



COMMONWEALTH OF PENNSYLVANIA  
**DEPARTMENT OF PUBLIC WELFARE**

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**KEVIN T. CASEY**  
Deputy Secretary  
Office of Developmental Programs

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May 26, 2010

Dear Colleague:

Please find attached the final bulletin entitled *Prior Authorization for Supplemental Habilitation and Additional Individualized Staffing*. This bulletin has been developed based on public comment collected and reviewed during the comment period for the draft *Service Definitions* bulletin related to prior authorization for Supplemental Habilitation (SH) and Additional Individualized Staffing (AIS).

The purpose of this bulletin is to provide notification on the requirement for prior authorization for SH and AIS, effective July 1, 2010. Prior authorization is required for Fiscal Year (FY) Renewal Individual Support Plans (ISPs) for 2010-2011 and any subsequent ISPs thereafter.

Thank you for your continued cooperation in the development of this bulletin. Please direct any questions you may have to the appropriate ODP Regional Program Manager.

Sincerely,

A handwritten signature in cursive script that reads "Kevin T. Casey".

Kevin T. Casey