to discuss procedural needs and to increase knowledge of both systems.

• **County Probation**
  Although the Mental Health Program office no longer offers the Forensic Liaison a strong partnership was formed during the time of its existence. The partnership has created an increase in system understanding, communication, and continuity of care for consumers who are involved with the Criminal Justice System. The MH office continues to contract with specialized staff though Human Services Center to enhance this relationship. This staff places priority on this initiative on a part time basis and works to continue to increase awareness and communications between the two systems.

• **State and County Corrections**
  As reported last year, the Criminal Justice Advisory Board (CJAB) continues to be an asset to the local community. The MH office has staff designated to participate with the CJAB. The largest success has been the implementation of our local drug court. This development has heightened the awareness of co-occurring MH and D&A issues. While working to assist those individuals to navigate the drug court, an additional MH
component has been added. This addition has greatly impacted the positive outcome of our drug court statistics and has allowed for an improved relationship with the State Correction Facilities. The County MH office works with the SCF, as needed, in order to accommodate the needs of those being discharged back into our community.

The MH system has been positively and strongly impacted by the local stakeholders. Their willingness to meet and discuss the MH system is reflected in the evolution of our current practices. This annual plan is just one way in which stakeholders positively impact the MH system of this county. The following is a list of stakeholders who have taken part in this year’s discussions:

- The Human Services Center (Community Mental Health Center)
- Southwest Behavioral Health Management
- Value Behavioral Health
- Value Behavioral Health Quality Management Committee (QMC)
- Value Behavioral Health Oversight Committee
- Lawrence County’s Assistance Office
- Patches Place (C/FST, NAMI, and Consumer Support Center)
- Lawrence County CFST
- Allied Transportation
- Allegheny Health Choices, Inc.
- Mayview State Hospital Regional Service Area Planning Committee
- Mayview State Hospital Steering Committee
- Jameson Hospital (local inpatient provider)
- Peer Support and Advocacy Network (PSAN)
- Feedback received from PA Department of Public Welfare, Office of Mental Health and Substance Abuse Services.

Though meetings and discussions with our stakeholders, the MH program office has been enlightened with the desires of our local consumers. The consumers have clearly spoken and the MH office continues to develop services and implement changes in ways that support their feedback and create a more recovery oriented, consumer driven system of care.

The feedback has given light to the fact that needs continue to exist. Their voices have suggested a need for improved housing options, increased transportation, and employment options. The desire is for a maximized level of independence and normalcy.

In addition to the stakeholder input, we have been fortunate to participate in the closure of Mayview State Hospital. This closure afforded us the opportunity to transform our traditional thinking. It has also prompted a wave of new trainings for the professional
community leading to the development of additional consumer driven, recovery oriented services on an individualized level.

Lawrence County’s Mental Health Program Office feels we have set a solid foundation in developing services that allow for our consumers to be successful in obtaining personal recovery. The following list contains what we perceive to be strengths to build on in our current service system:

- A stakeholder group whom has bought into the principals of the recovery model.
- An active and vocal group of consumers and advocates.
- Relationships and regional service development with the Mayview Region Service Area Plan (MRSAP) group, with whom we worked closely with throughout the closure process.
- A complete continuum of housing and treatment options located within the confines of Lawrence County. Recent development has allowed for considerable growth and a solid foundation of housing options which include: LTSR, CRR, Transitional Living Homes, Enhanced Personal Care Home, and Residential Treatment Facilities for Adults, Five Fair Weather Lodges and numerous independent apartments/subsidized rental.
- A large Community Resource Center focusing on mental health issues, as well as, physical wellness of mental health consumers.
- Numerous employment opportunities for our consumers via Lark Enterprises, Westwood, Fair Weather, Patches Place, and Caritas.
- Diversion Meeting Committee
- Complex Case Meeting Committee/ Coordinated Adult Service Team approach.
- Continuity of Care Committee.
- Strong working relationships within our provider networks, along with our local Office on Aging, Single County Authority, Impatient Provider (Jameson Hospital), Value Behavioral Health, and our Local Assistance Office.

Planning Process

Lawrence County continues to meet with many local stakeholders on a regular basis. Many of the stakeholders are members of the local CMHC. They are able to confidently identify gaps in services as well as needs for improved access and service delivery to the local population. We also meet with our representatives from the local C/FST as they represent the voices of many consumers on a local level. The local Drop In Center serves as a venue for gathering information from consumers and family members regarding the needs and gaps in services. This information is presented to several planning committees. Our committees rely heavily on this information in order to plan for the upcoming changes or adjustments to current programs. Additionally, our
office staff sits on the Criminal Justice Advisory Board (CJAB), Communities that Care and Systems of Care committees. These local teams afford us the ability to listen, understand, prepare and plan for the unmet needs of our county Mental Health System.

To date, our relationship with other county agencies has continued to improve. We currently work closely with the Area Office on Aging, Children and Youth, Drug and Alcohol, Department of Developmental Services, Early Intervention, as well as our county corrections departments. These relationships have improved dramatically over the past 8 years. As county entities, the improved communication and cooperation has been a driving force for overall change in the milieu of county operations. By participating in scheduled and in prompt to meetings, each entity has been afforded the opportunity to speak openly about concerns, needs, and appropriate funding allocations.

Collectively, these stakeholders have given appropriate and relevant input into Lawrence County’s planned changes and/or improvements with ongoing service delivery systems. One of the most identified needs in our county continues to be housing. Despite the Bridge Housing and Rental Subsidy programs, this county struggles with meeting the housing needs of our special populations. During this past year, we have had significant housing issues with individuals who have a history of sexual offenses, as well as the transition age youth. It is a large concern and it warrants attention, planning and financial allocations in order to reduce the annual reports for homeless individuals with sexual offenses and transition aged youth.

As a result of the meetings and input from local stakeholders, as well as data collected from our local CMHC, several major changes have been identified, supported and planned to occur in the future of the mental health system in Lawrence County. As many of these changes will be difficult and cumbersome, we are simply in the infancy stages of making the changes become a reality. Most importantly, Lawrence County intends to work toward becoming a more “human services block grant” county by reintegrating the true county functions back to a county entity. This will include the perseverance of the local Crisis and intake operations back to a county program. Additionally, we are looking for the relocation of our CASSP coordinator to become a county function as well. Once these changes occur, many of the unclear expectations and proverbial barriers of becoming a block grant county will be overcome. Lawrence County does not anticipate any major fiscal changes that would impact the funding mechanisms. These changes would only provide increased coordination and care for the clients of Lawrence County.

That being said, Lawrence County anticipates a progressive change in our current system. These changes will continue to be based upon the voices of the stakeholders, consumers, and data. As with any change, we expect this process to be ongoing and difficult. However, we are committed to making any all accommodations to the process in order to offer the least restrictive settings and services to those who access services in our county.
PUBLIC HEARING NOTICE

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DATES APPEARED

PROOF OF PUBLICATION

Beaver County Times, Allegheny Times, Ellwood City Ledger

The Notice is hereby given of a public hearing for the Lawrence County Human Services Annual Plan for fiscal year 2014-2015. The public hearing will be held at the Lawrence County Mental Health/Developmental Services Program Office, Gettings Annex Bldg, 439 Countyline St., New Castle, PA at 10:00 a.m. on Thursday, July 3, 2014. Any citizen of Lawrence County shall have the opportunity to view, ask questions, and make oral statements concerning the plan at this time. Copies of the Mental Health Annual Plan will be available for viewing at the MH/DS Program Office at this time.

STATE OF PENNSYLVANIA, COUNTY OF BEAVER, } SS:

Before me, a Notary Public in and for such county and state, personally appeared TINA BEQUEATH, who being duly sworn according to law says that she is CONTROLLER of BEAVER NEWSPAPERS, INC., that neither affiant nor said corporation is interested in the subject matter of the attached advertisement; and that all of the allegations of the foregoing statement including those as to the time, place and character of publication are true.

Sworn to and subscribed before me this 2nd day of July 2014

The costs of advertising and proof, has been paid.

Beaver Newspapers, Inc.

By

COMMONWEALTH OF PENNSYLVANIA
Notary Seal

SUSAN C. MILLER, Notary Public
Bridgewater Borough, Beaver County
My Commission Expires Oct. 1, 2014
Member, Pennsylvania Association of Notaries

Beaver Newspapers Inc.
400 FAIR AVENUE
BEAVER, PA 15009
Affidavit of Publication

STATE OF PA
COUNTY OF LAWRENCE

SS

Linda Craig, being duly sworn, says:

That she is Classified Manager of the New Castle News, a daily newspaper of general circulation, printed and published in New Castle, Lawrence County, PA; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

July 01, 2014

That said newspaper was regularly issued and circulated on those dates.

SIGNED:

__________________________

 Classified Manager

Subscribed to and sworn to me this 1st day of July 2014.

__________________________

Rita Gruber

, Lawrence County, PA

My commission expires: February 10, 2016
Public Hearing Agenda
July 3, 2014
10:00 AM
Lawrence County MH/DS

a) Welcome/Introduction

b) Review Plan Expectations/Guidelines
   i) Why complete an Annual Plan (OMHSAS)
   ii) Agencies involved in planning
   iii) Who creates plans
   iv) Due date for plan
   v) Importance of plan for County Funding

c) Review Past Year Plans

d) Overview of the Current Plan

e) Questions/Concerns/Clarification

f) Adjourn
<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
</tr>
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<tbody>
<tr>
<td>Albert Antonelli</td>
<td>LC MH/DS</td>
</tr>
<tr>
<td>Paulina R</td>
<td>MH/DS</td>
</tr>
<tr>
<td>Kristin Nevecker</td>
<td>MH/DS</td>
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<tr>
<td>Antonio Johnson</td>
<td>Patones Place</td>
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<td>Chris Riner</td>
<td>UPS</td>
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Appendix A
Fiscal Year 2014-2015

COUNTY HUMAN SERVICES PLAN

ASSURANCE OF COMPLIANCE

COUNTY OF: Lawrence

A. The County assures that services will be managed and delivered in accordance with the County Human Services Plan submitted herewith,

B. The County assures, in compliance with Act 80, that the Pre-Expenditure Plan submitted herewith has been developed based upon the County officials' determination of County need, formulated after an opportunity for public comment in the County.

C. The County and/or its providers assures that it will maintain the necessary eligibility records and other records necessary to support the expenditure reports submitted to DPW of Public Welfare.

D. The County hereby expressly, and as a condition precedent to the receipt of state and federal funds, assures that in compliance with Title VI of the Civil Rights Act of 1964; Section 504 of the Federal Rehabilitation Act of 1973; the Age Discrimination Act of 1975; and the Pennsylvania Human Relations Act of 1955, as amended; and 10 PA Code, Chapter 49 (Contract Compliance regulations):

1. The County does not and will not discriminate against any person because of race, color, religious creed, ancestry, origin, age, sex, gender identity, sexual orientation, or handicap in providing services or employment, or in its relationship with other providers; or in providing access to services and employment for handicapped individuals.

