

Administrator Orientation Program Schedule

**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF HUMAN SERVICES
BUREAU OF HUMAN SERVICES LICENSING
Personal Care Home Administrator
Orientation Program Administered by the
Department
55 Pa.Code § 2600.64(a)(1)**

Important notes:

- This orientation program is for new administrators only. A current personal care home administrator may not attend the orientation and count the training hours towards the required annual training as required in § 2600.64(c).
- Individuals are not required to attend training in the region in which they live. A prospective administrator can attend any training session across the state. Training is offered on a first come first serve basis.

Current Classes being offered:

DATE	TIME	LOCATION	TO REGISTER, CALL:
Jan. 15, 2016	9 AM – 4 PM	Penn State Beaver Student Union 100 University Drive Monaca, PA. 15061	1-724-773-3700 Dana Alvetro or Billie Brown
Jan. 25, 2016	9 AM – 4 PM	Bureau of Human Services Licensing 555 Walnut Street, 6 th Floor Harrisburg, PA. 17120	1-800-882-1885 BHSL
Feb. 17, 2016	9 AM – 4 PM	Scranton State Office Building 100 Lackawanna Avenue Conference Room B & C (3 rd Floor) Scranton, PA. 18503	1-800-833-5095 BHSL
Feb. 22, 2016	9 AM – 4 PM	Bureau of Human Services Licensing 555 Walnut Street, 6 th Floor Harrisburg, PA. 17120	1-800-882-1885 BHSL
Feb. 24, 2016	9 AM – 4 PM	Norristown State Hospital Multi-Purpose Room, Building #33 1001 Sterigere Street Norristown, PA. 19401	1-866-711-4115 BHSL
Feb. 26, 2016	9 AM – 4 PM	Butler County Community College (Main Campus) Admissions & Continuing Education Bldg. 107 College Drive Butler, PA. 16003	1-724-287-8711 x8171 Tracie Nehilla or Kelly Jordon

Mar. 21, 2016	9 AM – 4 PM	Bureau of Human Services Licensing 555 Walnut Street, 6 th Floor Harrisburg, PA. 17120	1-800-882-1885 BHSL
Mar. 25, 2016	9 AM – 4 PM	Penn State Greater Allegheny Campus Continuing Education Department 4000 University Drive McKeesport, PA. 15132	1-412-675-9051 Kelly Kovalsky
Apr. 8, 2016	9 AM – 4 PM	Penn State Beaver Student Union 100 University Drive Monaca, PA. 15061	1-724-773-3700 Dana Alvetro or Billie Brown
Apr. 21, 2016	9 AM – 4 PM	Norristown State Hospital Multi-Purpose Room, Building #33 1001 Sterigere Street Norristown, PA. 19401	1-866-711-4115 BHSL
Apr. 25, 2016	9 AM – 4 PM	Blair Senior Services 1320 12th Avenue Altoona, PA. 16601	1-814-946-1235 Missy Weakland
May 12, 2016	9 AM – 4 PM	Bureau of Human Services Licensing 11 Stanwix Street, 2 nd Floor Pittsburgh, PA. 15222	1-888-322-3664 BHSL
May 16, 2016	9 AM – 4 PM	Bureau of Human Services Licensing 555 Walnut Street, 6 th Floor Harrisburg, PA. 17120	1-800-882-1885 BHSL
May 17, 2016	9 AM – 4 PM	Scranton State Office Building 100 Lackawanna Avenue Conference Room B & C (3 rd Floor) Scranton, PA. 18503	1-800-833-5095 BHSL
June 20, 2016	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, 5 th Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL
June 23, 2016	9 AM – 4 PM	Norristown State Hospital Multi-Purpose Room, Building #33 1001 Sterigere Street Norristown, PA. 19401	1-866-711-4115 BHSL
June 30, 2016	9 AM – 4 PM	Penn State Beaver Student Union 100 University Drive Monaca, PA. 15061	1-724-773-3700 Dana Alvetro or Billie Brown

July 25, 2016	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, 5 th Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL
Aug. 16, 2016	9 AM – 4 PM	Scranton State Office Building 100 Lackawanna Avenue Conference Room B & C (3 rd Floor) Scranton, PA. 18503	1-800-833-5095 BHSL
Aug. 18, 2016	9 AM – 4 PM	Bureau of Human Services Licensing 11 Stanwix Street, 2 nd Floor Pittsburgh, PA. 15222	1-888-322-3664 BHSL
Aug. 22, 2016	9 AM – 4 PM	Blair Senior Services 1320 12 th Avenue Altoona, PA. 16601	1-800-882-1885 BHSL
Aug. 25, 2016	9 AM – 4 PM	Norristown State Hospital Multi-Purpose Room, Building #33 1001 Sterigere Street Norristown, PA. 19401	1-866-711-4115 BHSL
Sept. 23, 2016	9 AM – 4 PM	Penn State Greater Allegheny Campus Continuing Education Department 4000 University Drive McKeesport, PA. 15132	1-412-675-9051 Kelly Kovalsky
Sept. 26, 2016	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, 5 th Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL
Oct. 7, 2016	9 AM – 4 PM	Penn State Beaver Student Union 100 University Drive Monaca, PA. 15061	1-724-773-3700 Dana Alvetro or Billie Brown
Oct. 24, 2016	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, 5 th Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL
Oct. 27, 2016	9 AM – 4 PM	Norristown State Hospital Multi-Purpose Room, Building #33 1001 Sterigere Street Norristown, PA. 19401	1-866-711-4115 BHSL
Nov. 4, 2016	9 AM – 4 PM	Butler County Community College (Main Campus) Admissions & Continuing Education Bldg. 107 College Drive Butler, PA. 16003	1-724-287-8711 x8171 Tracie Nehilla or Kelly Jordon

Nov. 15, 2016	9 AM – 4 PM	Scranton State Office Building 100 Lackawanna Avenue Conference Room B & C (3 rd Floor) Scranton, PA. 18503	1-800-833-5095 BHSL
Nov. 21, 2016	9 AM – 4 PM	Bureau of Human Services Licensing Riverfront Office Complex, 5 th Floor 1101 South Front Street Harrisburg, PA. 17104	1-800-882-1885 BHSL
Dec. 1, 2016	9 AM – 4 PM	Bureau of Human Services Licensing 11 Stanwix Street, 2 nd Floor Pittsburgh, PA. 15222	1-888-322-3664 BHSL
Dec. 15, 2016	9 AM – 4 PM	Norristown State Hospital Multi-Purpose Room, Building #33 1001 Sterigere Street Norristown, PA. 19401	1-866-711-4115 BHSL

Last updated: 11/23/2015