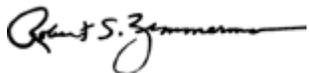


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|  | MEDICAL ASSISTANCE BULLETIN COMMONWEALTH OF PENNSYLVANIA * DEPARTMENT OF PUBLIC WELFARE | |
| | SUBJECT Implementation of "Millennium" Claims Submission | BY  Robert S. Zimmerman, Jr., M.P.H. Deputy Secretary for Medical Assistance Programs |
| NUMBER: | 99-98-08 | |
| ISSUE DATE: | July 10, 1998 | |
| EFFECTIVE DATE: | September 18, 1998 | |

PURPOSE:

To advise providers of time requirements to be followed when submitting millennium-ready claims either through hard copy or Electronic Media Claims (EMC).

IMPORTANT

This bulletin should be shared with the appropriate billing and computer programming staff at your office or facility.

SCOPE:

This bulletin applies to all providers enrolled in the Medical Assistance (MA) Program.

BACKGROUND/DISCUSSION:

In preparation for the implementation of "millennium-ready" claims submission, the Department previously issued MA Bulletin 99-98-02, "Announcement of 'Millennium Ready' Medical Assistance Claim Forms", and MA Bulletin 99-98-04, "Revisions and Instructions for Completing and Submitting Revised 'Millennium' Medical Assistance (MA) Claim Forms". This bulletin outlines the transition period for submitting your claims via hard copy or EMC.

PROCEDURE:

A. Hard Copy Submission:

Please use the following guidelines for the submission of your hard copy claims:

1. All invoices and claim adjustments received by the Department **on or after September 18, 1998**, may be submitted on either the **current or revised version** of the MA claim form.

The current version can be identified by the date of "7/95" found in the lower right-hand corner of the claim form. The revised "millennium" claim forms are printed with a revision date of "10/98" in the lower right-hand corner.

2. All invoices and claim adjustments received by the Department **on or after November 2, 1998**, must be submitted on the **revised (10/98) version** of the MA claim form.

IMPORTANT

1. Invoices and claim adjustments submitted using the **current (7/95) version** of the MA claim forms and **received after November 2, 1998, will be returned to the provider.**
2. Invoices and claim adjustments submitted using the **revised version (10/98)** of the MA claim forms and **received prior to September 18, 1998, will be held for later processing.**

In order to avoid any delay in the processing of your claims, please be sure that the correct version of the MA claim form is used for the time frame in which your claim(s) will be received.

B. Electronic Media Claims (EMC) Submission:

For those providers who submit claims via:

1. Modem

Modem transmissions received **after 11:00 a.m. on October 1, 1998**, must be submitted using the new 492 record layout.

2. Tape

Tapes received **after 11:00 a.m. on October 1, 1998**, must be submitted using the new 492 record layout.

3. Diskette

Diskettes received **after 11:00 a.m. on October 1, 1998**, must be submitted using the new 128 record layout.

C. Federal Claim Forms (UB-92 & HCFA-1500)

Hard Copy claims received **October 5, 1998 or later**, must be submitted using the 4-digit (CCYY) year.

NOTE: For those providers who use the UB-92 flat file, information containing millennium changes was sent out by EDS in May 1998.

D. Prior Authorization Claims:

- Prior Authorization claims received **until December 31, 1998**, may be submitted using the **current (7/95) invoices**.
- Any Prior Authorization claims **received January 1, 1999 or later**, must be on the **revised (10/98) invoices**. Providers are responsible to transcribe the prior authorization information into the revised "millennium" invoices.

COMMENTS AND QUESTIONS REGARDING THIS BULLETIN SHOULD BE DIRECTED TO:

The appropriate toll-free inquiry line for your provider type.

Visit the Office of Medical Assistance Programs website at www.dpw.state.pa.us/omap.