2. The County will comply with all regulations promulgated to enforce the statutory provisions against discrimination.

COUNTY COMMISSIONERS/COUNTY EXECUTIVE

Signatures Please Print

Date: 7/7/14

Date: 7/7/14

Date:


HUMANS SERVICES NARRATIVE

Introduction

Lawrence County, Pennsylvania is a relatively small county (approximately 360 square miles) that is bounded to the north by Mercer County, to the east by Butler County, to the south by Beaver County, and to the west by the State of Ohio. The County itself is subdivided into twenty-seven municipalities. The city of New Castle, situated very near the geographical center of the county, is the county seat. Lawrence County is designated a rural county, with 59% of its population living within its urban areas.

Lawrence County’s proximity to major cities and transportation routes make it a crossroads to Ohio and points west, Pittsburgh, Erie, and New York City via routes I-80, I-79, and I-76 (the Pennsylvania Turnpike). Despite its prime location, Lawrence County’s economy began a gradual, steady decline in the late 1970s, with losses of jobs, population, and tax base. Recovery has been a slow process, and continues today as Lawrence County still finds 19 percent of its total population in poverty. It is ever so visible that our population continues to struggle with the economic conditions present in our county.

The following graph displays general demographic data on Lawrence County, PA.

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Number</th>
<th>Percent</th>
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</thead>
<tbody>
<tr>
<td>Total Population</td>
<td>90,535</td>
<td>100.0</td>
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<tr>
<td>Median Age</td>
<td>43.3</td>
<td>(x)</td>
</tr>
<tr>
<td>Average Household Size</td>
<td>2.44</td>
<td>(x)</td>
</tr>
<tr>
<td>Average Family Size</td>
<td>2.99</td>
<td>(x)</td>
</tr>
<tr>
<td>Median Household Income</td>
<td>44,079</td>
<td>(x)</td>
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<tr>
<td>Median Family Income</td>
<td>55,023</td>
<td>(x)</td>
</tr>
<tr>
<td>Poverty Status (Families)</td>
<td>2,623</td>
<td>10.0</td>
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<tr>
<td>Poverty Status (Individuals)</td>
<td>12,346</td>
<td>13.5</td>
</tr>
<tr>
<td>Children Under 5 in Poverty</td>
<td>1,235</td>
<td>24.6</td>
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</tbody>
</table>
Lawrence County’s population has decreased by 5.1% during the past ten years and is currently 90,535 (US Census Bureau 2010). The major population trend impacting Lawrence County is the penetration of individuals and criminal activity originating in Detroit. In the past four months alone, our local newspaper has reported that thirteen (13) Detroit residents have been arrested or are being sought for criminal activity. As much of the criminal activity is drug related, it has created an increase in supply and demand for illegal drugs thus increasing the need for drug and alcohol treatment and recovery support services for our residents.

Lawrence County continues to suffer economically. In comparing demographic data reported in the Pennsylvania Department of Health Profile (Lawrence County Health Profile 2006 and 2012), the number of individuals eligible for Medical Assistance increased from 18.4% to 19.9% during the six year period. For 2012, Lawrence County’s population eligible for Medical Assistance was almost 3% higher than the Pennsylvania state average. The percent of the labor force unemployed increased from 5.9% to 8.5% during the same six year period which was slightly higher than the Pennsylvania average.

The County has suffered economically as evident by the following data: (Pennsylvania Department of Health, Health Profile 2012).

- Lawrence County’s unemployment rate is 8.5 percent as compared to a state average of 7.7 percent (December 2012)
- Lawrence County’s population eligible for Medical Assistance is 20 percent as compared to 17.2 percent statewide (December 2012).
- Lawrence County’s per capita personal income is $33,475 vs. $42,291 statewide (2012).

As indicated above, Lawrence County’s economic situation is worse than the statewide average in all categories. Furthermore, Lawrence County’s economic situation has become worse when compared to Pennsylvania Department of Health’s 2012 Health Profile.

- Lawrence County’s unemployment rate increased from 6.3 percent to 8.5 percent.
- Lawrence County’s population eligible for Medical Assistance decreased from 20.8 percent to 19.9 percent.
MENTAL HEALTH SERVICES

The Lawrence County MH/DS office and the local stakeholders, consumers groups and advocates have historically worked in tandem to create a vision and mission statement that accurately reflects the individuals of this county. Our vision has remained constant with updates provided from feedback from our annual mental health plan, as well as input from stakeholders.

The statements are driven by the strong desire to continue and enhance a mental health system of care that is centered upon the principles of consumer recovery. Our local priorities are to continue to meet the needs of this county’s seriously mentally ill population. In so doing we envision a comprehensive system of care that is consumer driven, individualized, and easily navigated by consumers.

Our county mental health system is progressive and efficient, thus offering our local consumers the best opportunity for a successful and permanent recovery. Our stakeholders have been on the front lines of this success. They understand that continuity of care, family/consumer involvement, and individualized treatment are vital for the success of our local mental health system.

Our vision is for the transition age youth, adults, and older adults we serve to be empowered, have control of their lives, to have a sense of hope and self-determination, to live and work independently, and to have opportunities which strengthen their individual recovery process. This vision is supported by beliefs that:

- Every consumer is a person first
- Each person is an individual
- There should not be a “one size fits all” approach to services and supports
- Every person has different needs, goals, and preferences which are vital to their recovery
- Lawrence County embraces the philosophy and development of a recovery oriented system
- Lawrence County is committed to providing quality mental health services to all adult populations (transition age youth, adults, and older adults)

Our mission is to improve the quality of life for the transition age youth, adults, and older adults with mental illness that we serve with effective treatment and support services, We have to enable them to live full and productive lives in their community.
In order to achieve such a progressive system, the Lawrence County Mental Health Program is committed to the following purposes:

- Continuing a valuable relationship with the administration of the local Aging Program.
- Continuing to work with our local Medical Assistance Office.
- Continuing to build our relationship with the Local Housing and Urban Development programs.
- Continue to work closely with Lawrence County Social Services for program and housing development.
- Continue to work closely with our Community Mental Health Center in refining and supporting current programs, as well as developing future programs to enhance our service system.
- Continue working with our local inpatient provider.
- Continue to work closely with our local NAMI, Consumer Satisfaction Team, and Consumer Support Center to ensure consumer involvement.
- Continue working closely with our Single County Authority to find effective strategies to providing appropriate supports for our ever growing co-occurring population.

In order to continue to provide innovative and effective mental health services, we understand that numerous hours and extreme cooperation must remain our focus. Lawrence County has committed to this work effort by reviewing and adhering to feedback, being flexible, and openly reviewing each program’s efficacy. Our county has been able to ensure a recovery oriented system through this strong commitment to the vision mission, as well as our extensive and elaborate relationships with our local stakeholders.

**Services**

*Administrative Management- Estimated Clients 4600 Planned Expenditures $669,903*

Our intake process is completed by a county representative who is placed at our local Community Mental Health Center, Human Services Center. The operation is either walk-in or by appoints as necessary. This process assists in identifying the strengths and needs of individuals who are presenting at Human Services Center’s Intake department.

*Community Employment- Estimated Clients 33 Planned Expenditures $110,921*

Lawrence County MH/DS contracts with Lark to complete such programs as Transitional services serving 8 clients, and Employment Services serving 23 individuals. In these programs individuals acquire skills that will enhance their employability. The mobile janitorial service is used to train individuals for full time employment. These programs operate under the yearly contracted amounts and create opportunities for individuals with a SMI to acquire the necessary skills to secure meaningful community employment.
Community Residential Services - Estimated Clients 105 Planned Expenditures $1,533,068
The Human Services Center provides a broad array of housing options for individuals with mental health difficulties. These options range from independent, individual apartment living through fully supervised group living sites in both urban rural settings. While the goal of housing options is to stabilize and aid individuals in their journey to live independently, it is recognized that for some individuals, long-term care is a necessity. HSC’s programming further recognizes the importance of a fulfilling work experience in the lives of those who reside in the housing programs. It can be a fundamental part of their recovery process. Thus HSC’s vocational programming is a significant part of the programs provided.

Community Services - Estimated Clients 4600 Planned Expenditures $771,853
Respite- Respite can be provided by a family member, a friend, a neighbor, a person from your faith community congregation, etc. Lawrence County MH/DS has contracted with the local agency Cray Youth and Family Services to provide this level of care for our county. The majority of families recognize the benefits of using respite services for the family and for the child with special needs. It is easy to become overwhelmed with the care needs of a child with a disability or chronic illness. Respite, as the word implies, is truly an interval of rest. The important purposes of respite are to give family members temporary relief of the stress they may experience while providing care for a family member and/or friend with a disability. This can also help prevent abuse and neglect, while supporting family unity. Respite care enables families to take vacations or just a few hours of time off.

Transitional Aftercare- Transitional Aftercare Program (TAP) is a parent/guardian’s link to the follow-up services their child may need after being released from an inpatient or partial hospitalization setting. Parents/Guardians are informed of treatment options and other services available in this area. A TAP Counselor can provide short-term, supportive counseling to the child/adolescent, if necessary, until their scheduled appointment. This service can be utilized for children who are being discharged from an inpatient psychiatric stay or partial hospitalization program. Also, if a child was assessed but not admitted to an inpatient program then the TAP can be utilized for continuity of care.

Lawrence County Client Satisfaction- Team works in collaboration with the local providers to ensure compliance and satisfaction. They have been successful in representing individuals and family members during grievances and those in need of appropriate services selection.

Transitional Living House- This housing service currently offers a “transitional” place for people with SMI to live. Many individuals find themselves in need of an interim alternative living arrangement until permanent housing can be secured. In these instances, the Transitional Living house can be accessed while other more long term options are being sought out.

CASSP- CASSP stands for the Child and Adolescent Service System Program which is designed to help children and adolescents diagnosed with emotional disturbances gain access to needed services. Services should be planned collaboratively with the child or adolescent's family, the mental health system, the school, and other agencies.
SAP (Student Assistance Program) - When a child or adolescent is troubled, it is often revealed at school. Therapists in the Student Assistance Program (SAP) work with schoolteachers, counselors, and administrators to identify students who may be having emotional or psychological problems. SAP staff members may consult with school personnel on methods to help such students. They may also provide on-site mental health assessments and accessing services from other agencies as arranged through the SAP.

**Crisis Intervention** - Estimated Clients **380** Planned Expenditures $29,774
Crisis Intervention Services are immediate, emergency-oriented services for adults or children and their families who exhibit acute problems related to disturbances in thought, behavior, mood, or social relationships. The services provide a rapid response to crisis situations that threaten the well-being of individuals or others. Crisis Intervention Services include assessments, counseling, screening, and disposition/referred services. Crisis Intervention Services include:
- Telephone Crisis Counseling
- The Crisis Walk-in Service
- Mobile Crisis Intervention

**Emergency Services** - Estimated Clients **90** Planned Expenditures $75,443
These individuals are responsible for assisting patients to an inpatient psychiatric hospitalization.

