

OFFICE OF LONG-TERM LIVING BULLETIN

ISSUE DATE

February 11, 2019

EFFECTIVE DATE

January 1, 2019

NUMBER

54-19-02, 59-19-02

SUBJECT:

Act 150 Program Sliding Fee Scale for Calendar Year 2019



Kevin Hancock
Deputy Secretary, Office of Long-Term Living

PURPOSE:

The purpose of this bulletin is to provide the most recent sliding fee scale to all Office of Long-Term Living (OLTL) Service Coordination Entities (SCEs) working with Act 150 Program participants.

SCOPE:

This bulletin applies to SCEs that provide service coordination services to participants in the Act 150 Program.

BACKGROUND:

The sliding fee scale for Act 150 Program participants is based on the Federal Benefit Rate (FBR). Federal law requires that a new FBR be published every year to reflect the cost of living adjustment. Each year that a change is made to this rate, the sliding fee scale is adjusted to reflect that change. The attached sliding fee scale has been updated based on the FBR for the 2019 calendar year (Source: Federal Register Volume 83, Number 206, Pages 53702 – 53707, October 24, 2018).

The cost of living adjustment granted for the 2019 year is a 2.8 percent increase. The attached sliding fee scale for calendar year 2019 (January 1 through December 31) has been adjusted to reflect this increase.

PROCEDURES:

SCEs are to apply the attached sliding fee scale in assigning appropriate fees to Act 150 Program participants. SCEs are to ensure those fees are assigned and collected as specified in: OLTL Bulletin 54-16-04, 59-16-04 Act 150 Program Guidelines.

SCEs are responsible for collecting participant weekly fees from Act 150 Program participants. These fees are determined in the sliding fee scale. These fees need to be collected by the SCE and sent to the Commonwealth monthly.

The SCE must submit a Monthly Act 150 Participant Fee Report (Under Age 60) and check mailed to:
PA Department of Human Services
Office of Long-Term Living
Bureau of Finance
Forum Place, 6th Floor
555 Walnut Street
Harrisburg, PA 17101-1919

The SCE must submit a Monthly Act 150 Participant Fee Report (Age 60 and Over) and check mailed to:
PA Department of Aging
Bureau of Finance
Forum Place, 5th Floor
555 Walnut Street
Harrisburg, PA 17101-1919

Blank copies of the monthly Act 150 Participant Fee Reports for each age group are attached. The report(s) must list each Act 150 participant's name, MCI number, birthdate, monthly income, and the participant's total monthly dollar amount of fees. SCEs working with Act 150 participants will send the Monthly Act 150 Participant Fee Report(s) along with a check(s) payable to the Commonwealth of Pennsylvania by the 20th of the following calendar month. Excel spreadsheets are also attached to aid in completing the monthly participant fee reports for each participant group.

SCEs are responsible for sending the assessed fee amount to OLTL or the Pennsylvania Department of Aging even if any fees are not collected from the participant.

PLEASE NOTE: Separate Monthly Act 150 Participant Fee Reports must be completed for participants under age 60 and for participants age 60 and over. Correspondingly, separate checks must be made out for each participant group in these reports for the respective total of fees to be collected. The check(s) must accompany the report(s) submitted to the Commonwealth at the appropriate addresses noted above.

Each SCE is to designate one individual within their agency as a liaison with the OLTL Bureau of Finance. The designated liaison will be the primary point of contact with OLTL for Act 150 Program fee collections. SCEs are to update liaison information as appropriate, or as a change occurs. Send liaison contact information to: RA-PWAct150Finance@pa.gov. Include agency name, liaison name, the liaison's email address and telephone number.

Additionally, SCEs are to update their roster of all current Act 150 Program participants being served by their agency, and send to the OLTL Bureau of Finance. Include participant name, date of birth, Master Client Index number, and fee to be charged. Send the participant roster information to: RA-PWAct150Finance@pa.gov.

With this bulletin, all other communications, bulletins, or directives distributing previous sliding fee scales for the Act 150 Program are hereby rescinded. Those policy documents that are rescinded include, but are not limited to: OLTL Bulletin 54-17-02, 59-17-02.

ATTACHMENTS:

2019 Act 150 Sliding Fee Scale

Monthly Act 150 Participant Fee Report (Under Age 60)

Monthly Act 150 Participant Fee Report (Age 60 and Over)

Monthly Act 150 Participant Fee Reports (Excel Version)

COMMENTS AND QUESTIONS REGARDING THIS BULLETIN SHOULD BE DIRECTED TO:

**PA Dept. of Human Services
OLTL/Forum Place 6th Floor
Bureau of Policy and Regulatory Management
P.O. Box 8025
Harrisburg, PA 17105-8025
(717) 857-3280**