

	MEDICAL ASSISTANCE BULLETIN COMMONWEALTH OF PENNSYLVANIA * DEPARTMENT OF PUBLIC WELFARE		
	NUMBER: 10-98-06, 11-98-11, 12-98-10, 13-98-05, 14-98-04, 17-98-06, 20-98-03, 23-98-11, 26-98-04, 28-98-09, 29-98-06, 33-98-06, 35-98-14, 36-98-14, 37-98-04, 41-98-05, 43-98-03, 45-98-03, 46-98-03, 48-98-04, 49-98-08, 51-98-04, 54-98-02, 56-98-03	ISSUE DATE: November 17, 1998	EFFECTIVE DATE: October 1, 1998
SUBJECT: Pennsylvania Department of Aging (PDA) Waiver Certification Process (Statewide Expansion)		BY:  Robert S. Zimmerman, Jr., M.P.H. Deputy Secretary for Medical Assistance Programs	

PURPOSE:

The purpose of this bulletin is to inform you of the certification process if you are interested in providing selected services under the PDA Waiver Program.

SCOPE:

This bulletin applies to the following providers enrolled in the MA Program who wish to participate in the PDA Waiver Program: independent medical/surgical clinics; general hospitals; rehabilitation hospitals, rehabilitation units or drug and alcohol units; private psychiatric hospitals or psychiatric units; public psychiatric hospitals; HMO/HIOs; portable x-rays; home health agencies; rural health clinics and federally qualified health centers (FQHC); outpatient drug and alcohol clinics; outpatient psychiatric clinics; psychiatric partial hospitalization facilities; county nursing facilities; private nursing facilities; hospices; psychologists; physical therapists; licensed social workers; certified rehabilitation agencies; family based rehabilitation services – MH; certified registered nurse practitioners (CRNP); Community Service Program for Persons with Physical Disabilities ((CSPPPD); nutritionists; and attendant care providers.

BACKGROUND/DISCUSSION:

The Department issued an MA Bulletin entitled, "Statewide Expansion of the PDA Waiver", which explains the PDA Waiver and the services that can be provided under the Waiver. That bulletin states that if you are interested in providing services covered by the Waiver, you must go through a certification process. This bulletin explains that process.

PROCEDURE:

If you wish to provide services covered under the PDA Waiver, you must be certified by the local Area Agency/Agencies on Aging (AAA) in the county/counties in which you wish to provide services.

Certification Process

1. Contact your local AAA for information on the PDA Waiver and its certification process. A list of AAAs is attached to this bulletin.
2. The AAA will certify your participation in the PDA Waiver and will assist you in completing the certification forms.
3. After you are enrolled to provide services under the PDA Waiver, you must notify the AAA regarding any changes to your enrollment, e.g., address changes, decision to withdraw from the PDA Waiver, etc.

4. The AAA will conduct regular quality assurance monitoring visits of your agency.
5. If you are not certified or if you are involuntarily disenrolled from the PDA Waiver, you will have the right to appeal that decision. Information on the appeal process will be made available to you at that time.
6. Provider Types 35 and 36 (County and Private Nursing facilities) will automatically be enrolled to provide respite care; however, for other types of services covered under the Waiver (such as, older adult daily living center services, meal preparation and delivery, etc.), nursing facilities must go through the AAA's certification process, as outlined in this bulletin.

NOTE: If you wish to provide services in more than one county, you must follow the above process for each county.

Services/Rates/Billing

The local AAA will determine the services required by the PDA Waiver recipient. All services must be prior-approved by a care manager at the AAA. Rates will be determined through a negotiation process between you and the AAA. This will occur either at the time you are certified, or, in certain circumstances, when you are asked to provide a service.

There is a separate bulletin on billing instructions. The most significant changes in completing your invoice will be the use of the new type of service "55" (PDA Waiver services), the inclusion of the PDA Waiver Authorization Number, and billing for a full month of service(s) on an invoice. You must use the type of Service 55 for any claims that you submit for PDA Waiver services.

Inquiries

For questions on the PDA Program; what it is, how to enroll, assistance on completing certification forms, status of enrollment, changes to enrollment, rates, recipient's plan of care, etc., please direct your questions to the appropriate local AAA. See attachment.

KEEP THIS BULLETIN AND ALL BULLETINS RELATING TO THE PDA WAIVER WITH YOUR HANDBOOK FOR FUTURE REFERENCE.