**Facility Based Vocational Rehabilitation** - Estimated Clients **20** Planned Expenditures $166,567
Caritas is a fully supervised, 11 bed residential program. The rural-based program is located on 41 acres of open land. The program serves individuals with a history of serious psychiatric difficulties that have been treated with a variety of methods including acute and long-term hospital care. On-site vocational programming for the residents includes Canine Cuts Animal Grooming/Shelter/Kennel, raising alpacas, weaving, and farm product management. In addition, the Caritas Weaving Loft sells a variety of products that are handmade by clients from the fleece from Angora rabbits and alpacas. Westfield is a fully supervised, 8 beds, rural-based, residential program for individuals with serious psychiatric difficulties. Typically, they have an extensive history of mental health treatment including numerous acute as well as extended hospital stays. Westfield has a vocational component called Westwood Enterprises. It is a rural-based business that includes leaf recycling/processing, the cultivation and sale of vegetables and flowers, handmade crafts, woodworking, and the sale of preserved fruits and vegetables.

Lawrence County also has a contract with Lark to provide Prevocational services.

**Family Based Service** - Estimated Clients **3** Planned Expenditures $2,570
Family Based Mental Health Services assists families in caring for children or adolescents with severe behavioral and/or emotional problems. An essential aspect of this intensive program is the emphasis on families as partners and resources in treatment.
Family Based staff work in partnership with parents to strengthen the family so that they can care for their emotionally troubled child at home. The Family Based staff provides family therapy, individual therapy, skill development, and case management during non-traditional hours to best meet the family's needs. Crisis stabilization services are available 7 days a week, 24 hours a day. Since comprehensive services are delivered in the home, staff members can work with the family in their own environment identifying strengths and needs, and developing strategies - as basic as developing behavior plans or a complex as obtaining an appropriate school placement for a child.

This program recognizes that families are not isolate, but are part of a network of school, friends, and community. Services are oriented to assisting children in receiving maximum benefits from school and community activities, and helping families to access community resources. For families involved with other systems - education, drug and alcohol, juvenile justice, BHRS, CYS - the program seeks to ensure that all services are coordinated.

**Housing Support**

- **Estimated Clients:** 100
- **Planned Expenditures:** $366,108

As part of collaboration with Lawrence County MH/MR, LCCAP provides subsidized housing options to a limited number of eligible individuals. This program is meant to be a bridge to a permanent subsidy through the Housing Authority or Section 8 Voucher. Individuals are able to select housing of their choice (that meet habitability standards and meet HUD Fair Market Rent guidelines) taking into consideration their support systems, employment, and transportation needs. The supportive component includes a Case manager who travels to participant’s homes bimonthly to conduct inspections of the property, teach life skills, provide financial literacy/budgeting counseling, and track progress toward goals.

**Outpatient**

- **Estimated Clients:** 3450
- **Planned Expenditures:** $630,049

The Lawrence County MH/DS program office contracts with our local CMHC, Human Services Center. Though Human Services Center Lawrence County’s primary outpatient needs are met. The basic objective of Adult Outpatient Services (AOPS) is to utilize brief, short-term therapy to respond to mental health needs of individuals. Group, family, and marital therapy are offered in addition to individual psychotherapy. The emphasis of AOPS is on providing services in a manner that enables the individual to return to his/her normal routine as soon as possible. Individuals who may initially have received services through another more “restrictive” program are referred to AOPS as their problems become less acute. The aim is to utilize all community resources are available and relevant to the needs of the client in order to expedite recovery.

The MH/DS program office funds the County Prescription Program. This program offers free psychotropic medication to county residents who meet the criteria and who have exhausted all other payment options.

The Mobile Medication Services of HSC are available to individuals who have difficulty managing medications on their own. The service provides support, education, and skill building for individuals to become independent and responsible for their medications.
To be eligible for this program the individual must be 18 years or older with a psychiatric diagnosis, a history of inpatient psychiatric hospitalizations, and be a resident of Lawrence County. The staff members are comprised of a psychiatric nurse manager and mental health workers, all of whom have knowledge of medications and experience in the psychiatric field.

Staff members regularly attend continuing education programs to keep abreast of developments in behavioral health, especially, psychotropic medications. The staff members interface with every clinical department of HSC to ensure that medication is properly managed and the aspects of an individual’s mental health are considered and incorporated in the delivery of services. Staff members also consult with area hospitals daily and primary care physicians for continuity of care and referrals. Through this program individuals are expected to acquire the skills to manage their medication in a responsible and consistent manner and reduce hospitalizations.

**Partial Hospitalization- Estimated Clients 5 Planned Expenditures $5,493**

Jameson’s Partial Hospitalization Program is defined as an intensive, psycho-educational and therapeutic based treatment experience. This program allows for a flexible combination of group and individual therapy, psychopharmacology and activity programs to meet the needs of individuals in many stages of recovery. A person is eligible for Adult Partial Hospitalization if he or she: is 18 years or older, has a primary psychiatric diagnosis with acute symptoms, is agreeable to participate in the program.

Treatment is provided for a wide range of psychiatric illness including psychosis, depression, anxiety disorders, obsessive compulsive disorders, post-traumatic stress disorder and personality disorders. The structure provides a day program treatment intervention designed to further stabilize acute symptoms of mental illness and an individualized treatment plan coordinated with the client and the multi-disciplinary treatment team. Group therapies are designed to improve coping skills, increase ability to manage psychiatric symptoms, improve understanding of mental and emotional illness and increase knowledge of psychiatric medications.

**Partial Hospitalization Programs (YOUTH)** Lawrence County offers 2 separate partial hospitalizations programs for our youth in this county. Human Services Center is contracted to operate Brighter Visions for children ages 6-12 and Pinnacle for adolescents ages 13-18. Brighter Visions is a school-based, partial hospitalization program for children who are experiencing behavior problems at school, home, and in the community. Brighter Visions combines education and behavioral health treatment. A staff psychiatrist is available for on-site services for children and families and consultation with staff members. Pinnacle is the school-based comprehensive partial hospitalization program for adolescents, ages 13-18. The target population is adolescents who need more intensive and more frequent treatment than outpatient services.

**Psychiatric Inpatient Hospitalization- Estimated Clients 2 Planned Expenditures $1,733**

Our Inpatient Behavioral Health program strives to meet the unique needs of each individual patient. The primary focus of the Behavioral Health Inpatient Program is to
provide the patient with the most current and effective method of treatment. Services are designed for those patients with acute symptoms of mental illness. Anyone who is experiencing prolonged symptoms, needing medication adjustment or who has newly developed symptoms is considered for admission. Services are available for different diagnoses including depression, anxiety, obsessive compulsive disorder and schizophrenia, among others. Treatment programs include individual and family counseling, recreational and group therapy, medication and partial hospitalization. Treatment is directed by a psychiatrist and patients are seen daily by members of the multidisciplinary team. Families are a valuable resource and are encouraged to participate in the treatment plan. Lawrence County also has Geriatric Psychiatry component which provides care for older patients who have depression, dementia, medication-induced delirium and a variety of other psychiatric illnesses. When left untreated, depression in the elderly can be physically debilitating and lead to medical complications such as infection and malnutrition.

**Social Rehabilitation Services- Estimated Clients 200 Planned Expenditures $188,407**

Patches Place is the behavioral health consumer and family support and resource center in Lawrence County. The services cover nearly all aspects of life from the basic needs in life to social, economic, educational and supportive assistance. Patches Place is an integral part of helping our community become stigma free. At Patches Place, recovery is an expectation, employment is a real possibility and living in safe, affordable housing with all essential needs is being met.

**Targeted Casemanagement- Estimated Clients 10 Planned Expenditures $3,364**

Case Management Services may be used for clients (adults and children) who have a serious mental illness. Case managers are assigned a limited caseload which enables them to develop a close relationship with clients. Supportive interventions and day-to-day assistance with a wide range of problems are provided. Staff members also act as advocates in assisting clients in gaining access to needed services. Case managers work closely with other agencies and organizations to ensure that the needs of HSC clients are addressed in a comprehensive manner. Case managers work with clients in non-traditional or “natural” settings, therefore utilizing community resources and promoting the integration of clients into the larger community.

**A. Program Highlights:**

**Rental Subsidy Program**

Lawrence County currently contracts with LCSS to offer rental subsidies to consumers while they await a section 8 Housing Voucher. To date, 55 consumers have benefited from this program. There continues to be a need for those considered to be of the transition age youth as well as older adults who have a diagnosed mental illness. Our vision for the transition age program encompasses an additional housing team that would teach skills for activities of daily living, cleaning, financial responsibility and domestic functions. Conversely, for the older adults we would look to have two additional units in complexes already designed for an elderly population. The focus would be supporting
these individuals in an independent setting and creating normal interaction and relationships with peers.

**Transitional Living Homes**
Our first transitional living home was opened 4 years ago. This housing option offers a common living area and private sleeping and bathing areas to three individuals with a mental health diagnosis. We have had notable success with reintegration as well as meaningful living for individuals who have opted into this type of housing. While living in the transitional house, individuals can prepare for the next step of a more independent arrangement. The house has staff for nine hours per day who provide minimal supervision for individuals who need assistance. They live in a home with private sleeping, toileting and bathing facilities and a common living area. This setup works as a peer support mechanism, as well companionship and lessons in cooperation. Often times it is utilized by individuals as they are discharged and stepping down from a higher level of care such as a psychiatric inpatient stay or an LTAR. As the name states, this housing option offers “transitional” living arrangement to provide a buffer prior to returning to a more independent setting.

**Assertive Community Treatment**
With the closing of Mayview State hospital several changes to the system occurred. These changes created a system that mirrored that of the ACT, however not all of the components have come into existence. We utilize complex case meetings and CAST meetings for adults with a SMI diagnosis. These mechanisms work much the same as ACT but allow for our smaller county to meet the needs in a more cost effective manner.

**Representative Payee Program**
The Representative Payee Program is a supportive and educational program in which consumers can be provided with hands-on assistance with monetary tasks such as budgeting, paying bills, signing up for assistance programs, and debt reduction. Typically, this situation arises when a physician or court of law decides that the need for guidance, assistance, and instruction are warranted for the consumer to live independently in his/her own residence.

Representative Payee services may include but not limited to the following activities intended to assist, inform and work on the behalf of designated mental health consumers.

1. Provide consumers with information regarding financial assistance plans, resources, and programs developed by City, County, State, and Federal regulations.
2. Assist consumers by helping in developing budgets, balancing checkbooks, and paying bills.
3. Assist consumers with education and enrollment of various financial assistance plans (if applicable). Such things as; rent rebates, income taxes, homestead act for house taxes, utility assistance programs, food banks, clothing vouchers, emergency food and/or paper product programs.
4. Monitor the program participants to ensure that their daily needs are being met and that they are purchasing/receiving items that promote wellness and health (hygiene products, food, etc.).

