

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE

JUN 15 2011

SUBJECT: DPW Commitment to Safety

TO: All DPW Employees

FROM: Jay Bausch, Director
Bureau of Human Resources

A safe workplace is a goal we must all work together to achieve and maintain. The Department of Public Welfare (DPW) is committed to improving the safety and health of our employees, improving productivity through a healthier workforce, and reducing injuries and illnesses. Our Department will strive to provide our employees with the safest possible work environments and the knowledge necessary to safely carry out their job duties. The Department's safety efforts will be ongoing and will focus on continuous improvement.

Working safely is a responsibility shared by all employees. Managers and supervisors are to maintain the safest possible working conditions by encouraging and enforcing Department safety policies and procedures. Employees are to perform their duties in the safest manner possible and adhere to all established safety rules, procedures and work practices.

Employees are encouraged to actively participate in the Department's safety efforts. Involvement by all levels of the organization will contribute to an effective safety and health program for the benefit of all employees, their families and the public.

Specific questions concerning employee safety should be addressed to your local Safety Coordinator/ Manager. DPW's Safety Coordinator is Ms. Carrie Stoner her work address is: 1401 North Seventh Street, Harrisburg, Pennsylvania 17105. She can be contacted by telephone at (717) 783-9916, by fax at (717) 787-7861, or by email at cstoner@state.pa.us.