ATTACHMENT:

Pennsylvania's Area Agencies on Aging (AAAs)

County(ies) Served by AAA	AAA Address	Office Phone Number(s)
Adams	Adams County Office for Aging, Inc 318 W. Middle Street Gettysburg, PA 17325	(717) 334-9296 FAX (717) 334-4715
Allegheny	Allegheny County AAA 441 Smithfield Street Bldg, 2 nd Floor Pittsburgh, PA 15222-2219	(412) 350-4234 FAX(412) 350-4330
Armstrong	Armstrong County AAA 125 Queen Street Kittanning, PA 16201	(724) 548-3290 1-800-368-1066 FAX(724) 548-3296
Beaver	Beaver County Office on Aging Stone Point Landing, Suite 202 500 Market Street, W. Bridgewater Beaver, PA 15009	(724) 728-7707 (724) 847-2262 FAX(724) 728-6036
Berks	Berks County AAA County Services Center 633 Court Street Reading, PA 19601-4303	(610) 478-6500 FAX(610) 478-6886
Blair	Blair Senior Services, Inc. 1320 12 th Avenue Altoona, PA 16601-3308	(814) 946-1235 1-800-245-3282 FAX(814) 949-4857

Bucks	Bucks County AAA 30 East Oakland Avenue Doylestown, PA 18901	(215) 348-0510 FAX(215) 348-9253
Butler	Butler County AAA 111 Sunnyview Circle, Suite 101 Butler, PA 16001-3547	(724) 282-3008 1-888-367-2434 FAX(724) 282-1466
Cambria	Cambria County AAA Central Park Complex 110 Franklin Street, Suite 400 Johnstown, PA 15901-1831	(814) 539-5595 1-800-992-4464 FAX(814) 539-9656
Cameron/Elk/McKean	Office of Human Services, Inc. (Cameron/Elk/McKean) P.O. Box A Ridgway, PA 15853	(814) 776-2191 1-800-672-7145 FAX(814) 776-2194
Carbon	Carbon County AAA 1122 North Street P.O. Box 251 Jim Thorpe, PA 18229-0251	(717) 325-2726 1-800-441-1315 FAX(717) 325-4202
Centre	Centre County Office of Aging Willowbank Office Building 420 Holmes Street Bellefonte, PA 16823-1488	(814) 355-6176 FAX(814) 355-6757
Chester	Department of Aging Services Government Services Center 601 Westtown Road, Suite 320 West Chester, PA 19382-4525	(610) 344-6350 FAX(610) 344-5288
Clarion	Clarion County AAA 12 Grant Street Clarion, PA 16214	(814) 226-4640 FAX(814) 226-6744
Clearfield	Clearfield County AAA 103 North Front Street P.O. Box 550 Clearfield, PA 16830-0550	(814) 765-2696 FAX(814) 765-2760
Columbia/Montour	Columbia/Montour AAA 702 Sawmill Road, Suite 201 Bloomsburg, PA 17815-7727	(717) 784-9272 1-800-598-5001 FAX(717) 784-3678
Crawford	Active Aging, Inc. (Crawford County) 1034 Park Avenue Meadville, PA 16335	(814) 336-1792 FAX(814) 336-1705
Cumberland	Cumberland County Office of Aging Human Services Building 16 West High Street Carlisle, PA 17013-2922	(717) 240-6110 FAX(717) 240-6118
Dauphin	Dauphin County AAA 25 South Front Street Harrisburg, PA 17101-2025	(717) 255-2790 FAX(717) 255-2792
Delaware	County of Delaware Services of the Aging 20 South 69 th Street, 4 th Floor Upper Darby, PA 19082	(610) 713-2100 1-800-416-4504 FAX(610) 713-2110
Erie	Greater Erie Community Action Committ.	(814) 459-4581