5. Service intensity and duration is dependent upon the level of assistance needed by the consumers.

The Representative Payee program has proven invaluable to the many consumers who use the service. We have had no instances of homelessness or utility shut offs since they have begun the program.

**NEXT STEP Drop In Center**

The Next Step Center is a consumer run operation and serves as a wellness/support/recovery center for consumers in Lawrence County. The Next Step includes the introduction of the basic principles of psychiatric rehabilitation (clubhouse model), drop in center values and the wellness/recovery concept. The Next Step uses the Work Ordered Day from the Clubhouse model in the morning and the drop in center concept in the afternoon.

Peer/Member support activities are an integral part of the Center’s operations, and includes education sessions related to job search, learning new job skills, interviewing skills, vocational/educational opportunities available, personal hygiene, physical fitness, cooking, housekeeping and a variety of social and recreational activities. The Next Step also offers the opportunity for members to take college level courses on the computers for free. Adult literacy is available weekly for those needing help with basic education.

The Next Step is also involved with member’s physical health issues; the Department of Health comes in yearly to do flu shots, adult immunizations vaccinations and tetanus shots. Help is available in scheduling doctor’s and dentist appointments. The members’ have access to a full range of gym equipment on site, as well as the many opportunities to participate in a range physical activities that are planned for during the week.

Members do a monthly calendar of events, scheduling events and a monthly newsletter. Members man the reception desk, do office tasks that need done, send cards out for illnesses; birthday and we miss you on a monthly basis. If a member is in the hospital other members will visit them, phone and will often assist with animals left at home.

The Next Step provides members in the county the opportunity to work on their personal recovery from mental illness. Opportunities include: education on topics related to all mental illnesses, wellness recovery action plans, advance directives, employment skills, living skills, social skills and other topics requested by members.
Members are assisted with developing their own personal WRAP (Wellness Recovery Action Plans) plan. Other related development opportunities are also provided.

Information on health and education, social/support networks, and community resources important to members are available to all who come to the center. The information provides vital resources for a member that enables them to have greater independence and success in the community. Each month members are given the opportunity to go to the local food bank, with a ride there and then to their home. Trips to local stores, malls, community events, parks and movies are planned each month to give the members a chance to go to places they might not otherwise be able to get to.

The behavioral health resource center offers basic skill classes to members who desire to increase their knowledge of computer literacy. There are computer labs that include instructional staff who offer assistance with the creation of resumes, job applications and other life enhancing skills.

A rich variety of “classes”/group sessions are offered. These range from basic skills of food preparation, good food choices, couponing, men’s issues, as well as activities to promote personal growth, recovery and a sense of well-being.

The Next Step operates 5 days a week from 8 am to 4 pm offering members a rich variety of activities to promote personal growth and well-being.

A variety of services and activities focusing on health and wellness are provided for members. The Next Step also offers training and education with a full range of exercise equipment.

Two libraries are available to member and others at the Next Step, as well as, access to private reading rooms. Meeting rooms are also available for private meetings with case managers, mobile medicine and other mobile services. A conference room is available for community group meetings, educational programs, and other events.

B. Strengths and Unmet Needs:

- Older adults (ages 60 and above)
  - **Strengths:** We currently have an operational MOU with the local Area Office on Aging. We meet often with a team of members who identify specific needs of the older population. Our housing options currently meet most of those needs. Aside from housing, our local inpatient unit has a specific geriatric floor that caters to the specific needs of our older population. An additional strength of Lawrence County is that our program office continues to take part in the County Risk Management Team where gaps and services are discussed quarterly.
  - **Needs:** A continued need for Mental Health treatment that can focus on the unique needs of individuals who fall within this age bracket. An additional need for meaningful activities and employment opportunities for this population exists as well.
• Adults (ages 18 and above)
  o **Strengths:** Our adult mental health system is progressive and effective. We utilize the diversion meetings and CAST team when appropriate. We also utilize the Root Cause Analysis format when needed. Our percentage of readmission numbers has continued to decrease as a part of the Value Select program. We also have a strong relationship with the other adult systems with a large reliance upon the community liaison. This position assists in many ways to fill the gaps between hospital admissions and discharges.
  o **Needs:** We continue to need housing, meaningful employment options and increased psychiatry hours. A better awareness of Mental Illness in this community would also greatly increase the potential for a successful recovery to our adult aged population

• Transition–age Youth (age 18-26)
  o **Strengths:** Our array of support services is progressive. We offer casemanagement, mobile medication, complex case review, CAST, and diversion meetings when necessary. All of the county systems are willing to work closely together and communicate as often and openly as possible. This allows for a more successful transition into the adult service systems.
  o **Needs:** As part of our local Communities that Care, Juvenile Probation, Children and Youth, Complex Case Review teams the largest need for this population is housing. Reports, data and history verify that individuals between the ages of 18-26 have the most difficulty securing safe and affordable housing options. This transitional age, as it states, encompasses individuals who are not yet financially stable or emotionally matured enough to maintain a home/apartment independently. That being said, our housing in Lawrence County is not geared to facilitate independence for this age group. Additional housing with specific supports for the transition to independent adulthood is a universally agreed upon need for this county.

• Children (under 18)
  o **Strengths:** We have a strong working relationship with the local CYS. We have been able to continue the monthly complex case meetings to discuss children who utilize both service systems. This has given us a much more successful rate of resiliency and reunification. During the past several years, our office has worked with the treatment teams of many children in order to identify the appropriate use of our respite services. This has also been beneficial to the children and families in our local community.
  o **Needs:** One of the most profound needs for this age group is a specific type of respite or treatment for children with autism or autism spectrum disorders. Several other needs remain for the younger population of Lawrence County. An increase in the capacity of the Family Based program in conjunction with more specialized psychiatry for the young children in our community
Special/Underserved populations

- **Individuals transitioning out of state hospitals:** Lawrence County has not utilized the state hospital since the closure of Mayview State Hospital.

- **Co-occurring Mental Health/Substance Abuse**
  - **Strength:** Our County currently operates a Drug Court. This has expanded during the past 12 months. The Court has a positive outcome and has longevity in this community. Another key area identified was pre-trial programming. A CJAB committee has been established to research and determine the feasibility of implementation of a pre-trial diversion program.
  - **Needs:** See notes in the Drug and Alcohol narrative!

- **Justice Involved Individual**
  - **Strength:** Although the Mental Health Program office no longer offers the Forensic Liaison a strong partnership was formed during the time of its existence. The partnership has created an increase in system understanding, communication, and continuity of care for consumers who are involved with the Criminal Justice System. The MH office continues to contract with specialized staff though Human Services Center to enhance this relationship. This staff places priority on this initiative on a part time basis and works to continue to increase awareness and communications between the two systems.
  - **Needs:** A need for continued education and communication. An increased need for the development of specialized treatment, courts and housing options for this population. There is a continued and growing need for the creation of appropriate housing for those people who are discharged from jail and have a mental health diagnosis. Many providers shy away from such individuals based upon the perceived difficulty that may arise. Also, we encounter a large number of individuals being homeless discharged to the city rescue mission. In addition, we note mentally ill consumers who have a history of incarceration displaying reintegration difficulties. Much of the time it can be contributed to the lack of skills and/or ability to succeed in a community. In order to achieve this level of support for our consumers we envision an enhanced skill building program such as a re-entry program.

- **Veterans**
  - **Strength:** Our Mental Health Office has a strong relationship with the local Veteran’s Office. We have partnered with the staff on numerous
occasions. We have also offered Mental Health First Aid to that department.

- **Needs:** Feedback has exposed a need for a similar option to be offered to our local Veterans who suffer from mental health issues. Recent statistics show that 30% of returning military veterans encounter mental health issues and have limited resources for seeking appropriate housing options.

- **Lesbian/Gay/Bisexual/Transgender/Questioning/ Intersex (LGBTQI)**
  - **Strength:** Our local Drop In Center has specialized groups which meet to discuss needs, concerns and barriers of treatment. This group represents a diverse array of individuals from many races, cultures and socio-economic statuses.
  - **Needs:** A continued need for education and inform the local community about this specialized group in relation to MH disorders. This increase community and provider knowledge will begin to remove the stigma as well as increase and improve the treatment options in Lawrence County.

- **Racial/ethnic/linguistic minorities**
  - **Strength:** We recently opened communications with a local agency called All Clear Translations. They offer services of translation to our non-English speaking population. The services have been useful to those in treatment who need translation in order to reach the maximum benefit of their treatment modality.
  - **Needs:** In order to better meet the needs of those individuals who are non-English speaking, an increase in knowledge of multi-cultural dynamics and service providers would benefit this specialized population.

**C. Recovery-Oriented Systems Transformation:**

Although Lawrence County feels that we have continued to make significant progress in transforming our MH system, there are still additional areas in which resources and funds to be directed in order to address the unmet needs and gaps in services that exist.

Our intention is to decrease the gap in services for the dually diagnosed individuals. In so doing, we envision a stand-alone MISA program. This will become the hub for drug and alcohol/mental health consumers. This type of program will afford those consumers the best opportunity for recovery and long term success.

In order to decrease some of the most prevalent county issues and identified needs, we feel compelled to move forward with attempting to increase the housing options for the specialized populations. We understand that this is only one piece of the puzzle, but we feel strongly that this could have a dramatic impact on this population, Mental Health
System and community at large. A transitional living home for veterans and complex individuals from the justice system is also being contemplated.

While planning to meet the needs of our local SMI, we would like to move forward with creating a pure ACT team. Having a pure ACT team would give our SMI population a more streamlined service navigation. A single point of accountability will assist in making the continuity of treatment flow more smoothly. Currently, we use a complex case/CAST methodology which has worked thus far. With the addition of a more pure ACT team, we anticipate a steep reduction in inpatient readmissions.

Through our local CJAB meetings and with knowledge of the most recent success of our county’s drug court, this office is looking for a mechanism to create and sustain a position for the pre-trial portion of drug court. This diversion liaison would be most beneficial in increasing successful completion of the drug court program as well as reintegration into a daily living routine full of opportunities to work, socialize and receive treatment in a positive and normal manner.

Each of these anticipated program enhancements are listed below with details, timelines and specific funding issues:

**MISA PROGRAM**
- A stand-alone program that will adequately serve the co-occurring population. This will represent a single point of access or entry in order stream line the process and eliminate confusion for consumers.
- An RFP was sent out by the SCA and several new providers now have an outpatient license through the Pennsylvania Department of Drug and Alcohol Programs. The timeline for this should not exceed 6 months for full implementation.
- Funding has been secured via Health Choices managed care organization.
- Anonymous client specific data will be collected and reviewed quarterly. The SCA staff and MH/DS staff will work closely to interpret this information.

