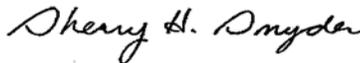


ISSUE DATE:
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11-01-2010

NUMBER:
SMH-10-01

SUBJECT:
Management of Incidents: SI-815 Incident Reporting and Risk Management Policy and Procedural Change

BY:

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Acting Deputy Secretary
Office of Mental Health and Substance Abuse Services

SCOPE:

State Mental Health Hospitals and Restoration Center

PURPOSE:

To revise provisions for documentation, reporting and management of consumer/resident incidents and deaths at state mental hospitals and the restoration center.

BACKGROUND:

This Bulletin reflects the ongoing efforts of the Chief Performance Improvement Executives, Chief Executive Officers, and the Bureau of Community and Hospital Operations to manage a uniform system of reporting incidents and deaths. This revision reflects modifications/additions to the reporting system originally implemented in January 1999 and to the previous bulletin, SMH-03-03. This bulletin is designed to increase specificity of data collection and to synthesize the definitions used within Pennsylvania's incident reporting system with those used by the NASMHPD Research Institute (NRI) Performance Measurement System, which the above noted facilities joined effective January 2003. These revisions reflect the continued commitment of the Office of Mental Health and Substance Abuse Services (OMHSAS) to support and manage a centralized risk management system and data base which permits aggregate statewide/national reporting and trend and analysis.

DISCUSSION:

State Mental Hospitals and the Restoration Center shall implement the attached standards and procedures in the uniform manner prescribed by the attached documents.

COMMENTS AND QUESTIONS REGARDING THIS BULLETIN SHOULD BE DIRECTED TO:

Bureau of Community and Hospital Operations Director (717) 705-8152

OBSOLETES: Mental Health and Substance Abuse Services Bulletin SMH-03-03, effective date of June 1, 2003, Management of Incidents: SI-815 Incident Reporting and Risk Management Policy and Procedural Changes.

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