



DEVELOPMENTAL PROGRAMS BULLETIN

COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE

DATE OF ISSUE
July 9, 2009

EFFECTIVE DATE
July 1, 2009

NUMBER
00-09-03

SUBJECT:

**Person/Family Directed Support Waiver
Service Definition Amendment Effective
July 1, 2009**

BY:

A handwritten signature in black ink, appearing to read "Kevin T. Casey".

Kevin T. Casey
Deputy Secretary for Developmental Programs

SCOPE:

Administrative Entity Administrators or Directors
Supports Coordination Organization Directors
Providers of Person/Family Directed Support Waiver Services

PURPOSE:

The purpose of this bulletin is to transmit the Office of Developmental Programs' (ODP) service definition amendment to the approved Person/Family Directed Support (P/FDS) Waiver. The amendment will be effective July 1, 2009. All Administrative Entities, Supports Coordination Organizations, and other providers of P/FDS Waiver services must comply with the requirements and procedures outlined in the approved P/FDS Waiver amendment.

BACKGROUND:

Home and Community-Based Waiver services provided under Section 1915(c) of the Social Security Act, with the exception of new Waivers, are approved by the Centers for Medicare & Medicaid Services (CMS) for a five-year period. New Waivers are approved for an initial three-year period. The CMS renewal of Waivers is based on the satisfactory performance of Waiver operations during the prior approval period, a written application that outlines the design of the Waiver in a manner consistent with federal regulations, and assurances by the state that federal Waiver requirements will be met.

DISCUSSION:

The P/FDS Waiver renewal was approved by CMS on February 2, 2008 for a five-year renewal period effective July 1, 2007. Since that time, ODP requested an amendment to the P/FDS Waiver, which was approved by CMS on August 8, 2008 with an effective date of July 1, 2009 as per the attached letter from CMS to Estelle B. Richman, Secretary of Public Welfare. The attached approved amendment to the P/FDS Waiver establishes the design, policies, procedures, and requirements for the provision of the P/FDS Waiver and services during the renewal period effective July 1, 2009.

COMMENTS AND QUESTIONS REGARDING THIS BULLETIN SHOULD BE DIRECTED TO:

The Appropriate Developmental Programs Regional Office

The primary purpose of the amendment was to revise the service definitions to clearly outline the scope and when applicable, the limits of the service. The revised service definitions will also support the implementation of a consistent reimbursement methodology for waiver services. Due to the fact that this amendment was approved on August 8, 2008 which was before the more recent amendment approved by CMS to raise the individual cost limit or "waiver cap" in the P/FDS waiver, this amendment will not reflect that approved cap increase of \$26,000. The increase to the Waiver cap was issued in Bulletin 00-09-02 and is effective July 1, 2008.

The approved P/FDS Waiver July 1, 2009 amendment includes the role of Administrative Entities that are responsible for many day-to-day Waiver operations. Please refer to Appendix A of the P/FDS Waiver for details on these responsibilities. Additional details are incorporated into the Administrative Entity Operating Agreement, which has been executed between ODP and each Administrative Entity.

Any future amendments to the P/FDS Waiver, which are approved by CMS, will be distributed under the ODP bulletin format. Administrative Entities, Supports Coordination Organizations, and other P/FDS Waiver providers are responsible for instituting changes necessitated by such amendments.

All Administrative Entities must retain a copy of the approved P/FDS Waiver, and any future amendments, for the duration of the renewal period. Supports Coordination Organizations and other P/FDS Waiver providers should also retain a copy of the P/FDS Waiver, and any future amendments, during the renewal period.

OBSOLETE BULLETINS:

Bulletin 00-08-06: *Approved Person/Family Directed Support Waiver Renewal*

ATTACHMENTS:

CMS approval letter to Secretary Richman
Approved P/FDS Waiver Amendment