**TRANSITIONAL LIVING FOR VETERANS AND FORENSIC POPULATION**
- This would be a partial day staffed home. Individuals would come to this housing option upon discharge from a higher level of care. As the name states, it would be transitional in nature and teach skills for independence in a community setting.
- Preliminary discussions with Human Services Center have occurred. Nothing formal has been solidified. Once funding could be secured, this type of housing could become a valuable option within 3-6 months.
- Seeking grants for funding options and discussions with our current rental subsidy program for guidance.
- Monthly review of data and annual financial calculations for sustainability

**ASSERTIVE COMMUNITY TREATMENT TEAM**
• A single point of accountability for the consumer where the treatment navigation will flow more smoothly. It will look much like our current CAST mechanism for the adult population.
• Meetings and discussions have occurred however we currently function under the CAST model as this has proven to be effective. Given the similarity of what our county already provides, a transition to this type of service is anticipated to take only 3-6 months once funds can be secured.
• By decreasing utilization of other services and decreasing costs, Lawrence County expects to use any excess dollars for the startup of this team.
• Analysis of monthly inpatient reports and readmission rates will be the main tracking mechanism.

DIVERSION COMMITTEE

• These activities would occur as part of a pretrial program. This would assist with treatment access and compliance as well as continuity between service systems. The diversion liaison would work with all members of the treatment team and represent a single point of contact for all service providers.
• Some research and studies have been completed by the CJAB group. They are seeking data to support the efficacy of this type of position. This program/position’s creation and implementation is expected to require no less than 12 months.
• Consideration of pretrial activities, case review, and successful program completion would be monitored and reviewed quarterly.
INTELLECTUAL DISABILITY SERVICES

LCDS estimates that it will serve approximately 455 individuals in FY 2014-2015. These individuals are funded as follows: 211 Base funded; 129 Person Family Directed Support Waiver; 115 Consolidated Waiver. Base funded services will be used to support individualized services identified by Supports Coordination Organizations (SCO) through ODP mandated Prioritization of Urgency of Need (PUNs) and Annual Individual Support Plans (ISPs). The Base Funding will be used for individual services such as Supports Coordination, In-Home Supports, Day Services, Employment, Habilitation, Transportation and Residential Services to assist in assuring the health and safety of individuals in least restrictive settings. LCDS will use its Block Grant funding to meet the needs of those with intellectual disabilities whose services are not covered through Federal and State Waiver funding. Funding will remain consistent with last FY.

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**Supported Employment**

This is an important service that assists individuals with skills and is an essential support to locate and maintain employment within the community. It validates the essential need of school to work transition and transition from sheltered employment to community integration. Work increases life for independence in personal finance, personal well-being and life fulfillment. The need for Supported Employment continues to be in demand with the increasing number of graduates and recent changes from the Federal government to eliminate Sheltered Prevocational services in the near future. LCDS continues to promote the expansion of employment with the following efforts:

- Strengthen community partnerships to identify future participants with participation in the Local Transition Counsel that consists of area school districts, Intermediate Unit 4 transition staff, Office of Vocational Rehabilitation, West Central Job Partnership and parents.
• Development and implementation of trainings for future participants, families and professionals with annual Tool Box Training
• Participation of the local Right to Education Task Force.
• Needs based assessment/planning for ODP Graduates Initiatives, which expanded in 2013-2014 by 11 participants in PFDS Waiver.
• Distribution of information at intake.
• Distribution of information to SCO’s including trainings and the Employment Indicator on the ISPs.
• Maintaining productive relationships with community providers for expansion of choice.

**Base Funded Supports Coordination and Emergency Supports**

• LCDS estimates that approximately 455 individuals will require SCO services to assist in maintaining health and safety in the least restrictive settings with the location, coordination and monitoring of support services, including those of emergency need. In addition, the SCOs provide Base funded supports to individuals identified for transition from State funded ICF/MR into the community through the ODP Benjamin Litigation. LCDS has 2 individuals identified for movement in FY 2014-2015. Emergency respite and residential and potentially all ODP funded services may be funded when individuals are in need of higher level placements through the Waiver Programs. In addition, those individuals with a Dual Diagnosis of Developmental Disability and Mental Health may require the use of Base Funded Supports Coordination Services to determine the needs of those aging out of other service systems.

**Lifesharing Options**

LCDS is committed to providing supports for residential services, including the service option of LifeSharing. LifeSharing is an opportunity to share a home with family or a person to whom the individual is not related. LCDS works to expand the number of participants and providers with the following efforts:

• LCDS has a LifeSharing Point Person who attends Regional meetings and trainings.
• Encouraging providers to consider making current Life Sharing vacancies eligible for respite as a means of developing future potential LifeSharing placements. This would assist in the needs assessment and the formation of bonds between potential participants and providers.
• Distribution of information at intake.
• Distribution of information to SCO’s, including Lifesharing Facts Sheets, utilizing the LifeSharing Indicator on the ISPs and discussion points for offering choice.

Cross Systems Communication Training

In FY 14/15 LCDS will continue in its collaborative efforts to train and improve cross system communications. LCDS will continue to meet on a regular basis with stakeholders to discuss system demands and efforts to increase the quality of services.

LCDS works collaboratively with individual treatment teams through the evaluation and approval of needs in Individual Support Plans (ISPs). All individuals registered for services with LCDS have active, updated ISPs, as regulated in the Operating Agreement with ODP. Plans are reviewed at a minimum annually and as needed to confirm assessed needs are addressed; outcomes related to the plan are individualized and implemented, according to individualized needs and preferences.

LCDS also works with ODP and Support Coordination Organizations (SCOs) to identify persons through an ODP process, Prioritization of Urgency of Need of Services (PUNS) to identify all service need areas including those who may be interested in Life sharing and competitive employment opportunities. All individuals registered for services with LCDS have active PUNs unless all service needs are fully met.

SCO’s: LCDS will continue to work on a regular basis with the two ODP Supports Coordination Organizations to encourage consistent implementation of DPW/ODP statewide policies and procedures.

ODP: LCDS will continue its ongoing collaborative efforts with ODP with trainings and workgroups to identify system issues and resolution, such as Lifesharing, Employment, Quality Management, Positive Practices and County Manager meetings.

Transition Coordination Council: IU4 Transition Coordination Council continues to meet and provide cross system training and system updates and includes IU4, Office of Vocational Rehabilitation (OVR), Support Coordination Organizations (SCOs), Providers, School Districts, Individuals and Families.

Child Multi-Service System LCDS also works collaboratively with a local team from multiple child service systems for a comprehensive approach to identifying at risk youth that includes Lawrence County MH/DS, CYS, Juvenile Probation, CAASP, Drug and Alcohol and our Managed Care Organization liaison from Southwest Behavioral Health.

Right To Education Task Force:: Local Task Forces (LTFs) were formed to represent the needs and interests of students with intellectual disabilities and their families. This group
provides trainings to the community on a quarterly basis. Members of this Task Force include IU 4, School Districts, ARC, PEAL, Individuals and Families.

Challenges/Options in Aging: LCDS will continue to work in concert with the Local Area Options in Aging and local hospitals to strategize and resolve system issues for older adults with disabilities. This is accomplished with networking opportunities, information sharing, and recommendation for individual needs. We also work collectively to resolve individual emergency issues with OBRA referrals.

**Emergency Supports**

LCDS supports individuals in the community in emergency situations with Base funds until a commitment for capacity is received from ODP. LCDS meets emergency needs of individuals outside of normal work hours through a combination of the Human Services Center Crisis team and Support Coordination Organizations (SCO), which are available 24/7. The LCDS Administrator and Director are accessible 24/7 to the above mentioned parties. In the event an individual needs emergency services, residential or otherwise during normal business hours, the procedure is for an individual to contact the Supports Coordination Organizations for coordination of those services. Should the individual be a new referral to the system an intake and or contact will be provided from the LCDS as well as referral for choice of SCO (Per ODP) and the services will be coordinated as needed.

**Administrative Funding**

Lawrence County Developmental Services (LCDS) maintains an Operating Agreement with the DPW Office of Developmental Programs (ODP) to perform operational and administrative functions. Administrative management of the expectations with the Operating Agreement includes the assurances in quality, which is accomplished via our annual internal Quality Management Plan. Quality Management is an essential component of services and LCDS 2014-2015 AE Quality Management Plan includes action plans/objectives that reflect ODP’s focus areas the following objectives:

1. **Individuals will have the ability to choose the Supports Coordination Organizations of their choice, within Lawrence County**
2. **Providers will address the considerations to improve a person’s life.**
3. **Incidents which require an investigation from the AE as well as provider (as determined by ODP) will be documented and investigated fully 100%.**
4. **Participants will have an increased opportunity for careers, employment, and vocation**
5. **Services and supports are planned and effectively implemented in accordance with each participant’s unique needs, expressed preferences, and decisions concerning his/her life.**
6. **Lawrence County will ensure patient safety and rights by organizing a team of people who will address the participants needs in emergency cases or those who have been hospitalized**

7. **Individuals with a dual diagnosis and/or repeat psychiatric hospitalization will have a team assigned to them to address all safety issues and immediate needs.**

8. **Supports Coordination Organizations will keep complete, accurate files for participants.**

Reflective of ODP strategy LCDS implements each objective with a Plan-Do-Check-Act methodology which includes the collection of essential data, establishing target objectives, and performing quarterly reviews of progress and performance measures. LCDS collaborates with local Support Coordination Entities’ (SCO), Providers and additional stake holders on a regular basis to identify local objectives for enhancement of quality services.

Additional assurances of quality are reflective of the ongoing evaluation of the needs in the Individuals in the ISPs to ensure all registrants have an active and current plan that is implemented according to the standards set forth by the AE Operating Agreement. Plans are reviewed to confirm assessed needs are addressed, outcomes related to individual needs and preferences, updates are completed as needed and support team members are involved in the planning process. Also included is the evaluation and analysis of Incident Management to assure the overall health and safety of all registrants.

LCDS collaborates with a group of local counties in the region to provide management oversight of the Heath Care Quality Unit (HCQU). While LCDS does not hold the direct contract with the local HCQU we are directly involved in the oversight and direction of the services provided which include training, complex technical assistance on individual cases and local healthcare resources and emergency planning development.

LCDS also collaborates with local stakeholders for efforts involved in the ODP mandated Independent Monitoring for Quality (IM4Q) Program. IM4Q monitors the satisfaction and quality of life of people receiving services in the ODP service system. IM4Q indicators are organized into the areas of individual satisfaction, dignity and respect, choice and control, inclusion and physical setting. LCDS contracts with a local provider, Lawrence County Social Services to implement this service and LCDS directly manages the oversight of the local program.
HOMELESS ASSISTANT SERVICES

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Estimated/Actual Individuals served in FY 13-14</th>
<th>Projected Individuals to be served in FY 14-15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bridge Housing</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Case Management</td>
<td>2240 individuals (1191 households)</td>
<td>2000 individuals (1000 households)</td>
</tr>
<tr>
<td>Rental Assistance</td>
<td>163 (81 households)</td>
<td>100 (50 households)</td>
</tr>
<tr>
<td>Emergency Shelter</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Other Housing Supports</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Bridge Housing:**
Due to budget limitations, no services under Bridge Housing are provided.