	Erie County AAA 18 West Ninth Street Erie, PA 16501	FAX(814) 456-0161
Fayette/Greene/Washington	Southwestern PA AAA, Inc. (Fayette/Greene/Washington) Eastgate 8 Monessen, PA 15062	(724) 684-9000 1-800-342-8980 FAX(724) 684-6581
Franklin	Franklin County AAA 218 North 2 nd Street Chambersburg, PA 17201-3098	(717)263-2153 FAX(717) 261-3198
Huntingdon/Bedford/Fulton	Huntingdon/Bedford/Fulton AAA 240 Wood Street P.O. Box 46 Bedford, PA 15522-0046	(814) 623-8148 FAX(814) 623-5929
Indiana	Aging Services, Inc. 1005 Oak Street P.O. Box 519 Indiana, PA 15701-0519	(724) 349-4500 FAX(724) 349-9535
Jefferson	Jefferson County AAA 186 Main Street Brookville, PA 15825	(814) 849-3096 FAX(814) 849-4655
Lackawanna	Lackawanna County AAA Lackawanna County Office Building 200 Adams Avenue Scranton, PA 18503	(717) 963-6707 FAX(717) 963-6401
Lancaster	Lancaster County Office of Aging 50 North Duke Street P.O. Box 83480 Lancaster, PA 17608-3480	(717) 299-7979 FAX(717)295-2070
Lawrence	Lawrence County AAA Suite 201, Olde P.O. Complex 15 West Washington Street New Castle, PA 16101-3907	(724) 658-5661 FAX(724) 658-7532
Lebanon	Lebanon County AAA 710 Maple Street Room 209 Senior Centers Lebanon, PA 17046	(717) 273-9262 FAX(717) 274-3882
Lehigh	Lehigh County AAA 17 S. 7 th Street, Room 230 Allentown, PA 18101-2400	(610) 782-3034 FAX(610) 820-2028
Luzerne/Wyoming	Luzerne/Wyoming Counties Bureau for Aging 111 North Pennsylvania Boulevard Wilkes-Barre, PA 18701	(717) 822-1158 FAX(717) 823-9129
Lycoming/Clinton	Lycoming/Clinton Bi-County Office of Aging 352 East Water Street P.O. Box 770 Lock Haven, PA 17745-0770	(717) 748-2906 1-800-222-2019 FAX(717) 322-6869
Mercer	Mercer County AAA, Inc. 133 North Pitt Street Mercer, PA 16137-1206	(724) 662-6222 1-800-570-6222 FAX(724) 662-0611
Mifflin/Juniata	Mifflin/Juniata AAA, Inc.	(717) 242-0315

	1 Buena Vista Circle P.O. Box 750 Lewistown, PA 17044-0750	FAX(717) 242-1448
Monroe	Monroe County AAA 724 B Phillips Street Stroudsburg, PA 18360	(717) 420-3735 FAX(717) 420-3734
Montgomery	Montgomery County Aging & Adult Svcs. Montgomery County Courthouse P.O. Box 311 Swede & Airy Streets Norristown, PA 19404-0311	(610) 278-3601 FAX(610) 278-3769
Northampton	Northampton County AAA Governor Wolf Building 45 North Second Street Easton, PA 18042-3637	(610) 559-3245 1-800-322-9269 FAX(610) 559-3297
Northumberland	Northampton County AAA R.D. #1, Box 943 Coal Township, PA 17866	(717) 644-4545 1-800-479-2626 FAX(717) 644-4457
Perry	Perry County AAA Center Square P.O. Box 725 New Bloomfield, PA 17068-0725	(717) 582-2131 FAX(717) 582-5160
Philadelphia	Philadelphia Corporation for Aging 642 North Broad Street Philadelphia, PA 19130-3409	(215) 765-9000 FAX(215) 765-9066
Pike	Pike County AAA 10 Buist Road, Suite 404 Milford, PA 18337	(717) 296-7813 FAX(215) 296-5939
Potter	Potter County AAA North Street P.O. Box 241 Roulette, PA 16746-0241	(814) 544-7315 FAX(814) 544-9062
Schuylkill	Schuylkill County Office of Senior Svcs. 110 E. Laurel Boulevard Pottsville, PA 17901	(717) 622-3103 FAX(717) 622-1732
Somerset	AAA of Somerset County 1338 South Edgewood Avenue Somerset, PA 15501	(814) 443-2681 1-800-452-0825 FAX(814) 445-4398
Tioga/Bradford/Susquehanna/Sullivan	AAA for Tioga/Bradford/Susquehanna/Sullivan Counties 220 Main Street Towanda, PA 18848	(717) 265-6121 FAX(717) 265-5680
Union/Snyder	Union/Snyder County AAA 116 North Second Street Lewisburg, PA 17837	(717) 524-2100 FAX(717) 524-5999
Venango	Venango County AAA 1283 Liberty Street P.O. Box 1130 Franklin, PA 16323	(814) 432-9711 FAX(814) 432-9759
Warren/Forest	Experience Inc. AAA (Warren/Forest)	(814) 726-1700 1-800-281-6545

	905 Fourth Avenue P.O. Box 886 Warren, PA 16365-0886	FAX(814) 723-6433
Wayne	Wayne County AAA 323 Tenth Street Honesdale, PA 18431	(717) 253-4262 FAX(717) 253-9115
Westmoreland	AAA of Westmoreland County 2482 South Grande Boulevard Greensburg, PA 15601-8904	(724) 830-4444 FAX(724) 830-4522
York	York County AAA 141 West Market Street York, PA 17401	(717) 771-9610 1-800-632-9073 FAX(717) 771-9044

COMMENTS AND QUESTIONS REGARDING THIS BULLETIN SHOULD BE DIRECTED TO:

The appropriate toll-free inquiry line for your provider type.

Visit the Office of Medical Assistance Programs website at www.dpw.state.pa.us/omap.