**Case Management:** Estimated Clients **1000 Households** Planned Expenses **$73,452**

*HSDF Homeless = $15,000*

Providing Agency
Lawrence County Social Services, Inc.
241 W. Grant Street, P.O. Box 189
New Castle, PA 16103
(724) 658-7258
www.lccap.org

All participants of the HAP program will be required to participate in case management services provided by LCSS. In addition, individuals who are in danger of losing current subsidized housing will be encouraged to participate in case management services. LCSS has expertise in assessing program participants and providing them with comprehensive services to meet their needs. LCSS will thoroughly assess the needs of each potential participant in order to ensure that they not only remain stable in their housing, but also receive services in order to foster self-sufficiency.

LCSS has created a unified intake and assessment process in order to rapidly move near homeless families into permanent homes. This intake and assessment process will include the following documentation:
1) Proof of Homelessness
   a) Persons coming from the streets
   b) Persons coming from an emergency shelter or referral agency
   c) Persons being evicted from a Private residence
2) Proof of Income-must be at or below 200% of the Federal Poverty Guidelines

The assessment process will determine the immediate and long-term needs of each household, and make appropriate referrals. All applicants will be screened for all available housing assistance programs (such as HUD Supportive Housing, FEMA rental
assistance, Emergency Solutions Grants, SSVF, HAP rental assistance, the County’s Supportive Rental Subsidy, the Housing Authority, and Section 8). All applicants that qualify for housing programs that would permit the applicant to gain housing stability will be enrolled for those services in efforts to reserve HAP Rental Assistance funds for those households who will become or remain homeless without this assistance. LCSS will conduct case management services, provide further referral services and track the household’s progress, cooperation, and responsibility. All households will receive case management services throughout their participation in the program, up to twenty-four (24) months. LCSS case managers, along with case managers from Mental Health, Drug & Alcohol, Department of Welfare, and shelters, and the household members will work together to develop a service plan focused on specific short and long term goals for eliminating the housing crisis and securing necessary services to maintain the housing. Service plans are a useful and valuable case management tool for assessing the families'/individual's needs, as well as in the development of goals in order to attain them successfully. Service plans will be regularly updated to reflect the changes and accomplishments of the household as they progress toward becoming self-sufficient. LCSS Case managers will meet with participants monthly and will hold monthly case management team meetings that bring together all case managers with the participant to assess progress and make future plans and goals.

As households will possess a multitude of needs, LCSS and its partners will provide a variety of information and services to its participating clients. Information and services will be available on site to the family regarding transportation, education, employment assistance, rental assistance, pre-school, and childcare. Along with onsite assistance, LCSS also makes referrals to community agencies for food, clothing, furniture, fuel assistance, substance abuse counseling, domestic violence counseling, and mental health issues.

MAINSTREAM PROGRAMMING
LCSS prides itself in collaborating with its local community in order to bring about the highest level of services for the persons they serve. Every participant will be referred to the appropriate organization to determine their eligibility for: Medicaid, the State Children’s Health Insurance Program, Food Stamps, Mental Health Services, Substance Abuse Services, Workforce Investment Act, and Welfare to Work programs. In addition, case managers will utilize First Step, a web based tool that assists homeless individuals access federal benefit programs and COMPASS, a web based tool that assists households in accessing Pennsylvania Department of Welfare programs in order to screen the participant’s eligibility for programs. Through these tools, case managers will ensure that participants are receiving all of the income benefits they are eligible for.

OBTAIN AND REMAIN IN PERMANENT HOUSING
The goal of the Project is to provide participants a supportive environment where they may overcome any and all barriers that prevent them from becoming successful tenants.

LCSS is committed to finding safe, affordable, permanent housing for all participants. LCSS has built sound working relationships with private landlords and Realtors who
have collaborated with the agencies through various programs, including, but not limited to: Homeless Assistance Program, Supportive Housing Programs, CDBG, HOME, and Lead Hazard Control Grant. These programs have allowed LCSS to work with property owners to: address rental arrearages by tenants, establish new tenants in residences through a rent and/or security payment, provide longer term subsidies through Supportive Housing Program funds, rehabilitate units to create more affordable housing units, and eradicate lead based paint issues for affordable housing units for families with children. Through these programs, partners have created an extensive list of property owners who have a collaborative spirit, are invested in their communities, and care about the general well-being of their tenants.

LCSS will act as a Housing Clearinghouse and provides a variety of housing information and services including, but not limited to:

- Landlord/ available housing lists
- Coordination of housing support services
- Referrals to housing opportunities
- Provision of housing related training, as needed
- Supportive Services
- Housing search assistance
- Financial Assistance (short or medium term)
- Emergency shelter services
- Landlord Mediation/Negotiation

In addition to landlords currently on lists, LCSS will utilize Pennsylvania Housing Finance Agency’s Affordable Apartment Locator. This online tool links partners to vacant affordable units in the area whose landlords utilized Low Income Housing Tax Credits and/or Penn HOMES funds to develop their properties. Partners are able to search by location, unit size, accessibility features, and units designated for special populations.

Once housed, LCSS and its partners will provide a variety of supportive services in order to assist participants remain in that housing. Through extensive supportive services, participants will acquire the services and skills necessary to ensure their success in permanent housing. Case managers will meet with participants weekly to provide the following services: financial literacy, life skills, decision making, utility assistance, employment, transportation, education, rental assistance, credit repair, child care, legal aid, food, clothing, furniture, fuel assistance, substance abuse counseling, domestic violence counseling, and mental health services.

INCREASE INCOME/EMPLOYMENT
Most, if not all, participants will be seeking to obtain or upgrade their employment. In order to assist these clients, LCSS will offer several programs to clients who are already working or seeking employment. Each program is based within LCSS main office creating a central point for receiving a variety of services. Designed to help individuals from all backgrounds, LCSS offers a wide selection of free assistance including: mock
interviews, job training information, educational information, career counseling, job readiness workshops, and resume services. LCSS also conducts free career assessments including self-directed searches COPES, CAPS, and COPS. Through these tools, participants will gain a better understanding of both their individual interests and abilities and be better equipped to pursue further education and the career they desire.

LCSS will work with participants in accessing employment training and services. All participants will be enrolled in the PA Career Link. The PA Career Link is the delivery system for employment and training services in the Commonwealth. Job seeker services include: orientation to the system, Job Searches, Job Readiness and Training, Referral Services, Skill assessment and aptitude testing, resumes, interviewing skills, career and occupational information, occupational skill training, and adult literacy.

Case managers will work closely with the local Workforce Investment Act (WIA) to determine available training. Using WIA’s assessment, participants will examine their reading and numeracy levels, ability to read and speak English, career interests, aptitudes, work history, child care needs, transportation needs, medical status, and criminal history. From this information, participants will enroll in the most relevant programs according to their aptitudes and interests.

LIFE SKILLS
Various life skills classes will be offered to participants. These classes will provide clients with life skills information that is vital to their success in the community.

**Creating a Financial Plan** prepares participants to create and implement a household budget. The class trains participants in tracking their spending, creating a savings plan, and creating an income plan to manage their current income as well as increase their income.

**Turning the Key to your Financial Success** encourages participants to put to work the skills they gained in the Creating a Financial Plan course. Participants track expenses, learn money savings tips, consider what to look for in a lease/apartment, and receive budgeting tools that they can implement at home.

**Conflict Resolution** targets relationship difficulties surrounding the household makeup and relations with others. The class explores topics and situations that can strain the tenant/landlord relationship and how a tenant can best handle or resolve situations. These situations can include late or non-pay of rent, damages to the residence, and privacy issues.

**Decision Making** is offered twice a month and focuses on identifying and solving the problem(s) that led to their homelessness. It also generates alternatives and steps to solve any future problems.

**Maintaining a Safe Home** covers the importance of maintaining a safe, livable home. Many participants have never had a stable home, and may not be aware of how to
practice sufficient upkeep of the home, which also may have led to past housing crises. Participants will be made aware of different practices that will assist them in the upkeep of their current home. During this class, a multitude of cleaning and basic home repairs and tips will be discussed. Participants will be able to work with their case manager on a system/schedule that will best accommodate that participant’s schedule. Many participants may not be accustomed to working a full time job as well as balancing a stable home life. This class will assist participants with their questions/concerns regarding maintaining a safe home.

*Weatherization/Energy Saving* is offered seasonally and provides participants with money saving tips to weatherizing their home and cutting utility costs. Representatives from local utility companies and fire departments provide energy saving and safety tips to participants. Proper usage of weather-stripping, plastic for windows, caulking, locating drafts, and thermostat setting will be discussed. Free weatherization items are also available for distribution (weather-stripping, plastic, and caulk).

**Basic Home Maintenance and Housekeeping**

Lawrence County Social Services offers a free Basic Home Maintenance and Housekeeping workshop. This workshop is designed to answer participant’s questions about caring for their home and protecting their investment. Guidelines are given for routine maintenance and housekeeping tasks, troubleshooting, and minor repairs both inside and outside the home. A seasonal checklist for general home maintenance, energy conservation, and safety measures is provided. Checklists for developing household weekly, seasonal, and annual housekeeping routines are provided as well. Topics also covered include: home or appliance repairs and purchases, hiring a repairperson or contractor, and homeowner’s insurance.

**ADDITIONAL SERVICES**

The Volunteer Income Tax Assistance Program (VITA) offers free tax help by trained volunteers to those who qualify. LCSS provides VITA at sites that are located at convenient community locations, and volunteers provide free basic income tax return preparation to individuals with earned incomes of $39,783 or less. Volunteers prepare Form 1040A, Form 1040EZ and Form 1040 with Form 1040, Schedule A&B.

Trained community volunteers will assist participants in accessing special credits, such as Earned Income Tax Credit (EITC), Child Tax Credit and Credit for the Elderly.

Employed participants will be provided information on LCSS’ **Vehicle Purchase** and **Vehicle Repair** programs. Through these programs, participants will be able to obtain up to $750 toward the purchase of a vehicle or $400 toward the repair of a vehicle. The vehicle purchase and repair programs will enable employed participants to remain employed by securing reliable transportation. Participants will also be able to attend a free General Vehicle Maintenance Class. This class teaches basic preventative car maintenance and provides incentives from local mechanics and service stations.
As a Dollar Energy Partner, LCSS has trained its case managers in the resources available to prevent utility terminations. LCSS will complete a comprehensive assessment and service plan, and facilitate access to available utility assistance programs before utility services are lost. LCSS will ensure that Homeless Prevention funds are the utilized as a last resort. Participants will be assisted in applying for LIHEAP, Customer Assistance Programs (CAP), Dollar Energy, and personal resources prior to considering Homeless Prevention Funds.

The goal of the program is to offer comprehensive services to clients. After participating in the above-mentioned supportive services, in conjunction with services provided through area shelters and agencies, it is hoped that clients will obtain the goals specified in their service plans. These goals, which will increase their self-sufficiency, include locating safe, affordable housing, acquiring counseling/services for specialized needs, obtaining child care and transportation to increase their employability, increasing their income and obtaining employment.

**Rental Assistance:** Estimated Clients 50 Households  Planned Expenses  $ 35,000

Providing Agency
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LCSS will provide a maximum of up to $1,000 for adult only households and $1,500 for families with children within a 24 month period. If these households require additional assistance within their 24 month period (after their original request for services), only those households who have continued to work toward their goals set forth by their service plans will be eligible for additional monies.

LCSS reserves the right to reduce the amount of assistance available to any participants who have not fully participated in their goal plans set forth by their case managers during their first 24 month period by 25%. These clients would be eligible for the following amount of rental assistance in their following 24-month period: $750 for adult only households and $1,125 for households with children.

**Service Provisions**

1. All assistance will be kept in Lawrence County. If the participants are moving to another county, LCSS will put them into contact with the HAP coordinator for that county.

2. It is the responsibility of the HAP participants to obtain and provide the information needed to determine their eligibility into the HAP program.
3. LCSS does not provide mortgage payments of any kind.

4. LCSS will not provide utility payments of any kind.

5. LCSS will continue to provide assistance with monthly rent for mobile homes and the lots on which they are located. Participants will be required to provide proof that there are no foreclosure proceedings in effect for their mobile home before lot rent can be paid.

6. LCSS will attempt to collect returnable security deposits and spend these deposits in the year they were returned. These dollars will be shown on the Final Expenditure Reports as program income.

7. All payments will be made directly to the landlord/vendor. No payments will be provided to participants of the program.

**Client Contribution Policy**

All participants will be required to contribute approximately 10% of the money, with a minimum of $10.00, needed to alleviate the housing emergency. Hardship cases will be determined on a case-by-case basis. The amount of money each client contributes will be dependent upon the circumstances of each case and the resources available to those households. Households who are experiencing a domestic violence crisis and fire victims will have no required client contribution.

**Subsidized Housing Policy**

LCSS will pay only the first month’s rent and security deposits for those entering subsidized housing. No rent arrearages will be paid for households living in subsidized housing.

**Eviction & Landlord Verification Policies**

A. **Eviction Verification**
   - All HAP participants must have **one** of the following:
     2. Current referral from a shelter. (All domestic violence cases will be handled in cooperation with the Crisis Shelter of Lawrence County.)
     4. Current referral from a social service agency.
     5. Current fire report or referral from the American Red Cross.

B. **Landlord Verification**
   - All landlords will be contacted and asked to provide the following:
1. Proof of willingness to rent or continue renting

2. Proof of ownership of property. (When possible, the case manager will obtain this proof through contact with the county assessor’s office.)
   Proof of property listing with the Bureau of Code Enforcement (when applicable)

4. Landlords statement which includes:
   Current landlords:
   1) Landlord's name, address and phone number
   2) Amount of rent per month.
   3) Amount of rent currently owed
   4) Amount of late fees owed
   5) Amount of court costs owed
   6) Total owed

   New Landlords:
   1) Landlord's name, address and phone number
   2) Address of new apartment
   3) Amount of rent
   4) Due date of rent
   5) Amount of security deposit
   6) List of utilities included in rent

**Emergency Shelter:**
Due to budget limitations, no services under Bridge Housing are provided.

**Other Housing Supports:** N/A

LCSS case managers have been trained by PA DCED on the PAHMIS system and continue to participate in on-going training as it is provided. LCSS Case Managers have been entering data daily into PAHMIS since 2007.

**HAP Administration:** $12,050
CHILDREN and YOUTH SERVICES

*****Please refer to the special grants plan in the Needs Based Plan and Budget for Fiscal Year 2014-2015.
Drug and Alcohol Services

TOTAL REVISED

In 1990, the Lawrence County Commissioners designated the Lawrence County Drug and Alcohol Commission, Inc., as the Single County Authority (SCA). It is a non-profit organization responsible for the planning, coordination and administration of drug and alcohol services for the county.

The SCA is anticipating that the Department of Public Welfare (DPW), Office of Mental Health and Substance Abuse Services, will flat fund it in fiscal year 2014/15, providing $289,075 in Behavioral Health Services Initiative (BHSI) and $67,351 in Act 152 funding to Lawrence County for the period. These funds will be administered through the SCA. Ninety-two percent ($327,913) of these funds will be utilized for treatment services on a fee-for-service basis. Eight percent ($28,513) will be utilized for the administration of these funds.

The SCA serves as the primary point of entry for all individuals seeking treatment for drug and alcohol addiction. These individuals may seek treatment on their own or be referred by a family member, hospital, human service agency, criminal justice agency, etc. Access to services usually begins with a screening to assure there are no needs requiring emergent care. The individual is then scheduled for an assessment within 7 days of the request for services. Based on the assessment, a Level of Care (LOC) determination is made, which matches the identified needs to the most appropriate level of treatment, and a referral is made to the appropriate Provider. Treatment services include hospital-based detoxification and rehabilitation, non-hospital detoxification and rehabilitation, halfway house and outpatient/intensive outpatient. In the past, due to Case Management staff vacancies, the SCA had difficulty seeing clients within seven days therefore creating a waiting list. During FY 13/14, this was not a concern due to all Case Management positions being fully staffed. Also, when the agency is experiencing an influx of clientele, the Case Management Supervisor will complete assessments so as all individuals can be seen timely.

The SCA also provides Case Management and Recovery Support services to individuals. Through Case Management services, individuals receive one-on-one coordination of care with agencies within the Human Services system and other entities such as Lawrence County Community Action Partnership for housing, Lawrence County Legal Aid for free legal services, etc. The SCA provides Recovery Support Services at Kauffman’s Korner Recovery Center, the SCA administrative office and also within the community at the Crisis Shelter of Lawrence County, Discovery House methadone clinic, Jameson Behavioral Health Unit, the Lawrence County Jail and other agencies as requested. The goal of recovery support services is to provide a mentor that individuals can confide in, connect with, and explore a recovery plan that will empower the individual to live a drug and alcohol free lifestyle. The SCA is currently seeking
funding for a “warm line” that will be available during evening hours and staffed by Recovery Support Specialists. The purpose of the “warm line” is to answer general questions regarding SCA services, other available services in the area, addiction and also offer another level of confidentiality for someone who may not be ready to engage in services but is reaching out for help.

The SCA estimates that the $356,426 in BHSI and Act 152 funding for the 2013/2014 fiscal year will be expended as follows:

**Act 152 Inpatient Non-Hospital**

<table>
<thead>
<tr>
<th>Estimated Clients</th>
<th>Planned Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>29</td>
<td>$61,963</td>
</tr>
</tbody>
</table>

Medically monitored inpatient detoxification, medically monitored inpatient residential and halfway house services provided at Pennsylvania licensed facilities. Level of care is determined by the Pennsylvania Client Placement Criteria (PCPC) and is paid on a fee-for-service basis.

**BHSI – Inpatient Non-Hospital**

<table>
<thead>
<tr>
<th>Estimated Clients</th>
<th>Planned Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>82</td>
<td>$214,018</td>
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</tbody>
</table>

Medically monitored inpatient detoxification, medically monitored inpatient residential and halfway house services provided at Pennsylvania licensed facilities. Level of care is determined by the Pennsylvania Client Placement Criteria (PCPC) and is paid on a fee-for-service basis.

**BHSI – Inpatient Hospital**

<table>
<thead>
<tr>
<th>Estimated Clients</th>
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</thead>
<tbody>
<tr>
<td>2</td>
<td>$7,389</td>
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</tbody>
</table>

Medically managed inpatient detoxification and residential services provided at a Pennsylvania licensed acute care facility. Level of care is determined by the Pennsylvania Client Placement Criteria (PCPC) and is paid on a fee-for-service basis.

**BHSI – Outpatient/Intensive Outpatient**

<table>
<thead>
<tr>
<th>Estimated Clients</th>
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</thead>
<tbody>
<tr>
<td>131</td>
<td>$44,543</td>
</tr>
</tbody>
</table>

Outpatient and intensive outpatient treatment provided at Pennsylvania licensed facilities. Level of care is determined by the Pennsylvania Client Placement Criteria (PCPC) and is paid on a fee-for-service basis.

**Administration**

<table>
<thead>
<tr>
<th>Planned Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>$28,513</td>
</tr>
</tbody>
</table>
Administrative services provided to manage drug and alcohol BHSI and Act 152 funding. Services include, but are not limited to, contracting, monitoring, funding determination, funding authorization, invoice review, issuing checks and processing expedited enrollment.

**TOTAL DRUG AND ALCOHOL SERVICES**  
Estimated Clients: 244  
Planned Expenditures: $356,426

**Target Populations**

Overview of specific services provided and any service gaps/unmet needs for the following populations:

- **Older Adults (ages 60 and above)** — full continuum of services as described earlier. No significant gaps or unmet needs.

- **Adults (ages 18 and above)** — full continuum of services as described earlier. No significant gaps or unmet needs.

- **Transition Age Youth (ages 18 to 26)** — full continuum of services as described earlier. No significant gaps or unmet needs.

- **Adolescents (under 18)** — full continuum of services as described earlier. In addition, the SCA Prevention staff provides representation on the Student Assistance Program (SAP) teams and ATOD education for all school districts within the County. The SCA also contracts with a local outpatient provider for Intervention services provided to SAP team referrals and the Challenges Alternative Education program.

- **Individuals with Co-Occurring Psychiatric and Substance Use Disorders** — full continuum of services as described earlier. The SCA contracts with facilities specializing in providing services to this population. The SCA is seeking funding for a mobile Case Manager/Hospital Liaison to serve as an intercept point for individuals accessing Lawrence County hospital emergency services, psychiatric unit or physical health care that may be in need of substance abuse services. This CM/Liaison would provide identification and linkage services to substance abuse treatment for individuals struggling with addiction and co-occurring mental health problems.

- **Criminal Justice Involved Individuals** — full continuum of services as described earlier. Currently, the SCA participates in the Lawrence County Drug Court. An SCA Case Manager is a member of the Drug Court team and provides a comprehensive level of care assessment and coordination of care for the individual based on the outcome. The
Case Manager also provides case management services on a weekly basis to all Drug Court participants.

The SCA is also working closely with local government, District Justices, and criminal justice professionals to implement a Pre-trial Diversion program, whereas the individual may be eligible for drug and alcohol treatment in lieu of incarceration. Therefore, the SCA is also seeking funding for a Case Manager/Forensic Assessment Liaison to serve this criminal justice population. This Case Manager/Liaison would work closely with staff from the Lawrence County Jail, Adult Probation office, the eight District Justices and all police departments to offer comprehensive level of care assessments, with referrals and linkages to treatment and support services. If incarcerated, the Case Manager/Liaison will work with the appropriate jail and behavioral health staff to identify their substance abuse needs, as well as assist in ensuring/coordinating treatment once they are discharged.

- **Veterans** – full continuum of services as described earlier. No other significant gaps or unmet needs.
- **Racial/Ethnic/Linguistic minorities** – full continuum of services as described earlier. No significant gaps or unmet needs have been identified.

The SCA utilizes other funding for additional treatment services, intervention, case management, recovery support, prevention and administrative services. The projected 2014/2015 budget is $1,476,943 with the BHSI and Act 152 funding ($356,426) representing twenty-four percent (24%) of the total amount. In addition to DPW, the SCA’s other major funding sources are the Department of Drug and Alcohol Programs (DDAP) and HealthChoices.

The SCA Case Management Unit completes approximately 1,015 assessments annually and works with other funding sources (i.e. private insurance, the County’s Assistance Office, Value Behavioral Health, self-pay, etc.) to ensure that the SCA’s dollars, including BHSI and Act 152, are utilized as a last resort. The SCA also utilizes the Department of Public Welfare’s expedited enrollment process which transitions individuals from Act 152 funding eligibility to HealthChoices sooner. Through this process, twenty-four (24) Lawrence County residents received $56,275 in drug and alcohol treatment services during the 2013/2014 fiscal year. The SCA will continue to utilize this process.

The need for drug and alcohol services continues to increase in Lawrence County. The penetration of drug activity originating in Detroit has contributed to the increase in supply and demand of illegal drugs and continues to be a prevalent presence in the county. Heroin and other
opiates continue to be problematic and local hospitals are overcome daily with individuals who have overdosed. Local emergency responders have also informed the SCA that approximately two calls per shift are for individuals who have overdosed. That equates to between 4-6 overdoses per day. It must also be noted that many individuals bypass the SCA Case Management Unit and go directly to methadone clinics or Suboxone® prescribing physicians for their opiate addiction utilizing HealthChoices funding or through self pay. For calendar year 2013, 584 Lawrence County residents received methadone services by utilizing HealthChoices funding.

According to the 2009 National Survey on Drug Use and Health, 7.7 percent of individuals over the age of 12 have substance abuse disorders. Therefore, it is estimated that 6,004 Lawrence County residents are suffering from substance abuse disorders. It is estimated that 2,903 of these individuals are involved in the criminal justice system. This is based on the Department of Corrections’ estimate that seventy percent of the State and County Probation and Parole caseloads have substance abuse problems. The Lawrence County SCA has strong collaborative relationships with the local criminal justice system. This is evident by the SCA’s involvement on the Drug Court Team, participation on CJAB, criminal justice representation on the SCA Board, the development of a Criminal Justice Intervention Program and daily interactions with the Lawrence County Adult Probation Office.

The SCA collaborates with the entities involved in this planning process as well as other governmental and community agencies. A strong example is the collaboration between Mental Health Developmental Services (MH/DS) and the SCA in the administration of the Lawrence County HealthChoices Program for the past fifteen years. Another example was the development of the Lawrence County Drug Court to better address substance abuse, criminal activity and public safety. The Drug Court Team originally consisted of the President Judge and individuals from the District Attorney’s office, Public Defender’s office, Adult Probation and SCA. To better address the needs of the dual client, a Mental Health professional has been added to the team. The Drug Court officially began in March 2012 and was awarded a Staunton Farm Grant in 2013. Approximately, $60,000 of the grant was utilized for drug and alcohol residential and outpatient treatment. As a result of this, services were provided to eighteen (18) individuals during 2013-2014, six (6) of whom graduated during that period.

In regards to program planning, the SCA seeks advice and input from various sources. The SCA is governed by a Board of Directors with members representing the community at large. The SCA meets regularly with its provider community, meets with individuals in recovery, and participates in various community meetings (i.e. New Visions, Lawrence County
Prevention Coalition, Peer Leadership, Council of Community Services, Juvenile Advisory Committee, Child Death Review Team, etc.). The Recovery Coalition has become an integral part of reducing stigma in the community. The Coalition meets monthly, discusses goals they would like to achieve and the methods in which to achieve those goals. To date, the Coalition has adopted a mission, had a member’s success story publicized in the area newspaper and promoted an anti-stigma movie, The Anonymous People, through various media outlets. The SCA also facilitates the Reality Tour© in Lawrence County utilizing volunteers from the courthouse, law enforcement, agencies, businesses, the recovery community and others.
HUMAN SERVICES and SUPPORTS/ HUMAN SERVICES DEVELOPMENT FUND

<table>
<thead>
<tr>
<th></th>
<th>Estimated / Actual Individuals served in FY 13-14</th>
<th>Projected Individuals to be served in FY 14-15</th>
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<tr>
<td>Adult Services</td>
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<td>30</td>
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<tr>
<td>Aging Services</td>
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<tr>
<td>Generic Services</td>
<td>2340</td>
<td>2340</td>
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<tr>
<td>Specialized Services</td>
<td>30</td>
<td>30</td>
</tr>
</tbody>
</table>

**HSDF Administration $11,442**

**Adult Services: Total of $8,800**

**Life Skills:**

Children’s Advocacy Center of Lawrence County, a nationally recognized provider of services geared to at risk families’ utilized HSDF funds to provide Life skills to pregnant or new parents up the child’s age of 2. The purpose of this program is to help young parents adjust to adult life with children by helping with everything from preparing healthy meals to obtaining good health care for your child. These services are provided in home by qualified nurses.

**Generic Services: Total of $57,081**

**Information and Referral: $4,802**

LCCAP will continue providing Information and Referral Services to allow for individuals to contact one location and get the information necessary for their particular need.

**Homemaker Services: $9,000**

Disabled and elderly individuals with no family available, are provided thing their own home, services by a trained homemaker providing basic care and management of the home that ensures safe and sanitary conditions which the individuals are unable to provide for themselves. Included are washing of clothing, cleaning of bathrooms, kitchen floors, etc.

These services are utilized to keep persons safe and secure in their own homes and not having to be placed in personal care of some type.

**Transportation Services: $5,500**

Allied Coordinated Transportation, Inc. will provide door-to-door transportation services specifically for those disabled, elderly individuals who need getting to and from both social and medical services. This service will be provided only if there is no other appropriate means including family to get the individual to their appointments.
LCCAP has worked together with several community agencies to develop a workforce development initiative that will meet the employment training needs of at risk youth between the ages of 17 and 24.

**Gen Y Transit Workforce Connection** is an initiative that recognizes older youth as a valuable labor pool and includes innovative case management, career awareness, job readiness, and training strategies to educate/connect and excite future workers between the ages of 17 and 24 to jobs in the high-growth public transportation industry. This program is designed to utilize Lawrence County’s community strengths identified in our 2012 Community Assessment including:

- New Castle and Mercer County Transit Authorities
- New Castle School of Trades
- Lawrence County Vocational Training Institute
- Allied Coordinated Transportation Services, Inc.
- Pennsylvania State Police
- Local Businesses
  - Mechanical
  - Engines
  - Transmissions
  - Buss Interior Design and maintenance
  - Dispatchers & Schedulers
  - Trucking Companies

This program will be administrated through LCCAP, with the general operations conducted within the ACTS Transportation Workforce Technology Center. This center will hold a computer laboratory, as well as have operating diesel maintenance and repair center for the youth to become actively involved in the necessary day-to-day knowledge necessary for movement into a career in these industries.

While offering knowledge, it is not the hope of this program to actually advance the youth directly into working positions, but to wet their appetite for the knowledge and experience necessary to propel them into additional secondary education which will lead them eventually to full time work in this career. Therefore, opportunities for additional information will come from a work fair to be held sometime in January with several local school districts, field trips to various locations with advanced employment opportunities such as local Tire Shop to demonstrate the strategies to changing and repairing large tires, Detroit Diesel to highlight the engineering knowledge necessary to design engines, local truck and bus transmissions repair shops to highlight the necessary knowledge to not only repair, but machining knowledge for the actual making of various parts inside of an engine or transmission, etc.

Additionally LCCAP staff will be working closely with the youth to ensure their ability to attend one of the various secondary educational programs by assistance with basic barrier removals such as GED’s, various career assessments to ensure the student’s compatibility with various employment opportunities, assisting with the scheduling of job shadowing opportunities when possible, and other basic case management services. LCCAP will also provide program development, General IT support, mechanical insight and training, as well as possible job development.

**Case Management:** Estimated Clients 1000 Households Planned Expenses $73,452

*HSDF Homeless = $15,000 from page 36 of PLAN!*
Specialized Services: Total of $20,400

Designated to the County ID services for Personal Care Home Services.

Interagency Coordination: Total of $ 16,700

There will be two coordinated programs conducted through this funding.

1. Coordinated Summer Food Program: LCCAP, the county’s Community Action group will work with in cooperation with various service providers, non-profits, faith-based, etc. to assure the continued development of the local summer food program which provides summer meals to children living within low income communities. In 2012, LCCAP was active in providing meals through 8 locations to over 868 children. It is our goal to continue this effort by increasing the sites offering food to over 12. The HSDF monies will pay for the salary of the program coordinator.

2. Lawrence County’s Housing Coalition has been critical to providing, increasing and improving low-income housing services of all types throughout our communities. The continuation of the coordination of over 24 agencies, government authorities, private citizens will make an even greater impact within our community with the its recent increase in importance as written into the HUD’s Hearth Act, as well as the increased need due to the decreased budgets provided to area agencies. HSDF monies will pay for the coordinator of this coalition.
### County: Lawrence County 2014-2015

#### MENTAL HEALTH SERVICES

<table>
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<tr>
<th>Service</th>
<th>ESTIMATED CLIENTS</th>
<th>DPW ALLOCATION (STATE AND FEDERAL)</th>
<th>PLANNED EXPENDITURES (STATE AND FEDERAL)</th>
<th>COUNTY MATCH</th>
<th>OTHER PLANNED EXPENDITURES</th>
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*Please explain difference between county’s allocation of $4,594,763 vs state funding of $4,586,616 or reconcile budget to show correct amounts. The $4,594,763 is the Primary Allocation plus a subsequent allocation - Act 87 Carryover of $8,147.*
### INTELLECTUAL DISABILITIES SERVICES

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<th>Service</th>
<th>Estimated Clients</th>
<th>DPW Allocation (State and Federal)</th>
<th>Planned Expenditures (State and Federal)</th>
<th>County Match</th>
<th>Other Planned Expenditures</th>
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### HOMELESS ASSISTANCE SERVICES

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*Please ensure correct allocation of $120,502 is listed in budget, Appendix C. Correct allocation is noted! See Narrative!
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<th>County:</th>
<th>ESTIMATED CLIENTS</th>
<th>DPW ALLOCATION (STATE AND FEDERAL)</th>
<th>PLANNED EXPENDITURES (STATE AND FEDERAL)</th>
<th>COUNTY MATCH</th>
<th>OTHER PLANNED EXPENDITURES</th>
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<td><strong>DRUG AND ALCOHOL SERVICES</strong></td>
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<td>114,423</td>
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* HSDF allocation of $114,423, But only $84,026 in expenditures is listed; please explain the variance. **Correct allocation is noted! See narrative!**

**GRAND TOTAL** | 17,662 | 6,268,739 | 6,268,739 | 257,030 | 0 |